OCTOBER 22, 2014

INVOCATION

The regular meeting of the Board of Trustees was held in the Board Room of the Tinnin Fine Arts Center on the main campus in Poplar Bluff, Missouri, on Wednesday, October 22, 2014 at 12:00 p.m.

ATTENDANCE

Those present included: Trustees: Randy Grassham, chairman; Ben Ressel; vice chairman; Phil Davis, secretary; Chris Williams, treasurer; Eric Schalk, member; Darren Garrison, member; and college administrators: Dr. Wesley Payne, President; Charlotte Eubank, chief financial officer; Janine Heath, recording secretary.

Invocation was delivered by Chairman Randy Grassham.

The agenda was unanimously approved on a motion by Trustee Schalk and a second by Trustee Ressel.

APPROVAL OF BOARD MEETING AGENDA

The minutes of the meeting on September 17, 2014 were unanimously approved on a motion by Trustee Schalk and second by Trustee Williams.

APPROVAL OF MINUTES OF AUGUST BOARD MEETING

Charlotte Eubank reported the college’s budget to actual status as of August 31, 2014 and the preliminary financial statement for September 2014. Payroll is included in the September Prelim but the Purchase Card purchases are not included due to the timing of the posting of the information and printing of the report.

CONSIDERATION OF COLLEGE FINANCIAL REPORT

As of the end of September we are 25% into the year and have recognized 35% of budgeted revenues and obligated 25% of the expenses.

Ms. Eubank led the discussion on the new format of the financial statements and presented a graph chart comparing budget to actual revenues and expenses.

The financial report and recommended changes were unanimously approved on a motion by Trustee Davis and second by Trustee Ressel.

PRESIDENT’S REPORT

CONSTRUCTION UPDATE

Dr. Payne and Ben Traxel reported on the current projects:

Main Entrance: The entrance is open. Plans continue to complete the signage and lighting.

Sikeston: The turnover of the Sikeston building is
November 9. The punch list will be completed the week of November 4. MoDOT is installing the traffic light at the connection road.

**Poplar Bluff Classroom:** Construction is progressing on the building. Currently revising plans to allow for Nursing and Allied Health to occupy the top floor of the building. Trustee Williams asked if this would increase the cost of the building. Dr. Payne explained that there were several items in the building that had been modified and the changes are expected to be cost neutral.

**Athletic Complex:** The FEMA plans have been submitted for approval. Ben Traxel is setting up a meeting with the design committee to complete the proposal for the design of the interior of the building. Dr. Payne indicated that the fundraising for the building is above 50% of the goal.

The steering committee is highly engaged in the process of planning the next five years. There is a tour of the centers scheduled for Friday, October 24. We are on track for presentation to the board at the December board meeting.

The ALS Ice Bucket Challenge was a success. Various instructors, employees and students participated in the DECA sponsored event. Over $500 was raised for ALS.

The rodeo was a success based on comments we received from various coaches and the NIRA commissioner. It was three full days and we learned a great deal about the event. Discussion on whether or not to have the event inside the coliseum or at the park. Due to the partnership with the coliseum it is more cost effective and there are no worries about weather. Trustee Schalk stated that we need to change the awards ceremony to something other than an afterthought. He also stated that if we were going to have this event next year we need to decide quickly in order for the planning to begin.

The Iron Horse Festival was the same weekend as the Rodeo. Doniphan did not sponsor Timberfest this year so the competition was held during the Festival. Three Rivers’ team beat Southern Illinois team. Our team continues to compete successfully against 4-year institutions.

Dr. Payne reviewed the recent Cotton Carnival Parade. He explained that this demonstrates our involvement in the communities that we serve.

The first scrimmage of the Raiders’ Basketball team was held on October 1. Coach Bess indicated that it was a successful event and was well attended.
The meeting was outlined in the progress section of the Sunday newspaper. Relations between the two institutions continue to improve. Trustee Williams thanked Dr. Payne for starting the improvement in the relationship.

Charlotte Eubank updated the board about the annual audit. While the audit is not fully complete, the auditors have left the campus. This is the shortest amount of time that has been spent on campus by the audit team in recent past. Dr. Payne stated that he had the debriefing from the auditors and all seems to be in order. The board will receive the final report no later than December.

