

1. **DUTIES** The successful bidder agrees to perform integrated pest management services for the College on the terms and conditions set forth in this agreement as follows:
 - A. Provide pest and rodent control for the College at the locations listed in Section 6.
 - B. Create an Integrated Pest Management (IPM) solution individually tailored to each college location.
 - C. Provide routine inspections of college locations:
 - I. Inspections shall be no less than monthly.
 - II. Spray pesticides or provide alternative pest control as necessary during inspection.
2. **SUCCESSFUL BIDDER RESPONSIBILITIES** The successful bidder agrees to the following responsibilities:
 - A. Acquire and maintain all necessary licenses applicable to the duties to be performed.
 - B. Provide all pesticides, traps, labor, and all other necessary supplies to effectively fulfill the requirements of this agreement.
 - C. Provide all necessary installation and setup
 - D. Provide all tools and equipment necessary, as required by Three Rivers.
3. **THREE RIVERS COLLEGE RESPONSIBILITIES** The College agrees to grant the successful bidder access to the College locations during the College's regular operating hours and additional mutually agreed upon times for the purpose of providing IPM and all other necessary purposes for the provision thereof.
4. **INTEGRATED PEST MANAGEMENT** The successful bidder shall ensure the best possible IPM that meets the following guidelines:
 - A. All materials used in the IPM must comply with Federal, State, and local Laws.
 - B. All materials must be approved by the College prior to use.
 - C. The IPM must meet or exceed industry standards for safety, effectiveness, and minimal environmental impact.
 - D. The IPM must use low or non-chemical methods to eliminate and prevent infestations.
 - E. The IPM must be for the following pests and rodents:
 - I. Ants
 - II. Beetles – Elm Leaf, Ground, Lady, etc.
 - III. Box Elders
 - IV. Centipedes
 - V. Cockroaches
 - VI. Crickets

- VII. Earwigs
- VIII. Mice
- IX. Millipedes
- X. Rats
- XI. Silverfish
- XII. Spiders – Black Widow, Brown Recluse, etc.
- XIII. Woodlice – Pillbugs, Sowbugs, etc.
- XIV. All other pests or rodents identified as an issue.

5. **INSPECTIONS** The successful bidder will inspect the College locations to the following standards:

A. Examine all buildings on at least a monthly basis:

- I. Check exterior surroundings for potential issues.
- II. Inspect building interiors:

(1) Evaluate high risk areas:

- (a) Food preparation areas
- (b) Restrooms
- (c) Perimeter building walls
- (d) Eating areas
- (e) Water sources
- (f) Areas of previous pest activity
- (g) Other high risk areas

(2) Log any pest sightings.

(3) Monitor pest activity with monitoring traps in key areas.

B. Provide corrective/preventative measures to areas of concern:

- I. Set traps for monitoring and containing pests.
- II. Spray pesticides if necessary.
- III. Suggest building improvements to reduce possibility of infestations.

6. **LOCATIONS** The successful bidder agrees to service one or more of the following college locations:

A. Poplar Bluff Campus

- I. Academic Resource Commons
- II. Baseball Clubhouse
- III. Bess Activity Center
- IV. Crisp Technology Center
- V. Libla Family Sports Complex
- VI. Maintenance
- VII. Plaster Free Enterprise Center
- VIII. Porter Distance Learning Center
- IX. Public Safety
- X. Softball Clubhouse
- XI. Tinnin Fine Arts Center
- XII. Westover Administration Building

B. Rivers Ridge Housing

- I. Housing Clubhouse
- II. Men's Apartment Complex
- III. Women's Apartment Complex

C. Westwood Center

- I. Ballroom
- II. Chapel

D. Three Rivers College CDL Center

E. Three Rivers Kennett

F. Three Rivers Sikeston

G. Three Rivers Sikeston Tech Lab

H. Three Rivers Dexter (effective January 2025)

- 7. **EQUAL EMPLOYMENT OPPORTUNITY** The successful bidder agrees to adhere to the provision for equal employment opportunity and payment of not less than the minimum prevailing wage specific to construction jobs over \$75,000.00 and the area based on current prevailing wage determination. Certified payrolls will be required by the College prior to release of any payment to the successful bidder if applicable.
- 8. **NONDISCRIMINATION AND EQUAL OPPORTUNITY** The College commits itself to the policy that there shall be no unlawful discrimination against any person because of race, color, religion, sexual orientation, disability, age, gender, or national origin.

