



THREE RIVERS COLLEGE

Invocation

**Approval
of the
January Agenda**

**Approval of the
November Minutes**

A G E N D A
REGULAR SESSION
Wednesday January 28, 2026
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda and Minutes**
 - 1. Consideration and Approval of the January Agenda
 - 2. Consideration and Approval of Minutes from the November Board Meeting
- III. Consideration of College Financial Report**
 - 1. Statement of Revenues, Expenses, and Changes in Net Assets
 - 1. Monthly Financial Statements
 - 2. Budget to Actual Financial Statements
 - 2. Cash in Bank
 - 3. Certificates of Deposits
 - 4. Checks Issued
 - 5. Bid Report
 - 6. Budget Amendments
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
 - 1. Consideration of Approval for Athletic Teams Insurance
 - 2. Consideration of Approval for Change of the Board of Trustees Meeting Calendar FY26

VII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 1. Bonnie Lynette Goins, Welcome Center Facilitator
 2. James Vaughan, Part-time Assistant Athletic Director
 3. Roseanna Barton, Tutoring Specialist, ACHIEVE
2. Transfer of Position
 1. Freddie Cecil, Technology & Computer Services External Locations Specialist to Project Technician
 2. Kevin Crafford, Project Technician to Network Administrator
 3. Francis Ludwig, Director, Academic Assessment to Chief Institutional Effectiveness Officer
 4. Joseph McCallister, Part-time Lead Instructional Assistant/Workforce/Adjunct Instructor to Lab Assistant/Manufacturing Technology
 5. Dustin Midyett, Network Administrator to Director of Computer Services
 6. Barbara Rogers, Executive Assistant, Chief Technology Officer to Executive Assistant, Chief Institutional Effectiveness Officer
 7. Catherine Walters, Executive Assistant, Chief Institutional Effectiveness Officer/Accreditation Liaison, to Institutional Effectiveness/Accreditation Liaison
 8. Charles Stratton, Director, Special Projects/Public Safety to Chief of Staff
3. Additional Appointment
 1. Melissa Knapp, Practical Nursing Coordinator
4. Request for Resignation
 1. Jamie Hanner, Outreach Specialist, Educational Talent Search
 2. Jessica Mays, Admissions Recruiter

VIII. Appendix

1. Upcoming Events

IX. FY26 Board of Trustees Meeting Dates

- February 25, 2026
- March 18, 2026
- April 15, 2026
- May 20, 2026
- June 17, 2026

X. Adjournment

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
November 19, 2025**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, November 19, 2025.

Those present included Trustees: Dr. Tim Hager, Chair, Dr. Amber Richardson, Vice-Chair, Gary Featherston, Secretary; Chris Williams, Treasurer; Eric Schalk, Member; and Darren Garrison, member; Dr. Wesley Payne, College President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary.

Trustee Hager delivered the invocation.

Trustee Garrison made the motion to approve the November Meeting agenda. On a second from Trustee Featherston, the motion passed unanimously.

Trustee Featherston made a motion to accept the October Meeting Minutes as presented. On a second by Trustee Richardson, the motion passed unanimously.

Trustee Garrison made a motion to accept the minutes from the November Special Meeting, as presented. On a second by Trustee Richardson, the motion passed unanimously.

Charlotte Eubank, Chief Financial Officer for the college, reviewed the college financial report as of the end of September 2025. Currently, we have obligated 36% of the budgeted expenses at 50% into the fiscal year.

Trustee Garrison made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

Dr. Payne presented the following with the board and public audience in attendance:

The College Transfer Fair was held on October 22nd. According to Gail Tinsley, Director of the Three Rivers College Career and Transfer Center, 11 Universities, including Central Methodist University, Arkansas State University, Missouri State University, Southeast

CALL TO ORDER

ATTENDANCE

INVOCATION

**APPROVAL OF THE
MEETING AGENDA**

**APPROVAL OF THE
PREVIOUS MONTH
BOARD MEETING MINUTES**

**APPROVAL OF SPECIAL
BOARD MEETING MINUTES
FROM NOVEMBER**

**PRESENTATION OF THE
FINANCIAL REPORT**

**APPROVAL OF
FINANCIAL REPORT**

PRESIDENT'S REPORT

**CAREER AND TRANSFER
CENTER COLLEGE
TRANSFER FAIR**

Missouri State, and Arkansas Technical College, were represented and over seventy students visited.

Ms. Tara Leir presented on the Nursing Job Fairs held in Poplar Bluff and Sikeston, Missouri. A total of twenty-four students attended the Poplar Bluff event, while seventeen students participated in Sikeston. During the job fairs, participants had the opportunity to meet with representatives from medical entities both within and outside the region. These interactions allowed students to learn about current job openings as well as common employment opportunities available to graduates' following completion of their nursing programs.

