The college is accepting applications for the following full-time position:

**GRAPHIC DESIGNER**

This position will require creativity, attention to detail, deadline-driven work to advance the college’s mission. The Graphic Designer will work under the direct supervision of the Director of Communications. Responsibilities will include graphic design work on college publications, college web site, marketing materials, electronic media, and related material for the entire college. The Graphic Designer is responsible for creating new designs for print and web as well as updating existing ones to maintain the institution branding. Examples of print material include catalogs, posters, brochures, flyers, programs, invitations, etc. In addition, this position will monitor trends in web site design and serve as the liaison with the technology department for web site for technical issues as well as interface with college departments in providing web services.


Salary is up to $15.79 per hour. Excellent fringe benefit package including, but not limited to health, dental, vision, and life insurance; vacation, sick, and personal leave; and the Missouri Public School & Education Employee Retirement System. Complete applicant file will include the Three Rivers College application form (available at trcc.edu/employment), resume with names/phone numbers of three references, and copies of transcripts. In addition, applicants are requested to submit samples of graphic design work as well as web design. Incomplete files will not be acknowledged or reviewed. Review of completed applications will begin immediately and continue until the position is filled. We do background checks. E-Verify participant.

To apply, submit all requested material to:

Human Resources  
Three Rivers College  
2080 Three Rivers Boulevard  
Poplar Bluff, MO 63901  
Phone: 573-840-9695  
Fax: 573-840-9186  
Email: humanresources@trcc.edu

Three Rivers College is an Equal Opportunity Institution  
trcc.edu