



ANNUAL SECURITY & FIRE SAFETY REPORT

**Reported:
September 30, 2019**

This report contains crimes statistics data that spans the calendar years 2016, 2017, and 2018



THREE RIVERS COLLEGE

Three Rivers College
Office of Public Safety
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901

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Fire Safety Report

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Introduction

Campus security and safety are important issues in postsecondary education. Providing students with a safe learning environment and keeping students, parents, and employees well-informed about campus security are goals that have been voiced by many groups. These goals were advanced by the Crime Awareness and Campus Security Act of 1990. The U.S. Department of Education is committed to ensuring postsecondary institutions are in full compliance with this act and that enforcement of the act remains a priority. Compliance with this act, now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or simply “Clery Act,” provides students and families, as higher education consumers, with the information they need to make informed decisions (1 U.S. Department of Education, Office of Postsecondary Education, *The Handbook for Campus Safety and Security Reporting*, 2016, p. 1-1.). Detailed information about this act is available from the [Department of Education website](#).

Data for the Annual Security and Fire Safety Report for Three Rivers College is compiled each year by the Three Rivers College Office of Public Safety, with cooperation from the local law enforcement agencies surrounding the main campus and external locations, Residential Housing, and the Office of the Dean of Student Services. Campus crime, arrest, and referral statistics include those reported to designated campus officials (including but not limited to directors, deans, department heads, and designated staff, advisors, coaches) and local law enforcement agencies.

The [Annual Security & Fire Safety Report](#) is published by October 1 each year by the Office of Public Safety and is available online to the general public, prospective and current students, and prospective and current employees.

The Annual Report may be viewed, downloaded, or printed from the web. If you are unable to obtain a hard copy from the website, you may request one from the Office of Public Safety, 2080 Three Rivers Blvd., Poplar Bluff, Missouri 63901.

In addition to the posted web-based report, direct notification to all current students and employees is accomplished in several ways. Individual emails are sent to all current students and employees through the campus web-based email system by October 1. This email notifies students and employees of the report’s availability and contains the exact address (URL) of the Annual Security and Fire Safety Report on our website.

Prospective students or employees who complete an application for admission/employment at Three Rivers College will be given information regarding the [Annual Security & Fire Safety Report](#). This web link is also an integral part of the College Catalog and faculty/staff handbook.

In 1990, Congress enacted the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101- 542), which amended the Higher Education Act of 1965 (HEA). This act requires all postsecondary institutions participating in HEA’s Title IV student financial assistance programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000, and 2008. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in memory of a student who was slain in her dorm room in 1986. It is generally referred to as the Clery Act.

In 2008, the Higher Education Opportunity Act or HEOA (Public Law 110-315) reauthorized and expanded the Higher Education Act of 1965, as amended. HEOA amended the Clery Act and created additional safety and security-related requirements for institutions.

On March 7, 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) (Public Law 113-14) was signed into law. VAWA includes amendments to the Clery Act. These changes require institutions to disclose statistics, policies, and programs related to dating violence, domestic violence, sexual assault, and stalking, among other changes.

Purpose

The purpose of the Campus Crime and Security information is to delineate the procedures for students and others to report criminal actions or other emergencies occurring on Three Rivers College properties. These laws and acts provide students and families, as higher education consumers, with the information they need to make informed decisions.

Reportable Crimes

Reporting of the following crimes is mandated by the Clery Act, as amended by the HEOA, which requires our institution to disclose four general categories of crime statistics:

- **Criminal Offenses**—Criminal homicide, including murder and non-negligent manslaughter, and manslaughter by negligence; sexual assault, including rape, fondling, incest, and statutory rape; robbery; aggravated assault; burglary; motor vehicle theft; and arson;
- **Hate Crimes**—Any of the above-mentioned offenses, and any incidents of larceny-theft, simple assault, intimidation, or destruction/damage/vandalism of property that were motivated by bias;
- **VAWA Offenses**—any incidents of domestic violence, dating violence, and stalking. (Note that sexual assault is also a VAWA offense but is included in the Criminal Offenses category for Clery Act reporting purposes); and
- **Arrests and Referrals for Disciplinary Action for Weapons**—carrying, possessing, etc. law violations, drug abuse violations, and liquor law violations.

