

**THREE RIVERS COLLEGE  
BOARD POLICY**

Section: 0000 Board of Trustees	
Sub Section: 0400 Meetings	
Title: BP 0410 Trustee Meetings	Page 1 of 3
Associated Regulation:	
References: Sections 610.010, 610.011, 610.015, 610.202 to 610.023, 610.025, to 610.028, RSMo, revised 1993	
Supersedes: 1.3.1, 1.3.2, 1.3.3, and Section 1.4	
Responsible Administrator: College President	
Initial Approval: 10-15-2009	Last Revision: 09-21-2016

**Regular**

The regular meeting of the board shall be held on the third Wednesday in each month at 12:00 p.m. except when a majority of the board agrees in advance and public notice is given. Public meetings may be conducted in person or by conference call, video chats, Internet conferences, e-mails, and Internet message board.

**Special**

Special meetings may be held at the time set by the board or on the call of the board chair or a majority of the board. Each member will receive not less than 24 hours written notice stating the time and place of the meeting and the business to be considered. Simultaneously with the giving of notice of such meeting to the members of the board, a written notice of the meeting and the matters to be considered will be posted in the same manner as postings for regular board meetings.

**Quorum and Majority Vote**

A majority of the board constitutes a quorum for the transaction of business. However, contracts may not be awarded, contract employees hired or dismissed, bills approved for payment, or warrants ordered without a majority, or four members, of the whole six-member board voting in the affirmative.

The trustee who is presiding over any meeting of the trustees may vote on any motion. He/she must vote whenever there is a tie-vote on a motion to adjourn the meeting.

**Closed Meetings**

The board may vote to conduct closed executive sessions as provided for in Policy 0430 – Executive Sessions. In order to enter into executive session, such motion must be approved by a roll call majority vote. The motion to enter executive session must reference the specific statutory matters to be discussed.

Any board member may object to the closing of a meeting, record, or vote if the member believes the motion to close violates the Sunshine Law; such member(s) must object at or before the motion to close is voted upon and must vote against closing. The member(s) shall be allowed to participate fully in any subsequent meeting or vote. The objecting member(s) shall be immune from any liability for improper closure of a meeting.

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**Recording of Board Meetings**

The open sessions of board of trustees meetings may be audio or video taped.

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**DOCUMENT HISTORY:**

- 10-15-2009:** Initial approval of policy BP 0410 Trustee Meetings.
- 03-25-2015:** Section on weapons and firearms removed as a result of general policy on weapons enacted and Time and date of board meetings changed from Third Thursday at 6:30 pm to third Wednesday at 12:00 pm.
- 09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.