



THREE RIVERS COLLEGE

Unusual Circumstances 2024-2025

FILLABLE FORM: FIRST SAVE THIS FORM TO YOUR COMPUTER, COMPLETE, RE-SAVE, AND CLICK SUBMIT. For additional information visit the **Fillable Form Instructions**. Submit in person, via myTRCC Student Information System, student e-mail, fax, or via postal service. Provide a separate page if more space is needed that includes the student's name and ID number at the top.

Select One: **First Unusual Circumstance Request at TRC** **Renewal of Previous Unusual Circumstance Request Review**

Last Name First Name Student ID Date of Birth

Address: _____

City: _____ State: _____ Zip Code: _____ Phone Number: _____

The Higher Education Act allows an aid administrator to make dependency overrides on a case-by-case basis for students with unusual circumstances. Select all the circumstances that apply to you below:

- Abusive / Unsafe / Threatening Family Environment
- Abandonment or Estrangement by Parents and have not been adopted
- You or your parents are Incarcerated

Other: _____

Name of Parent: _____ Location of Parent: _____ Date of Last Contact: _____

Nature of contact with parent: Phone In Person E-mail Other: _____

Name of Parent: _____ Location of Parent: _____ Date of Last Contact: _____

Nature of contact with parent: Phone In Person E-mail Other: _____

Where and with whom you have been living: _____

Type the reason for request in the box below:

Third party documentation includes a letter on official letterhead documenting the situation in detail from a minister, social worker, psychologist, high school counselor or teacher, physician, other counseling professional, police reports, court reports, documentation from a social agency and/or two notarized letters from witnesses who can confirm the situation and why the unusual circumstance should be granted (Should not be friends or family).

By typing my name below, I understand and agree that this form of electronic signature has the same legal force and effect as a manual signature, and certifies that all the information contained on this form and the attached documentation submitted is complete and correct. If I purposely give false or misleading information I may be fined, sentenced to jail, or both. You may print and sign manually if you prefer.

Student Signature: _____ Date Signed: _____

Three Rivers College is an equal opportunity institution that commits itself to the policy that there will be no unlawful discrimination against any person because of race, color, gender, sexual orientation, religion, age, disability, or national origin.