To report a crime:

Three Rivers College encourages the accurate and timely reporting of all crimes to the local law enforcement agency where the crime occurred, or by dialing 9-1-1. Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to law enforcement in a timely manner.

- To report a crime on the Three Rivers College main campus, contact the Poplar Bluff Police Department at 573-785-5776.
- To report a crime at Three Rivers College – Dexter, contact the Dexter Police Department at 573-624- 5512.
- To report a crime at Three Rivers College – Sikeston, contact the Sikeston Department of Public Safety at 573-471-6200.
- To report a crime at Three Rivers College – Kennett, contact the Kennett Police Department at 573-888- 4622.
- To report ANY emergency at ANY Three Rivers location, always dial 9-1-1.

Alternately, crimes may be reported to the Three Rivers College Office of Public Safety at 573-840-9079 or by completing the [Incident Report Form](#).

The Office of the Dean of Student Services can also assist victims with external referral services through local hospitals, mental health agencies, and other support organizations. They will also assist the victim with changes in academic and/or campus living arrangements if desired and if available. The office can be contacted at 573-840-9669.

Voluntary Confidential Crime Reporting

If you are the victim or witness of a crime and do not want to pursue action within the College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Office

of Public Safety can assist you in filing a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community with timely warnings to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution without revealing your identity.

Upon receipt of the report, the Office of Public Safety will contact the reporting party and, when deemed appropriate, inform the reporting party of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

Warnings

In the event a situation arises, either on or off campus, that, in the judgment of the Director of Public Safety, constitutes an ongoing or continuing threat, a campus-wide warning will be issued that withholds the names of victims as confidential. The warning will be issued through the College's electronic announcements to students, faculty, and staff, broadcasted to all as a personal announcement through the email system, and posted at strategic locations throughout the affected areas. The Director of Public Safety communicates with the Poplar Bluff Police Department, other local law enforcement agencies, and/or other pertinent authorities to ensure prompt and efficient coordination of safety activities and responses. In addition, the voice-siren notification system at the Poplar Bluff campus can alert the entire campus instantly. Finally, students and staff are part of our alert notification system and will receive mobile phone text alerts that can be utilized in emergency notification situations.

Annual Disclosure of Crime Statistics

Each year the College President notifies the Director of Public Safety of their responsibility to routinely report allegations of crime made in good faith to the Office of Public Safety and local law enforcement in a timely manner. Annually in the spring, the Director of Public Safety contacts local law enforcement agencies for pertinent information regarding reported crimes on public property adjacent to, and easily accessible from, campus property at all College locations. All reportable crimes from the previous calendar year are then categorized and summarized by the Director of Public Safety, who compiles this data in the Annual Security Report that is submitted electronically each year to the U.S. Department of Education. By October 1 each year, a formal, written [Annual Security & Fire Safety Report](#) is posted on the College website.

Furthermore, by October 1, a written notice that includes information about the content and method for accessing the [Annual Security & Fire Safety Report](#) and all other required [Consumer Information](#) is emailed directly to each currently enrolled student and employee via the campus email system by the Office of Student Services. All employees and students are routinely issued a College email address, and they are encouraged to check this account for official College notices and warnings. Paper copies are available upon request at the Office of Public Safety, 2080 Three Rivers Blvd., Poplar Bluff, Missouri 63901.

Three Rivers College Facilities (Geography)

In addition to Three Rivers College's main campus facilities in Poplar Bluff (including the Rivers Ridge residential apartments), the College operates three external locations in Dexter, Kennett, and Sikeston, Missouri.

The main campus in Poplar Bluff, located at 2080 Three Rivers Blvd., Poplar Bluff, MO, consists of sixteen (16) primary buildings on the western edge of the City of Poplar Bluff. The campus also houses a Poplar Bluff Police Department satellite office and the City of Poplar Bluff 9-1-1 emergency center.

The Rivers Ridge student housing apartment complex is located on the Poplar Bluff campus. The complex is within the City of Poplar Bluff and the enforcement jurisdiction of all City of Poplar Bluff emergency services.

Three Rivers College - Sikeston opened in a new facility in the spring of 2015 and is located within the City of Sikeston at 1400 South Main Street. The location is within the enforcement jurisdiction of the City of Sikeston emergency services with the TRC Director of Public Safety acting as a liaison.

