

**THREE RIVERS COLLEGE  
BOARD POLICY**

Section: 0000 Board of Trustees	
Sub Section: 0500 Policy Adoption and Review	
Title: BP 0510 Policy Development, Adoption, and Review	Page 1 of 2
Associated Regulation: GAR 1110 Policy and Regulation Development	
References:	
Supersedes: NA	
Responsible Administrator: College President	
Initial Approval: 02-23-2011	Last Revision: 09-21-2016

The development and adoption of board policies to govern operation(s) of the College are the responsibility of the Board of Trustees. In developing policy, the board may solicit input from the community, staff, and other professionals.

At any meeting of the board, policies governing the College may be adopted, enacted, amended, or repealed by a majority vote. The formal adoption of policies shall be recorded in the minutes of the board. Only those written statements so adopted and so recorded shall be regarded as official board policy.

**Implementation**

The College President is assigned the responsibility for ensuring that all board policies are implemented. The board authorizes the College President to develop and approve administrative regulations and procedures in order to implement board policy. The College President shall notify all employees and students of their need to abide by board policies and administrative regulations and procedures.

**Review**

The College President shall review written policies on a continuing basis to ensure consistency and legality of board action and administrative decisions. Policies shall be reviewed, revised, and adopted as a result of newly enacted state and/or federal legislation, as a result of court decisions, as a result of research and/or policy development as presented by state and/or national organizations and agencies, or for other reasons as determined by the board. The College President may bring recommendations for additions and revisions to policy at any meeting deemed necessary in relation to issues of compliance or time sensitive matters.

**Posting Board Policies**

College policies adopted by the Board of Trustees will be posted on the website of the college.

Administrative regulations and procedures, as developed and approved by the College President will be posted on the website of the College.

All handbooks and other publications carrying the weight of rules or regulations set forth by the College will be posted on the website of the College.

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**DOCUMENT HISTORY:**

- 02-23-2011:** Initial approval of policy BP 0510 Policy Development, Adoption, and Review.
- 09-21-2016:** The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.