

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
November 17, 2021**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, November 17, 2021.

CALL TO ORDER

Those present included: Trustees: Gary Featherston, chair; Chris Williams, vice-chair; Eric Schalk, secretary; Darren Garrison, treasurer; Dr. Tim Hager, member; Dr. Amber Richardson, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Janine Heath, recording secretary; Edie Dilbeck.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Richardson made a motion to approve the agenda. On a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Garrison made the motion to approve the October Board Meeting Minutes. With a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF THE
OCTOBER BOARD MEETING
MINUTES**

Charlotte reviewed the Budget to Actuals as of the end of October 2021. We are 33% into the year and have recognized 39% of our revenues and committed 26% of our expenses.

FINANCIAL REPORT

Trustee Hager made the motion to accept the financial report as presented. With a second by Trustee Schalk, the motion passed unanimously.

Dr. Payne presented:

PRESIDENT'S REPORT

On October 20 the second of three advising seminars was held – Resources for Students. 47 students added in person and via zoom. Students received a \$50 scholarship for attending.

ADVISING SEMINARS

Media Literacy Week was October 25-29. Four events were held to help students verify valid sources.

MEDIA LITERACY WEEK

The Tinnin Fine Arts Center has been busy this month with the Patrons of the Arts performance Brazilian All Stars on October 26. and on October 28 the Music

POTA EVENT

Department Fall Recital was held. The students did an outstanding job and as did Buddy and Cindy White and the music adjuncts Sherri Mitchell and Daniel Kubus leading the students.

MUSIC DEPARTMENT FALL RECITAL

The Student Leadership Group sponsored Trunk or Treat on October 30. There were several student organizations that participated. There was a great response for the community. Very successful event.

TRUNK OR TREAT

On November 3rd the Crisp Expansion Ribbon Cutting was held. Mr. Crisp and Todd Richardson along with a great crowd was in attendance.

CRISP EXPANSION RIBBON CUTTING

The Raiders and the Lady Raiders have kicked the basketball season off with tournament play and are off to good starts.

RAIDERS AND LADY RAIDERS BEGIN SEASON

The Annual MCCA Conference was held November 10-12 in Branson, MO. Three Rivers College Senior Service Award Winner, Dionne Thompson, and Excellence in Teaching Award Winner, Stefanie Rundquist were recognized during their award banquet.

ANNUAL MCCA CONFERENCE

Kennett Trivia Night was held on November 11, more than \$2,500 was raised to benefit the TRC-Kennett Student Success Fund.

KENNETT TRIVIA NIGHT

- November Advising Seminar – November 17
- Counselor's Conference – November 19
- Music Department Fall Concert – November 23
- Thanksgiving Holiday – No Classes November 24-26, College Closed November 25-26
- The Isaacs – December 3
- POTA - A Christmas Carol – December 7
- Employee Christmas Breakfast – December 10
- RN Pinning – December 10 2pm
- LPN Pinning – December 10 4pm
- Christmas Break, College Closed – December 20-January 2
- First Day of Spring Semester – January 3
- Spring Convocation – January 10
- Martin Luther King Jr. Day, College Closed – January 17

UP-COMING EVENTS

Trustee Richardson made the motion to enter into executive session at 12:18 p.m. With a second by Trustee Garrison, the board was polled as follows:

EXECUTIVE SESSION

Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

**ITEMS FOR DISCUSSION,
CONSIDERATION AND
VOTE**

Due to the expiration in April 2022, of the six-year terms of office of Trustee Garrison, sub-district 4 and Trustee Featherston, sub-district 3; it will be necessary to formally adopt a Resolution calling for a public election to be held on April 5, 2022, for the purpose of electing two members to the Board of Trustees.

**RESOLUTION CALLING FOR
TRUSTEES ELECTION**

Trustee Schalk made the motion calling for a formal Resolution for an election be adopted; and for Edie Dilbeck, Recording Secretary be formally appointed to serve as election authority. With a second by Trustee Williams the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

Ms. Eubank presented the FY2021 audit with the recommendation of acceptance from the Audit Committee.

FY2021 AUDIT

Trustee Schalk made the motion to approve the audit. On a second by Trustee Richardson the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

To correct the existing problems with the Sikeston building roof, it has been determined that the roof needs to be replaced. Bids were opened during October and the bid went to Jonesboro Roofing.

**ROOF REPLACEMENT ON
SIKESTON BUILDING**

Trustee Garrison made the motion to authorize Dr. Payne to sign the contract and all associated documents to move forward with the Sikeston roof. On a second by Trustee Richardson the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

The College currently has three series of lease participation certificates outstanding. Two of which are callable in April 2022 and the third in April 2024. In anticipation of the approaching call date, the College

**LEASE PARTICIPATION
CERTIFICATE 2012B AND
2014**

explored various alternatives for retiring a portion of the callable bond series and refunding the remainder to achieve a lower cost structure. The recommendation is to call \$5,000,000 of the series 2012B and 2014 lease participation certificates and refund the remainder with Truist Bank at 1.44% and an accelerated payoff schedule.

Trustee Schalk made the motion to approve the recommended lease participation certificate 2022. On a second by Trustee Garrison the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

Trustee Schalk made the motion to approve the changes to PP 4330 Shared Sick Leave to clarification of shared sick bank membership start date and use of the shared sick bank for employee illnesses, as well as the addition of a clause relating to committee members with conflicts of interest. On a second by Trustee Hager the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Hager the board was polled as follows: Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, yes; Trustee Featherston, yes.

There being no further business, Trustee Garrison made the motion to adjourn the meeting at 1:18 p.m. and with a second by Trustee Hager, the motion passed unanimously.



CHAIRMAN



SECRETARY

REVISIONS TO PP 4330 –
SHARED SICK LEAVE

CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTION AND
ASSOCIATED DOCUMENTS

ADJOURNMENT

11/19/2022
APPROVAL DATE

11/19/2022
APPROVAL DATE