

**THREE RIVERS COLLEGE  
STUDENT SERVICES REGULATION**

Section: 2000 Students	
Sub Section: 2100 Nondiscrimination and Student Rights	
Title: SR 2182 Military Education Benefits	Page 1 of 5
Primary Policy: SP 2180 Military Service	
Associated Policies: IP 6111 Alternative College Credit; IP 6102 Transfer Credit; GAP 1320 Consumer Protection; SP 2710 Financial Aid Programs; SP 2215 Student Residency	
Associated Regulations: SR 2181 Military Duty; SR 2750 Return of Title IV Information; IR 6111 Alternative College Credit; SR 2210 Admission Requirements; FR 3109 Student Refunds	
References: 32 U.S.C. 502 (f)(1) or the authority of 10 U.S.C. 12301 (d) or 10 U.S. C. 12304; Federal Student Aid Handbook; DoD Voluntary Education Partnership MOU	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 10-18-2023	Last Revision:

Three Rivers College is committed to supporting all military students including active duty, reserve, guard service members, veterans, spouses, and qualified dependents.

Three Rivers College does not provide any commission, bonus, or other incentive payment based directly or indirectly on securing enrollments of federal financial aid, including Tuition Assistance (TA) funds, to any persons or entities engaged in any student recruiting, admission activities, or making decisions regarding the award of student financial assistance. Three Rivers College refrains from high-pressure recruitment tactics such as unsolicited contacts (three or more) to secure service member enrollments. For more specific information refer to college Policy GAP 1320 Consumer Protection.

Service members should speak with their Educational Services Officer (ESO) or counselor within their Military Service prior to enrolling at Three Rivers College. All eligible service members will request Tuition Assistance through their branch of service.

The College designates a point of contact who will be the primary Veteran School Certifying Official (SCO). The Office of Financial Aid will designate additional certifying officials. The primary SCO will be trained and qualified for academic and financial advising to support service members seeking information on the Tuition Assistance (TA) program, the Department of Education Title IV funding, Veterans Affairs Education benefits and any institution-based services.

The School Certifying Official contact is assigned as the VA General Advisor upon admission for students who have indicated interest in military education benefits. Before offering, recommending, arranging, signing-up, dispersing, or enrolling service members for federal student loans, service members will have access to the SCO who is trained and knowledgeable in all aspects of the financial aid process, including but not limited to: academic counseling, financial aid counseling TA, Title IV, VA, and scholarship information. The general advisor will inform students of additional services provided such as disability services, career services, ACHIEVE program, academic tutoring, and testing services.

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**Alternative/Articulated/Transfer College Credit**

The institution will disclose credit transfer agreements and policies regarding transfer credit to Service members prior to enrollment in the institution. This disclosure entails an evaluated educational plan that indicates how many, if any, transfer, articulated, or alternative credits will be applied toward the Service member's educational program. Refer to College regulation IR 6111 Alternative College.

**Degree Completion**

Once a student declares a degree program, they will meet with the VA General Advisor to develop the educational plan which will include all classes required and the timeline for completion. All programs are in the college catalog and the student's myTRCC self service module.

**Tuition Rates**

Active service members, veterans, and their IRS-defined dependents are charged in-district tuition without regard to current residency. Refer to College policy SP 2215 Student Residency. For spouses and dependents (who do not meet IRS required guidelines), tuition will be charged per U.S. Department of Veterans Affairs regulations. Three Rivers College tuition rates will be updated once approved by the college via the Department of Defense (DoD) website.

In compliance with the Veterans Benefits and Transition Act of 2018 section 103, Three Rivers College will not impose any penalty including the assessment of late fees, the denial of access to classes, libraries or other facilities, or the requirement that a Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual's inability to meet their financial obligations to the institution due to the delayed disbursement of a payment by the U.S. Department of Veteran Affairs.

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**Return of Unearned Tuition Assistance (TA) Funds**

Three Rivers College is committed to working with Service members to identify solutions to assure coursework is completed. Students who cease attendance in class prior to having completed 60 percent of the semester will have TA funds returned to the Military Department according to the time frames listed below.

**16-Week Courses**

<b>Time of Withdrawal</b>	<b>Amount Returned</b>
Before/during Weeks 1 & 2	100 Percent
Weeks 3 - 4	75 Percent
Weeks 5 - 8	50 Percent
Weeks 9 - 11	40 Percent
Weeks 12 - 16	0 Percent – No return

**8-Week Courses**

<b>Time of Withdrawal</b>	<b>Amount Returned</b>
Before/During Week 1	100 Percent
Week 2	75 Percent
Weeks 3 - 4	50 Percent
Week 5	40 Percent
Weeks 6 - 8	0 Percent – No return

**4-Week Courses**

<b>Time of Withdrawal</b>	<b>Amount Returned</b>
Before/during Week 1	100 Percent
Week 2	50 Percent
Week 3	25 Percent
Week 4	0 Percent – No return

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**Military Duty**

Three Rivers College supports those students who must withdraw during a semester because they have been called to active military duty. For more specific information refer to college policy SP 2180 Military Service and regulation SR 2181 Military Duty.

**Loan Cohort Default Rate**

The student loan Cohort Default Rate (CDR) for Three Rivers College will be distributed to students and staff twice a year. Information will include the default rate for the college, as well as the national average, and percentage of TRC student borrowers. See the Consumer Information page of the College website for additional information.

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**DOCUMENT HISTORY:**

**10-18-2023:** Initial approval of regulation SR 2182 Military Education Benefits.