Three Rivers College - Dexter opened at its current location in January of 2011. It is located at 515A W. Market Street in the City of Dexter and is within the enforcement jurisdiction of the City of Dexter emergency services with the TRC Director of Public Safety acting as a liaison.

Three Rivers College - Kennett opened in the spring of 2013 at its new location. It is located at 1002 Great West Drive in the City of Kennett and is within the enforcement jurisdiction of the City of Kennett emergency services with the TRC Director of Public Safety acting as a liaison.

Campus and Facility Access

College faculty and staff have access to the campus and its facilities at all times; however, their presence may be questioned by law enforcement personnel. The Poplar Bluff campus is monitored by PBPD personnel and the Director of Public Safety; all other facilities are monitored by video surveillance and building RFID Access Systems.

Students and visitors may access the facilities whenever they are open. Visitors should report to the Welcome Center in the Westover Administration Building or at the front desk of external locations to alleviate the disruption of the educational processes. Police personnel have the right to question the presence of individuals on campus, especially during the off-hours.

Rivers Ridge residents are issued keys for their own apartment. Residents must immediately “check-in” any guest upon his or her arrival who is not merely dropping off or picking up persons or items. The guest must be present and must have a state-issued ID available for each check-in. Three Rivers College campus and facility access procedures apply to the Rivers Ridge student housing on the Poplar Bluff campus.

Faculty, staff, and students at all Three Rivers College locations are encouraged to contact 9-1-1 to report any instances of criminal activity, and the 9-1-1 operator will dispatch any emergency response that may be deemed appropriate.

The Director of Public Safety, external location directors, and maintenance employees regularly check and maintain outside pathway and parking lot lighting, as well as inside stairwell and hallway lighting, at all Three Rivers College locations. Students and employees can report outages to the maintenance department at 573- 840-9649, ext. 3214

or the Director of Public Safety at 573-840-9079. Rivers Ridge residents report outages via the Maintenance Report Ticket System accessed through their individual Blackboard account.

Campus Law Enforcement Authority and Jurisdiction

The Poplar Bluff Police Department provides a full-time and a part-time officer to the Poplar Bluff campus for the purpose and responsibility of enforcing federal, state, and local laws. All campus external locations are provided police assistance as requested or as deemed necessary by each external location director or the Director of Public Safety. Each officer has complete police authority and autonomy to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus.

If minor offenses involving College rules and regulations are committed by a Three Rivers College student, the student may be referred to the Dean of Student Services for disciplinary action.

Furthermore, the Poplar Bluff Police Department has a satellite office and its 9-1-1 center on the Poplar Bluff campus for the convenience of its personnel. Police personnel access their facilities 24 hours a day.

Three Rivers College does not sponsor any non-campus student organizations.

Three Rivers College Crime Logs

The Director of Public Safety maintains a daily log of all crimes reported to the College in the order reports are received and includes the nature of the crime, the date, time, and general location. Complaint dispositions, including the date and time the incident occurred, and the date reported, are added to the daily log when known. All log entries or updates are completed as soon as the reports are made available by the local police. The most recent daily logs (within 60 days) are immediately available to the public. Older logs will be made available within two business days. All supporting records, including daily logs, are maintained for three years following the publication of the last annual security report to which they apply.

The Three Rivers College procedures for viewing the Daily Crime Log are as follows:

- The logs are made available to the public at the Office of Public Safety, 2080 Three Rivers Blvd. in Poplar Bluff, Missouri, each business day. (College business days do not include weekends, holidays, administrative closure days, and inclement weather days.)
- Each individual requesting to view the security log is asked to sign an attached sheet.
- The department is not required to provide any copies of any log, nor are they responsible for providing materials for a hand-written copy of the log.
- Individuals viewing the log are asked not to write or mark on the log so that other people may view it, as well.
- Individual copies of any reports may be made available upon completion of a Sunshine Law request filed with the Executive Assistant to the President or the City of Poplar Bluff's Office of City Clerk.

If there are any questions regarding the open logs, the Office of Public Safety may be contacted Monday through Friday, 8:00 a.m. – 5:00 p.m.

