

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
April 19, 2023**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, April 19, 2023.

CALL TO ORDER

Those present included: Trustees: Chris Williams, chair; Eric Schalk, vice-chair; Darren Garrison, secretary (Absent); Dr. Tim Hager, treasurer; Dr. Amber Richardson, member; Gary Featherston, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; and Edie Dilbeck, recording secretary.

ATTENDANCE

Trustee Williams delivered the invocation.

INVOCATION

Trustee Schalk made a motion to approve the agenda. On a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Richardson made the motion to approve the March Board Meeting Minutes. With a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF THE MARCH
BOARD MEETING MINUTES**

Trustee Schalk nominated Dr. Wesley Payne as temporary Chairman and Edie Dilbeck as temporary Secretary to the Board of Trustees. With a second by Trustee Featherston, the motion passed unanimously.

**APPOINTMENT OF
TEMPORARY CHAIR AND
SECRETARY**

Trustee Featherston made the motion to approve the rotation as presented. With a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF BOARD
ROTATION**

Charlotte reviewed the Budget to Actuals as of the end of March 2023. We are 75% into the fiscal year and have recognized 90% of our budgeted revenues and obligated 66% of our budgeted expenses.

Trustee Hager made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF
FINANCIAL REPORT**

Dr. Payne presented:

PRESIDENT'S REPORT

On March 24th Dr. Payne made good on his promise that if enrollment was up in the Spring he would shave his head. With enrollment up 4.8%, raffle tickets were sold raising money for the Students Food Pantry. The lucky winner of the raffle to shave his head was Kathy Richardson.

DR. PAYNE'S HAIRCUT

Mark Sanders presented on the 14th Annual Southeast Missouri Regional Spelling Bee held on March 25th in Tinnin Fine Arts Center. Three Rivers College has been the official sponsor of the Scripps National Spelling Bee since 2010. This year's event included 33 students representing 23 schools. The 1st place winner will be going on to the National Spelling Bee competition.

SPELLING BEE

Gail Tinsley presented on the College Transfer Fair held on March 28th in the lobby of the Robert W. Plaster Free Enterprise Building. Transfer fairs are held each fall and spring.

COLLEGE TRANSFER FAIR

Alex Jameson presented on the Job Fair and Career Expo held on April 13th on the concourse of the Libla Family Sports Complex. Very successful event with 57 vendors and 180 confirmed registered participants.

JOB FAIR AND CAREER EXPO

On March 29-31 the MSHSAA Music Festival was held in the Tinnin Fine Arts Center. Cindy and Buddy White explained this was the 26th year for this event and over 1084 students were in attendance throughout the band and choir event.

MSHSAA MUSIC FESTIVAL

Buddy and Cindy also presented on the Spring Student Showcase that was held on April 4th in the Tinnin Fine Arts Center. Lots of positive and great things are happening in the Music Department.

STUDENT SPRING SHOWCASE

On April 1st the Student Leadership Academy held an Easter Kids Eggstravaganza, a trunk or treat type like event in the parking lot of the Tinnin Center. About 200 kids attend the event.

EASTER KIDS EGGSTRAVAGANZA

Also, on April 1st the Endowment Trust held a Chicks Only Eggstravaganza at the Westwood Hills Country Club. More than \$5,600 was raised for TRC Excellence Fund for student scholarships.

CHICKS ONLY EGGSTRAVAGANZA

Gail Tinsley reported that on April 11th & 12th the University Center held their Spring Open House to share the services they offered. Over 80 students attended the event and enjoyed free pizza and chances to win a gift card.

UNIVERSITY CENTER OPEN HOUSE

Tiechera Samuell presented the events of Liberal Arts Week April 17th – 20th. This is the 7th annual event and this year's theme is gaming. The final event is the Poetry Slam on Thursday night where the latest edition of Confluence will be released.

LIBERAL ARTS WEEK

Upcoming Event:

UPCOMING EVENTS

- Distinguished Alumni Reception – April 24
- Fine Arts Student Exhibition – April 24-May 12
- Retirement Reception – April 25
- American Red Cross Blood Drive – April 27
- The Pajama Game – April 28-30
- Solitary Man (POTA) – May 1
- Employee Appreciation Luncheon – May 5
- Spring Concert – May 9
- Student Excellence Award Ceremony – May 12
- RN Pinning Ceremony – May 19 2:00 pm
- Commencement – May 19 6:00 pm
- Memorial Day – College Closed – May 29

Trustee Williams made the motion to enter into executive session at 12:35 p.m. With a second by Trustee Hager, the board was polled as follows: Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.

EXECUTIVE SESSION

Trustee Featherston made the motion to approve the FY'24 Board of Trustees meetings dates as presented. On a second by Trustee Richardson the board was polled as follows: Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.

ITEMS FOR DISCUSSION CONSIDERATION AND VOTE

APPROVAL OF FY'24 BOARD OF TRUSTEE MEETING DATES

Trustee Featherston made the motion to approve the FY'24 Holiday Schedule as presented. On a second by Trustee Hager the board was polled as follows Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.

**APPROVAL OF FY'24
HOLIDAY SCHEDULE**

Trustee Hager made the motion to approve the Benefits for Fiscal Year 2024 as presented. On a second by Trustee Featherston the board was polled as follows: Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.

**APPROVAL OF BENEFITS
FOR FISCAL YEAR 2024**

Trustee Richardson made the motion to approve the changes to ITP 8201 Data Security that changed the DSO to Network Administrator from Chief Technology Officer and ITP 8204 Website Privacy that was edited for minor grammar changes and updated the website link locations. On a second from Trustee Hager the board was polled as follows: Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.


**APPROVAL OF ITP 8201
AND ITP 8204**

Trustee Featherston made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Williams the board was polled as follows: Trustee Williams, yes; Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes.

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTION AND
ASSOCIATED DOCUMENTS**

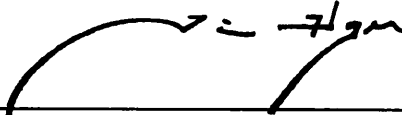
There being no further business, Trustee Featherston made the motion to adjourn the meeting at 1:57 p.m. and with a second by Trustee Richardson, the motion passed unanimously.

ADJOURNMENT



CHAIRMAN

5/17/2023
APPROVAL DATE



SECRETARY

5/17/2023
APPROVAL DATE