9. **SECURITY** The successful bidder agrees to adhere to the following security requirements:
- A. The successful bidder will be responsible for being knowledgeable of the security requirements of the College and for enforcing the security rules of the College as they apply to the successful bidder and any agents or employees thereof.
 - B. In addition to any other security rules and regulations, the successful bidder shall inform their employees or agents of the following:
 - I. No guns, knives, or other dangerous weapons are allowed on campus.
 - II. No dangerous drugs, or other prohibited substances, including alcohol, are allowed on campus.
 - III. All keys to the building will be furnished by Public Safety to the successful bidder or their employees, if applicable. All keys shall be returned to Public Safety upon request. A charge will be assessed for each key not returned.
 - IV. The successful bidder will be responsible for the cost of key replacement, re-keying, or lock replacement when the successful bidder or employees of the successful bidder are negligent in this regard.
10. **INSURANCE REQUIREMENTS** The successful bidder is required to supply the college with a Certificate of Insurance issued by an insurance company that is licensed to do business in the State of Missouri and acceptable to the college.
- A. All insurance will be written through an insurance company that is licensed to do business in the State of Missouri and acceptable to the College.
 - B. The successful bidder will furnish the College with a Certificate of Insurance upon request.
11. **CONTRACTOR** It is mutually understood and agreed that, where applicable to the terms and conditions set forth in this agreement, an independent contractor relationship is being established between the successful bidder and the College.
- A. The employees of the successful bidder are not, nor shall be deemed to be, employees of the College.
 - B. The employees of the College are not, nor shall be deemed to be, employees of the successful bidder.
 - C. The successful bidder acknowledges that they are an independent contractor and are not an agent, partner, joint venture nor employee of college.
 - D. The successful bidder shall have no authority to bind or otherwise obligate the College in any manner nor shall the successful bidder represent to anyone that they have a right to do so.

12. **DAMAGE TO COLLEGE PROPERTY** The successful bidder shall be respectful of the College's property and shall report any damage as follows:

- A. The successful bidder shall be responsible for the repair and replacement of any damage to college property caused by the misuse or negligence of the successful bidder or their employees.
- B. The successful bidder is responsible for reporting, in writing, within 72 hours the occurrence of damage to college property.
- C. Failure to report the damage within the specified time may be cause for termination of this contract.

13. **BID ACCEPTANCE** The College reserves the right to accept or reject the successful bid in part or in entirety.

- A. The successful bidder agrees to grant the College the right to accept or reject their proposal in part or in entirety.
- B. The successful bidder agrees to provide pricing for each individual location and to grant the College the right to accept or reject any location at the College's discretion.
- C. The successful bidder may choose to provide an all-inclusive price for all locations listed in addition to the individually priced locations.
- D. The College reserves the right to accept individual locations from multiple bidders or to accept an all-inclusive bid from a single bidder.
- E. If the successful bidder's proposal is to be accepted or rejected only in its entirety, the successful bidder must notate "entirety" in the top right corner of the first page of their proposal.

14. **PROPOSAL** The successful bidder shall supply the College with their proposal meeting the requirements included in this agreement. The proposal must include the following:

- A. A brief introduction and summary of your company.
- B. If applicable, a notation of "entirety" if the bid is not to be accepted or rejected in part.
- C. A list of any applicable certifications that your company holds.
- D. Three references from upstanding businesses with similar needs to those of the college.
- E. A certificate of insurance listing at least the required insurance minimums.
- F. Price proposal outlining the cost of the services defined in this agreement broken down as follows:
 - I. Location
 - II. Monthly rate with estimated labor hours per month

15. **PRICE SHEET** The successful bidder must complete the below pricing schedule for integrated pest management for the desired locations:

A. Poplar Bluff Campus

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

B. Rivers Ridge Housing

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

C. Westwood Center

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

D. Three Rivers College CDL Center

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

E. Three Rivers Kennett

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

F. Three Rivers Sikeston

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

G. Three Rivers Sikeston Tech Lab

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

H. Three Rivers Dexter (effective January 2024)

- I. Monthly rate \$ _____
- II. Estimated labor hours per month _____