Crime Prevention and Security Awareness Programs

All students, faculty, and staff are strongly encouraged to accept personal responsibility for their own security and the security of others. Prudent personal behavior and prompt reporting of suspected or apparent criminal activity is everyone's responsibility.

Faculty and staff are periodically provided training and information on College policies and procedures. Additionally, the Three Rivers College [Emergency Action Plan](#) and safety reminders/tips are all provided and made available on the College website.

All faculty and staff are sent an email at the beginning of each semester that encourages them to watch the Emergency Procedures presentation, which includes the Run-Hide-Fight video, with their students. Faculty are also encouraged to talk to their students about classroom and building exits, fire extinguishers, and preparations for lockdown, and/or to schedule a time for a police officer to talk with their classes, if desired. Faculty/staff are encouraged to schedule a safety/security evaluation of individual classroom and/or office areas; and Intruder Training is offered to all employees, and required of all full-time employees. All current students and employees receive annual notice of the [Annual Security & Fire Safety Report](#).

The Director of Public Safety has and continues to implement safety actions and campaigns. The College has worked to provide temporary intruder door lock systems, using magnetic strips for exterior doors; has worked to improve cell signals in the buildings on campus; and has initiated a campus-wide mass notification system.

Prevention Programs/Services

Three Rivers College recognizes drug/alcohol dependency to be an illness presenting major health problems ranging from temporary disorientation to permanent organ damage or death. Students needing assistance in dealing with drug/alcohol dependency are encouraged to contact the Dean of Student Services who will provide confidential assistance, information, or appropriate resources in the area, and employees are encouraged to contact the College's Human Resources staff with the same.

Three Rivers College will inform students and employees of the [College Drug and Alcohol Abuse Policy](#) as required and provide information on community resources available to assist individuals in dealing with drug/alcohol-related problems. Educational programs are outlined in the Three Rivers College [Biennial Review](#).

Additionally, the College will make drug/alcohol abuse information and educational information ([Speak Up](#)) available to members of the College community on an ongoing basis and will review its [Drug and Alcohol Abuse Policy](#) and prevention efforts biennially.

Three Rivers College has developed programs to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides dissemination of informational materials, educational programs, counseling services, referrals, and College disciplinary actions. The Board of Trustees Policies specifically prohibit the use of unlawful controlled substances and alcohol on campus property, an exception may be granted for alcoholic beverages to be served on College owned or controlled property at the discretion of the College President. The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Violation of this policy by students will result in disciplinary action, up to and including suspension or dismissal. In addition to College disciplinary action, violators of this policy are also subject to state and federal law.

It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the Three Rivers College Alcohol/Drug policy for anyone to consume or possess alcohol in any public or private area of campus. This policy is also published in the [College Catalog](#) and within policy and regulation.

Three Rivers College also has a Behavioral Intervention Team that addresses intervention with individuals displaying disruptive, concerning, or harmful behavior.

There are numerous community resources that students and staff can utilize for concerns about personal, physical, mental, and legal health, well-being, and victim advocacy. Information about additional resources can be obtained on a professionally confidential basis from the Dean of Student Services or from the Human Resources Office in the Administration Building.

At the Rivers Ridge student housing apartment complex, new residents are given written materials that reinforce the policies that the campus is an alcohol-free and drug-free place. They are also given written information about emergency procedures for various types of disasters, including a list of resource telephone numbers. At student housing orientation, which is offered at the beginning of each semester, Title IX information is covered and the Speak Up brochure is presented and thoroughly reviewed. Further educational programs are conducted for residents throughout the year by Rivers Ridge staff, including information regarding sexual assault among College students. Specific information regarding these procedures and programs can be obtained from the Director of Student Housing (573-840-9106, ext. 2813).

The Human Resources Department conducts required sessions for all new employees on anti-harassment issues. Additionally, faculty and staff are trained in Title IX, and the College is currently implementing an annually required viewing of the Title IX Safe Colleges video for all faculty and staff. Informational brochures ([Speak Up](#)) are available in every building for students, faculty, and staff; at the Dean of Student Service's Office; and at the Human Resource Office. All new students are enrolled in a general studies orientation class with a section that covers all the information in the Speak Up brochure. Students are informed about and encouraged to report situations of concern through the [Incident Report Form](#).

