



THREE RIVERS COLLEGE

PRESIDENT'S CABINET

Minutes

Friday January 16, 2026

10:00am

Board Room, Westover Administration Building

Attendance:

Dr. Wesley Payne, President Three Rivers College
Charlotte Eubank, Chief Financial Officer
Kristina McDaniel, Chief of Human Resources Officer
William Cooper, Chief Academic Officer
Frank Ludwig, Chief Institutional Effectiveness Officer
Chuck Stratton, Chief of Staff (Absent)
Melody Dolle-Ducote, Executive Assistant to the President

1. **President**

Construction progress is going well.

Library had a flood due to water fountain line breaking.

Enrollment is up.

Listing of all books will come to President's Office to make sure that we are compensated correctly for the loss in the ARC/Library.

State Budget: Made cuts in A + and Fast Track. Not sure what that may mean for us.

Discussed various tax proposals that are being considered by the state legislature.

Alumni Star Robbie Myers was honored by Gov. Kehoe in his State of the State Address.

Looking at a proposed housing opportunity which will be 50/50 match.

2. **Student Services/External Locations**

Good Spring Semester

Dexter: 45 students; 526 credit hours

Kennett: 9 students; 30 credit hours

Sikeston: 166 students; 1197 credit hours

Dual Credit: 605 credit hours

PEP: 136 students; 1169 credit hours

Prison Team went to Charleston-SECC and Fordland -OCC this week.

SEMCA will be the 23rd. 75 counselors will be in the Tinnin Center.

Motivational Speaker on the 20th at Plaster.

College Catalog-Where are we? Mr. Cooper will bring it to the 2/11 Cabinet meeting.
Student Services will need about seventy-five printed, for their hallway and external locations.

Do we want to keep printing or analyze the costs?

Per Frank-\$6 per copy without binding. Printing in house. We printed: 300 in 2020, 50 in 2022, and this year we printed one hundred. Binding spiral binding is .65 per book. Student Services will still print and are willing.

Charlottes group would have to manually enter information to back bill those that copy it.

Discussion. Communications will find out exact costs and get back to us. Ann and Frank will get together and figure out how many are needed and who is doing it.

3. **Financial Services**

Construction on BAC and its effects on Book Store

Working with CAO on textbooks. There are changes in processes from the previous supplier to the new one.

Discussed Contractor issues.

Suggested locksmith school for maintenance so we have our own person dealing with this.

Update on the Cameras at the Baseball Field.

Are we replacing cameras? Yes, it has been an ongoing need.

New SNAP enrollment requirement may be why our enrollment might be up the semester.

Final reconciliation for project drive. We may be 5K short in what we spent.

Another withdraw on tornado claim has been done.

Questionable Phone call: Should we look at training in phone security in the Fall at Convocation

Discussed the BAC and payment of the instructors from now on.

Alumni Reunion and sales in bookstore.

Planning group types discussed with Frank.

4. **Human Resources**

Payroll Processing

Vehicle Survey Registration

Electronic Consent for W2.

Staff Evaluations

Positions are still open.

Committees are working.

Annual Training is still going on. Remind Staff to get it in by February 28th.

5. **Institutional Effectiveness/Communications/IT**

The new server is installed. It is up and running.

TRCCEverybody email is fixed.

Still working on forms.

60th Anniversary is going on and Communications is managing the printing etc.

Farm Credit January 22 Thursday 1:30pm

Raider Reunion/Hall of Fame

TRC Wiki Page update

Door locks/Camera's update

Finishing SSA Report for HLC

Quality Initiative approved at HLC

IE will meet with Ann and Brandi regarding tracking certain DATA.

Similar meetings with Dr. Gragg regarding tutoring and Dr. Bixby and distance learning

SPOL Update: reworked the tabs. Annual planning priorities, Units impacted and Planning Unit Goals

The set of objective purposes is more user-friendly, PAIR reviewed and okayed.

We now have a review of objective process.

Suggested "to timeline this out" with the budgeting timeline so we are on track.

Budget goals and critical goals will take priority. But objectives and goals could be documented throughout the year.

The Planning Retreat Agenda will be ready for review for Wednesday the 21st.

The broad overview of the morning session-Mixed Tables (Take a seat where you want)

Go over SPOL Meet the PAIR Team DATA Highlights Table Activities

Lunch

Afternoon Session: Reorganize and sit in allied units, open the electronics and start working in SPOL.

Activity within groups: Either set goals there or discuss and add later.

Umbrella goals from the top.

Discussion of various changes to the planning process.

6. **Office of Instruction**

Software discussion

Lineman Program Higher Interest

ARC/Library Issue