

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
April 21, 2021**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, April 21, 2021.

CALL TO ORDER

Those present included: Trustees: Dr. Amber Richardson, chair (via Zoom); Gary Featherston, vice-chair; Chris Williams, secretary (absent); Eric Schalk, treasurer; Darren Garrison, member; Dr. Tim Hager, member (via Zoom); and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Janine Heath, recording secretary.

ATTENDANCE

Trustee Garrison delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Garrison nominated Dr. Wesley Payne as temporary Chairman and Janine Heath as temporary Secretary to the Board of Trustees. With a second by Trustee Schalk, the motion passed unanimously.

**APPOINTMENT OF
TEMPORARY CHAIR AND
SECRETARY**

Trustee Schalk made the motion to approve the rotation as presented. With a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF BOARD
ROTATION**

Trustee Schalk made the motion to approve the March Board Meeting Minutes. With a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF THE MARCH
BOARD MEETING MINUTES**

Charlotte reviewed the Budget to Actuals as of the end of March 2021. At 75% into the year, we have recognized 85% of budgeted revenues and have obligated 67% of our budgeted expenses.

FINANCIAL REPORT

Trustee Garrison made the motion to accept the report and the bid recommendation as presented. With a second by Trustee Schalk, the motion passed unanimously.

Dr. Payne responded to the financial report, commending Ms. Eubank and the Financial Services team for an outstanding job managing the ever-changing processes over the past year.

Dr. Payne presented:

Construction on the ball fields is moving forward. The softball field is nearing completion. Due to the grading issues on the field to solve the water issue, the baseball field is behind. Estimated completion date is not until the fall.

- Lady Raider's Basketball team is in Lubbock, TX at the National Finals. They have won their first two games placing them in the Elite Eight and are focusing on each game in front of them to win. First time ever that one of the athletic teams has had an undefeated year.
- Lady Raider's Softball team is doing well, looking for good results going into post-season play.
- Raiders Baseball is progressing through a very trying season producing better results than we have had in a while.
- Raider's Men's Basketball had a difficult year but ended with a decent season.
- Raiders Rodeo has two bull riders that should make it to the Nationals in June.

The College is currently focusing on improving on-line instruction. Working with Symbiosis, there are three phases of redesign which should be complete by Spring 2022.

The College once again hosted the Annual Vietnam Veterans Celebration. Well attended.

- Industrial Technology Fair – April 22-23
- Poplar Bluff Teacher of the Year Ceremony – TRC Instructor of the Year, Ms. Stefanie Rundquist and TRC Adjunct of the year, Mr. Wes Montgomery – April 29
- Happy Days – The Musical – April 30 – May 2
- Escape into Music Concert – May 11
- Student Excellence Awards – May 14
- Last day of classes & final exams – May 14 and May 17-20
- Commencement – May 21

Trustee Schalk made the motion to enter into executive session at 12:23 p.m. With a second by Trustee Garrison, the board was polled as follows: Trustee

PRESIDENT'S REPORT

CONSTRUCTION UPDATE

RAIDER ATHLETICS

SYMBIOSIS UPDATE

VIETNAM VETRANS CELEBRATION

UP-COMING EVENTS

EXECUTIVE SESSION

Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes;
Trustee Williams, absent; Trustee Featherston, yes;
Trustee Richardson, yes.

Each year, the Board of Trustees reviews the proposed Board of Trustee meeting schedule for approval.

Trustee Garrison made the motion to approve the schedule as presented. With a second by Trustee Richardson, the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

Each year, the Board of Trustees reviews the proposed College Holiday Schedule for approval.

Trustee Richardson made the motion to approve the schedule as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

The current policy must be re-adopted bi-annually and resubmitted to the state. No changes have been made to the existing policy.

Trustee Garrison made the motion to approve the policy as presented. With a second by Trustee Schalk, the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

The proposed benefit plan for FY22 was presented for approval. No significant changes to the coverage.

Trustee Schalk made the motion to approve the schedule as presented. With a second by Trustee Garrison, the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

**ITEMS FOR
CONSIDERATION,
DISCUSSION, AND VOTE**

**CONSIDERATION AND
APPROVAL OF THE FY22
BOARD OF TRUSTEES
MEETING DATES**

**CONSIDERATION AND
APPROVAL OF THE FY22
COLLEGE HOLIDAY
SCHEDULE**

**CONSIDERATION AND
APPROVAL TO REAFFIRM
BP 0343 – CONFLICT OF
INTEREST**

**CONSIDERATION AND
APPROVAL OF EMPLOYEE
BENEFITS FOR FISCAL YEAR
2022**

Trustee Schalk made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Garrison the board was polled as follows: Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk, yes; Trustee Williams, absent; Trustee Featherston, yes; Trustee Richardson, yes.

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTION AND ASSOCIATED DOCUMENTS

There being no further business, Trustee Schalk made the motion to adjourn the meeting at 12:55 p.m. and with a second by Trustee Richardson, the motion passed unanimously.

ADJOURNMENT



CHAIRMAN



SECRETARY

5/19/2021

APPROVAL DATE

5/19/2021

APPROVAL DATE