Educational Programs and Campaigns

The Campus Sexual Violence Elimination Act (SaVE): Three Rivers College prohibits sexual violence; and in accordance with the Campus Sexual Violence Elimination Act (SaVE), Three Rivers College provides campus community-wide prevention and awareness programs to all resident students through Student Housing Orientation, athletic orientation, mandatory general studies orientation class, and to all employees through training for faculty and staff.

Counselors and Confidential Crime Reporting

Contracted Professional Counselors are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem appropriate, to inform the person(s) being counseled of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

Behavioral Intervention Team: Three Rivers College has established a Behavioral Intervention Team to assist any individuals who have been victimized and report offenses and participate in campus proceedings to resolve situations. The Dean of Student Services should be contacted at 573-840-9669 for assistance in reporting offenses.

Sexual Assault Prevention and Response

The [College Catalog](#) and the [Speak Up](#) brochure specify the Sexual Violence Awareness and Reporting Procedure and disciplinary consequences. Sexual assault, a crime under the uniform crime reporting system of the Federal Bureau of Investigation and a VAWA offense, is a serious campus concern and a violation of the rights and dignity of the individual and will not be tolerated on College property or at any College-sponsored activity.

If you are a victim of sexual violence (covering sexual assault, including rape, fondling, incest, and statutory rape; domestic violence; and dating violence and stalking) at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The institution strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation.

An assault should be reported directly to the local police department within the jurisdiction in which the crime occurred, in person or by telephone, and/or to the Director of Public Safety at 573-840-9079. A report of the incident should also be made to the Dean of Student Services/Title IX Co-Coordinator – 573-840-9669 or studentservices@trcc.edu. The report of an incident can also be reported to the Director of Human Resources/Title IX Co-Coordinator—573-840-9695 or humanresources@trcc.edu. Title IX [Incident Report Form](#) can also be filled out.

Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions. Filing a police report:

- Ensures a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.
- Provides the opportunity for collection of evidence helpful in prosecution that cannot be obtained later. (Ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam.)
- Ensures the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.
- Ensures the victim has access to information to obtain or enforce a no contact directive or restraining order, as issued by the court.

When a sexual assault victim contacts the local police, the Three Rivers Office of Public Safety and the Dean of Student Services should be notified, as well. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the College disciplinary system or only the latter. College representatives will be provided to guide the victim through the available options and support the victim in his or her decision. Counseling and support referral services within and outside the College system can be obtained through the Dean of Student Services. A written explanation of reporting party rights and options will be given to them at the first consultation. A written explanation of the responding party's rights will be given to them at their consultation.

College [disciplinary proceedings](#) for students, as well as special guidelines for cases involving sexual misconduct are detailed in College policy and [regulations SR 2120](#). The student disciplinary proceedings [regulation SR 2620](#) provides the accused and the victim will each be allowed to have an advisor of his/her choice appear with him/her and to consult with such advisor during the interview. Both the victim and accused will be informed of the outcome of the investigation. Student victims have the option to change their academic, on-campus living, and working situations to avoid a hostile environment. The existence of a criminal investigation or proceeding will not delay the College's own investigation or disciplinary proceedings.

Three Rivers College will, upon written request, disclose to the alleged victim of a violent crime or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against the student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of the crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Additionally, Three Rivers College will provide both the accused and the accuser with simultaneous written notification of any result of any institutional disciplinary proceeding that arises from an allegation of dating violence,

domestic violence, sexual assault, or stalking. In these cases, it is not necessary for a victim to make a written request.

Employees involved in disciplinary proceedings are subject to College policy and regulation PR 4840 Title IX for Employees, PP/PR 4730 Suspension or Termination, and GAR 1205 Code of Ethics. The College will promptly investigate all claims alleging sexual misconduct, sexual violence, unlawful gender discrimination in regard to sexual orientation (actual or perceived), pregnancy and parental status, marital/intimate partner status, acts of domestic/dating/intimate partner violence, or stalking. A written report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be in violation of College policy PR 4840 Title IX for Employees. The results of the College's investigation of each complaint filed under the procedures will be reported in writing to the reporting party and the responding party by the College.

