

Three Rivers College

THE COMMUNITY COLLEGE OF SOUTHEAST MISSOURI

ANNOUNCEMENT OF VACANCY

The college is accepting applications for the following full-time position:

Grounds Keeper/Maintenance

Full-time, position responsible for manual work to maintain campus grounds and perform general maintenance. This position must possess the knowledge and ability to use various modes of power equipment and tools. Primary duties will include construction work and grounds maintenance. Work performed may require night, holiday, and/or weekend work. Flexible schedule and/or work days dependent upon weather conditions. Additional duties such as snow/ice removal, moving furniture, painting, minor facility repairs/upkeep, and heavy equipment operation may be required as necessary.

High school diploma or equivalent is required; associate degree is preferred. Grounds and construction experience as well as a valid driver's license required.

Salary is competitive. Excellent fringe benefit package including, but not limited to health, dental, vision, and life insurance; vacation, sick, and personal leave; and the Missouri Public School & Education Employee Retirement System. Complete applicant file will include a Three Rivers College employment application (available at trcc.edu/employment) and resume with names/phone numbers of three references. Incomplete files will not be acknowledged or reviewed. Review of completed applications will begin immediately and continue until appointment is made. We do background checks. E-Verify participant.

To apply, submit all requested material to:

Human Resources
Three Rivers College
2080 Three Rivers Boulevard
Poplar Bluff, MO 63901
Phone: 573-840-9695
Fax: 573-840-9186
Email: humanresources@trcc.edu

Three Rivers College is an Equal Opportunity Institution
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