Dr. Payne announced that the Communications Department received 5 awards from NCMPR. First place for the college’s website, a promotional “Graduation Success Stories” video, and the college’s monthly “President’s Perspective” e-newsletter. Third place awards for 2013 Viewbook and custom-designed signage for the institution’s College Store.

Dr. Payne reminded the board that the next Patrons of the Arts production will be Bah!Humbug! on November 16 at 2pm.

The next production of Center Stage will be The Good Doctor and will be in the Tinnin Center on November 20 – 22 at 7pm, November 23 at 2pm.

Dr. Payne announced that the Endowment Trust received about $770K for the sale of properties held in trust for late Piedmont resident James Adams.

The Endowment Trust will hold an auction on October 23 for property owned along PP Highway.

Dr. Payne introduced the following employees to the Board:

**JENNIFE R WHITESELL:**
Jennifer has been with the college 4 years. She is the Assistant Coordinator at the Dexter Center. One of her favorite things about working with the college is that there is never a dull moment. Ms. Whitesell is involved in all parts of the college experience.

**TAMI CUNNINGHAM:**
Tami has been with the college for 4 years. She is an Instructor in the EMS program. One of her favorite things about working with the college is everyone makes you feel welcome, appreciated. It feels like a real team. Tami is
responsible for taking an unsuccessful program and
remaking it to a vibrant, successful program.

JENNIFER INMAN:
Jennifer has been with the college for 2 years. She is the
payroll coordinator for the college. One of her favorite
things about working with the college is the family
atmosphere among co-workers and the compassion they
show. Jennifer has improved efficiencies in the payroll
department.

Trustee Garrison made the motion with a second from Trustee
Schalk to move into executive session. The board was polled as
follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee
Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee
Grassham, yes.

EXECUTIVE SESSION

ITEMS FOR DISCUSSION AND
APPROVAL

CONSIDERATION AND APPROVAL
OF GAP 1240 AND GAP 1210

CONSIDERATION AND APPROVAL
OF CERTIFICATE OF DEPOSIT BIDS

CONSIDERATION AND APPROVAL
OF COMMERCIAL LEASE FOR THE
Dexter Center

RESOLUTION FOR THE SALE OF
PROPERTY LOCATED IN TOMARO
Oaks Subdivision

Trustee Ressel made the motion to approve GAP 1240 and GAP
1210. On a second by Trustee Schalk the motion was unanimously
approved.

On a motion by Trustee Williams and second by Trustee Garrison
the certificate of deposit bid was unanimously approved.

Trustee Schalk moved that President Dr. Wesley Payne be
authorized and directed to enter into a commercial lease
agreement between the College and Dexter Chamber of
Commerce Development, Inc. for the lease of property for the
Three Rivers Dexter Center for a period of 5 years commencing
December 15, 2015 and terminating on December 14, 2020. He
further moved that President Dr. Wesley Payne be authorized and
directed to execute any and all documents necessary and proper
to effect such lease. On a second by Trustee Williams the board
was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes;
Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes;
Trustee Grassham, yes.

Trustee Schalk moved that it be resolved this 22nd day of October,
2014, that the Board of Trustees approves and validates the
contract for the sale of property owned by Three Rivers
Community College located in Tomaro Oaks Subdivision in Poplar
Bluff, Missouri, and the president is authorized and directed to
execute all documents necessary and proper to convey the real
estate to the buyer upon payment of the agreed upon amount of
$5,500,000. President Payne is further authorized to pay the
College’s share of the closing costs and realtor’s fees as set forth in
the contract for sale. On a second by Trustee Davis the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

Trustee Ressel moved all personnel actions and associated documents be approved. On a second by Trustee Garrison the board was polled as follows: Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Davis, yes; Trustee Ressel, yes; Trustee Grassham, yes.

There being no further business, the board unanimously approved to adjourn the meeting at 3:44 p.m. on a motion by Trustee Ressel and a second by Trustee Schalk.

CONSIDERATION AND APPROVAL OF PERSONNEL ACTION

ADJOURNMENT

RANDY GRASSHAM, CHAIRMAN

PHIL DAVIS, SECRETARY