Sex Offender Registration

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Clery Act, and the Family Educational Rights and Privacy Act of 1974, the [State of Missouri Sex Offender Registry](#) is available from the Three Rivers College website. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice to each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable.**

Information concerning registered sex offenders living in each prospective county where Three Rivers College has facilities who may be enrolled or employed at Three Rivers College is available on the [State of Missouri Sex Offender Registry](#)

Emergency Response and Evacuation Procedures

The campus community is immediately notified in several ways upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus.

- A tone/voice alarm system is located on the highest point of land on the Poplar Bluff campus, as well as inside each individual building, for broadcasting an alarm siren and voice messages.
- Students and staff are part of our alert notification system and will receive mobile phone text alerts that can be utilized in emergency notification situations. Email messages can be sent to all students and employees. All students and employees are routinely issued a College email address, and they are informed to check this account for official College notices and warnings.
- The electronic message boards and/or various board signs can be utilized in specific areas on campus.
- Messages and updates can be made in various configurations, depending on the emergency, via the College VOIP telephone system.
- Emergency Preparedness: Three Rivers College has an [Emergency Action Plan](#) available.
- To report a crime on the Three Rivers College main campus or other TRC locations, contact the local law enforcement agency for that location. **For emergencies, dial 9-1-1.**
- The institution will, without delay, while taking into account the safety of the community, determine the

content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

- The process to confirm there is a significant emergency begins with a report to the local law enforcement office. The Director of Public Safety will notify the President of the College, who will jointly determine the content of the notification, and the appropriate segment(s) of the campus/community to notify, and initiate the notification system. There will be a continuing assessment of the situation, and additional segments of the campus community may be notified if a situation warrants such action.
- The Dean of Student Services and/or the IT Supervisor are subsequently responsible for disseminating information to the larger community, as appropriate, and through means which are appropriate to the situation and area affected.
- The mass notification system is tested on the first Monday of each month.
- Fire extinguishers are inspected in-house yearly for compliance by an outside certified inspector.
- The Rivers Ridge residence complex conducts scheduled fire and evacuation drills during the Fall and Spring semesters and documents the exercises in a written log.

Missing Student Notification

- Reports of students missing from the Rivers Ridge residences are directed to the Director of Public Safety, who investigates the report and initiates the notifications and missing person activities as appropriate.
- Each student living in the Rivers Ridge on-campus student housing facility has the option to register a confidential contact person to be notified in the case the student is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information.
- All Rivers Ridge residents are advised that the Director of Public Safety will be notified that the student is missing within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.
- All Rivers Ridge residents less than 18 years of age and not emancipated are advised that their parent or guardian must be notified within 24 hours of the determination the student is missing, in addition to notifying any additional contact person designated by the student.
- All missing person reports are submitted to the Director of Public Safety, who ensures the official missing student reports are referred immediately to local law enforcement, as appropriate.
- When an individual report to a Rivers Ridge Residential Assistant or the Director of Housing (573-840-9106, ext. 2813) that a resident is missing, the Director of Housing immediately contacts the Director of Public Safety who initiates the investigation and missing person procedures.

Annual Fire Safety Report

On-Campus Student Housing Facility Fire Safety Systems

- Each apartment in the Rivers Ridge residential complex contains a sprinkler system. Fire extinguishers are located in the common area of each apartment. Residents are trained how to properly use the fire extinguishers.
- Fire alarms and sprinkler systems are monitored and reported to the fire department and sprinkler maintenance company whenever activated or malfunctioned.

- The Rivers Ridge residence complex conducts fire and evacuation drills during the Fall and Spring semesters each year and documents the exercises in a written log.
- The [Rivers Ridge Resident Handbook](#) is distributed to each student so they may become thoroughly knowledgeable of its contents and safety procedures.
- Residents of Rivers Ridge residence complex are informed of the rules and safety practices when they sign their lease agreements and at Rivers Ridge housing orientation held at the start of each new semester. These safety procedures include the following:

- No portable electrical appliances with open coils or flames are permitted.
- No open flames are permitted in the apartments.
- Smoking is not permitted in the Rivers Ridge residence complex, except in designated smoking areas or personal vehicles.
- Personal barbecue grills are not allowed; community grills are available near the clubhouse.
- Other fire safety restrictions and precautions are outlined in the lease agreement.

Prescribed evacuation procedures are routinely practiced along with the discussion of the disciplinary action to be taken for noncompliance. In case of an open flame, the College expects all Rivers Ridge residents will use fire extinguishers. Residents will not put themselves at risk or in danger to extinguish an open flame fire. In case of a fire emergency, residents will activate a building fire alarm by using the red “Fire Alarm” pull stations located in building breezeways, evacuate immediately, and call 9-1-1. Residents of the 100 building complex are to gather in the parking lot at the front of the Harry Crisp Technology building. Housing staff will take a headcount before further instructions are given. Residents of the 200 building complex are to gather in the parking lot at the front of the Bess Activity Center. The local fire department(s) and the Poplar Bluff Police will respond to any activated fire alarm. The Poplar Bluff Police will coordinate the necessary evacuation, notification, and investigative procedures.

- Fire safety education programs for all students living in Rivers Ridge and all employees that have any association with on-campus student housing are held during mandatory housing orientation. Fire safety education is designed to familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire, and to distribute information on the College’s fire safety processes. Everyone is also instructed on evacuation routes, fire alarm equipment locations, and extinguisher and pull station use.
- Per federal law, Three Rivers College is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the College may already be aware. If you find evidence of such a fire or if you hear about such a fire, please complete the [Incident Report Form](#) or contact one of the following offices:

Director of Public Safety: 573-840-9079

Director of Student Housing: 573-840-9106, ext. 2813

When reporting, please provide as much information as possible about the location, date, time, and cause of the fire.

Fire statistics are collected and recorded in incident reports, which are maintained in the Rivers Ridge Office. The statistics include the number of fires, the cause of each, the number of deaths related to each fire, the number of injuries related to fire that resulted in treatment at a medical facility, the value of property damage related to the fire, and the number of fire drills conducted each year. The statistics for calendar years 2016, 2017, and 2018 for Rivers Ridge, located on the Poplar Bluff campus are as follows:

Annual Fire Reports for Rivers Ridge Housing Complex

	2016	2017	2018
Total # of Fires	0	0	0
Fire Cause(s)	0	0	0
Deaths	0	0	0
Injuries	0	0	0
Property Damage	0	0	0
Fire Drills Conducted	1	2	2

Annual Crime Statistics Summary
Poplar Bluff Campus
Year 2019
(for the three years of 2016, 2017, 2018)

<u>Offense Type</u>	<u>Reporting Year</u>		
Murder/Non-Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	0	0
	0	0	0
	Non Campus On Public Property	N/A	N/A
	0	0	0
Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	0	0
	0	0	0
	Non Campus On Public Property	N/A	N/A
	0	0	0
Rape	2016	2017	2018
	0	0	0
	On Campus Student Housing	0	0
	0	0	0
	Non Campus On Public Property	N/A	N/A
	0	0	0
Fondling	2016	2017	2018
	0	0	0
	On Campus Student Housing	0	0
	0	0	0
	Non Campus On Public Property	N/A	N/A
	0	0	0

Statutory Rape

	2016	2017	2018
On Campus Student Housing	0	0	0
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Incest

	2016	2017	2018
On Campus Student Housing	0	0	0
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Robbery

	2016	2017	2018
On Campus Student Housing	0	0	0
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Aggravated Assault

	2016	2017	2018
On Campus Student Housing	0	1	0
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Burglary

	2016	2017	2018
On Campus Student Housing	11	2	0
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Motor Vehicle Theft

	2016	2017	2018
On Campus	1	0	0
Student Housing	0	0	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Arson

	2016	2017	2018
On Campus	0	0	0
Student Housing	0	0	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Domestic Violence

	2016	2017	2018
On Campus	0	2	0
Student Housing	0	0	0
Non Campus	N/A	N/A	N/A
On Public Property	1	0	0

Dating Violence

	2016	2017	2018
On Campus	1	0	0
Student Housing	0	0	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Stalking

	2016	2017	2018
On Campus	1	1	0
Student Housing	0	1	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapon Possession Arrests	2016	2017	2018
On Campus	0	0	0
Student Housing	0	0	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapons Violations Referred for Disciplinary Action(s)	2016	2017	2018
On Campus	1	2	0
Student Housing	1	2	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Drug Law Violation Arrests	2016	2017	2018
On Campus	0	3	0
Student Housing	0	3	0
Non Campus	N/A	N/A	N/A
On Public Property	1	0	0

Drug Law Violations Referred for Disciplinary Action(s)	2016	2017	2018
On Campus	7	3	0
Student Housing	5	3	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	1

Liquor Law Arrests	2016	2017	2018
On Campus	2	0	0
Student Housing	2	0	0
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Liquor Law Violations Referred for Disciplinary Action(s)	2016	2017	2018
On Campus Student Housing	8	2	1
Non Campus On Public Property	N/A	N/A	N/A
	0	0	0

Annual Crime Statistics Summary
Dexter Campus
Year 2019
(for the three years of 2016, 2017, 2018)

<u>Offense Type</u>	<u>Reporting Year</u>		
Murder/Non-Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Rape	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Fondling	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0

Statutory Rape

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Incest

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Robbery

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Aggravated Assault

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Burglary

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Motor Vehicle Theft

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Arson

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Domestic Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Dating Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Stalking

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapon Possession Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapons Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Drug Law Violation Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Drug Law Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Liquor Law Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

**Liquor Law Violations Referred for
Disciplinary Action(s)**

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Annual Crime Statistics Summary
Kennett Campus
Year 2019
(for the three years of 2016, 2017, 2018)

<u>Offense Type</u>	<u>Reporting Year</u>		
Murder/Non-Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing N/A	N/A	N/A
	0	0	0
	Non Campus On Public Property 0	0	0
Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing N/A	N/A	N/A
	0	0	0
	Non Campus On Public Property 0	0	0
Rape	2016	2017	2018
	0	0	0
	On Campus Student Housing N/A	N/A	N/A
	0	0	0
	Non Campus On Public Property 0	0	0
Fondling	2016	2017	2018
	0	0	0
	On Campus Student Housing N/A	N/A	N/A
	0	0	0
	Non Campus On Public Property 0	0	0

Statutory Rape

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Incest

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Robbery

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Aggravated Assault

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Burglary

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Motor Vehicle Theft

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Arson

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Domestic Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Dating Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Stalking

	2016	2017	2018
On Campus	0	1	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	1
On Public Property	0	0	0

Illegal Weapon Possession Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Illegal Weapons Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Drug Law Violation Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Drug Law Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Liquor Law Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

**Liquor Law Violations Referred for
Disciplinary Action(s)**

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	0	0	0
On Public Property	0	0	0

Annual Crime Statistics Summary
Sikeston Campus
Year 2019
(for the three years of 2016, 2017, 2018)

<u>Offense Type</u>	<u>Reporting Year</u>		
Murder/Non-Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Negligent Manslaughter	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Rape	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0
Fondling	2016	2017	2018
	0	0	0
	On Campus Student Housing	N/A	N/A
	N/A	N/A	N/A
	Non Campus On Public Property	0	0

Statutory Rape

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Incest

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Robbery

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Aggravated Assault

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Burglary

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Motor Vehicle Theft

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Arson

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Domestic Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Dating Violence

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Stalking

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapon Possession Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Illegal Weapons Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Drug Law Violation Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Drug Law Violations Referred for Disciplinary Action(s)

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Liquor Law Arrests

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

**Liquor Law Violations Referred for
Disciplinary Action(s)**

	2016	2017	2018
On Campus	0	0	0
Student Housing	N/A	N/A	N/A
Non Campus	N/A	N/A	N/A
On Public Property	0	0	0

Maps:

Three Rivers College Poplar Bluff & Rivers Ridge Housing



ARC	Academic Resource Commons
BESS	Bess Activity Center (Gym)
BSC	Bess Student Center
BSU	Baptist Student Union
C	Physical Plant
CRSP	Crisp Technology Center
H	Raider Softball Clubhouse
I	Raider Baseball Clubhouse
LBLA	Libla Family Sports Complex
M	Maintenance
PLST	Robert W. Plaster Free Enterprise Center
PORT	Porter Distance Learning Center
RR	Rivers Ridge Apartments
TINN	Tinnin Fine Arts Center
WEST	Westover Administration Building

Three Rivers College - Dexter



Three Rivers College - Kennett



Three Rivers College - Sikeston