On November 1st and second, the Endowment Trust hosted its annual murder mystery dinner at the Holiday Inn in Poplar Bluff, Missouri. Both events were sold out and raised over \$13,000 for scholarships for Three Rivers Students.

The Three Rivers College Music Department hosted its Fall Showcase on October 28 and Fall Concerts on November 18. Professors Buddy and Cindy White reported strong community involvement, with high school students from Doniphan, Poplar Bluff and surrounding communities, participating alongside college band members. The ensemble reflected a wide range of experience, with participants ranging in age from 14 to 80.

Kayla Salazar, Financial Aid Advisor and Gail Tinsley, Director of Career and Transfer Center, presented on Rocky's Angels Initiative and Food Drive. This year we have fourteen families and 54 Angels to adopt for the holidays. We also provide Christmas meals for the families that have requested them. We have several community partners that are assisting with this goal. Ms. Salazar thanked the following organizations and businesses for assisting with the program: Flooring Direct, First Christian Church, Fellowship Church Sunday School Class and Three Rivers College Faculty and Staff.

The Great American Smokeout will be held November 20th. Resources and "giveaways" as well as information to assist with eliminating tobacco products will be available at the Welcome Center and Plaster Lobby. 8:00am to 5:00pm.

NURSING JOB FAIRS

THREE RIVERS ENDOWMENT TRUST MURDER MYSTERY DINNER

THREE RIVERS MUSIC DEPARTMENT FALL SHOWCASE AND CONCERT

ROCKY'S ANGELS INITIATIVE AND FOOD DRIVE

UPCOMING EVENTS

GREAT AMERICAN SMOKE OUT

The College will be closed from November 24th-28th for the Thanksgiving holiday.

THANKSGIVING BREAK

Three Rivers is hosting a Turkey Trot on November 29th, to help our Food Pantry. With a donation to the food pantry, you can “Run 3K to Feed 3R!”

TURKEY TROT

The Tinnin Art Gallery will feature a collection of art works from our Students December 1st through the 12th.

STUDENT ART EXHIBIT

Patrons of the Arts will host, “Who Brought the Humbug” on December 5th, at the Tinnin Fine Arts Center. Sponsored by Kissinger and Kirkman, Investment Centre, the show boasts of Broadway Magic and audience fun.

WHO BROUGHT THE HUMBUG

Three Rivers Nursing Department will host their December pinning ceremonies on December 11th at the Tinnin Fine Arts Center. The ceremony will start at 2:00pm.

NURSING PINNING CEREMONY

Patrons of the Arts will host “Christmas at the Tinnin” on December 13th and 14th. The show is sponsored by Boyt Engineering and will feature the Three Rivers College Community Choir, under the direction of Pam Howard-Becker, with assistance and accompaniment by Kirk Mondy.

CHRISTMAS AT THE TINNIN

Christmas Break for Three Rivers College will be December 22nd through January 2, 2026.

CHRISTMAS BREAK

The Dave Carter Art Exhibit will begin January 12 through February 13, 2026, at the Tinnin Art Gallery.

DAVE CARTER ART EXHIBIT

Patrons of the Arts will host Feelin’ Groovy by Jim Witter, and will be on January 20, 2026, at the Tinnin Fine Arts Center. This show will feature the timeless music of Simon and Garfunkel. This show is sponsored by Dental Arts Group, of Poplar Bluff, Missouri.

FEELIN’ GROOVY

At 12:25p.m. after the conclusion of the President’s Report, Trustee Richardson made a motion to go into Executive Session. Trustee Garrison seconded the motion. The board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

MOVE INTO EXECUTIVE SESSION

**ITEMS FOR DISCUSSION,
CONSIDERATION AND
VOTE**

Following Executive Session, Dr. Payne asked the board to consider changes in SP 2180 Military Service. On a motion from Trustee Garrison and a second from Trustee Richardson, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

**SP-2180 MILITARY
SERVICE**

The board was asked to approve a revision in GAP 1200 Equal Opportunity. On a motion from Trustee Garrison and a second from Trustee Richardson, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

**GAP-1200 EQUAL
OPPORTUNITY**

The board approved the FY25 Audit as presented. On a motion from Trustee Richardson and a second from Trustee Garrison, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

AUDIT RESOLUTION FY25

The board approved a resolution calling for a Trustee Election, for Sub-District 1 and naming Melody Dolle-Ducote as the election authority for Three Rivers College District. On a motion from Trustee Schalk and a second from Trustee Richardson, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

**RESOLUTION FOR
ELECTION AND NAMING OF
THE ELECTION AUTHORITY**

The board was asked to approve all personnel actions and associated documents. On a motion by Trustee Schalk, and a second by Trustee Garrison, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (yes).

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

With there being no further business, Trustee Richardson made the motion to adjourn at 1:32 p.m. With a second by Trustee Featherston, the motion passed unanimously.

ADJOURNMENT

CHAIRMAN

APPROVAL DATE

SECRETARY

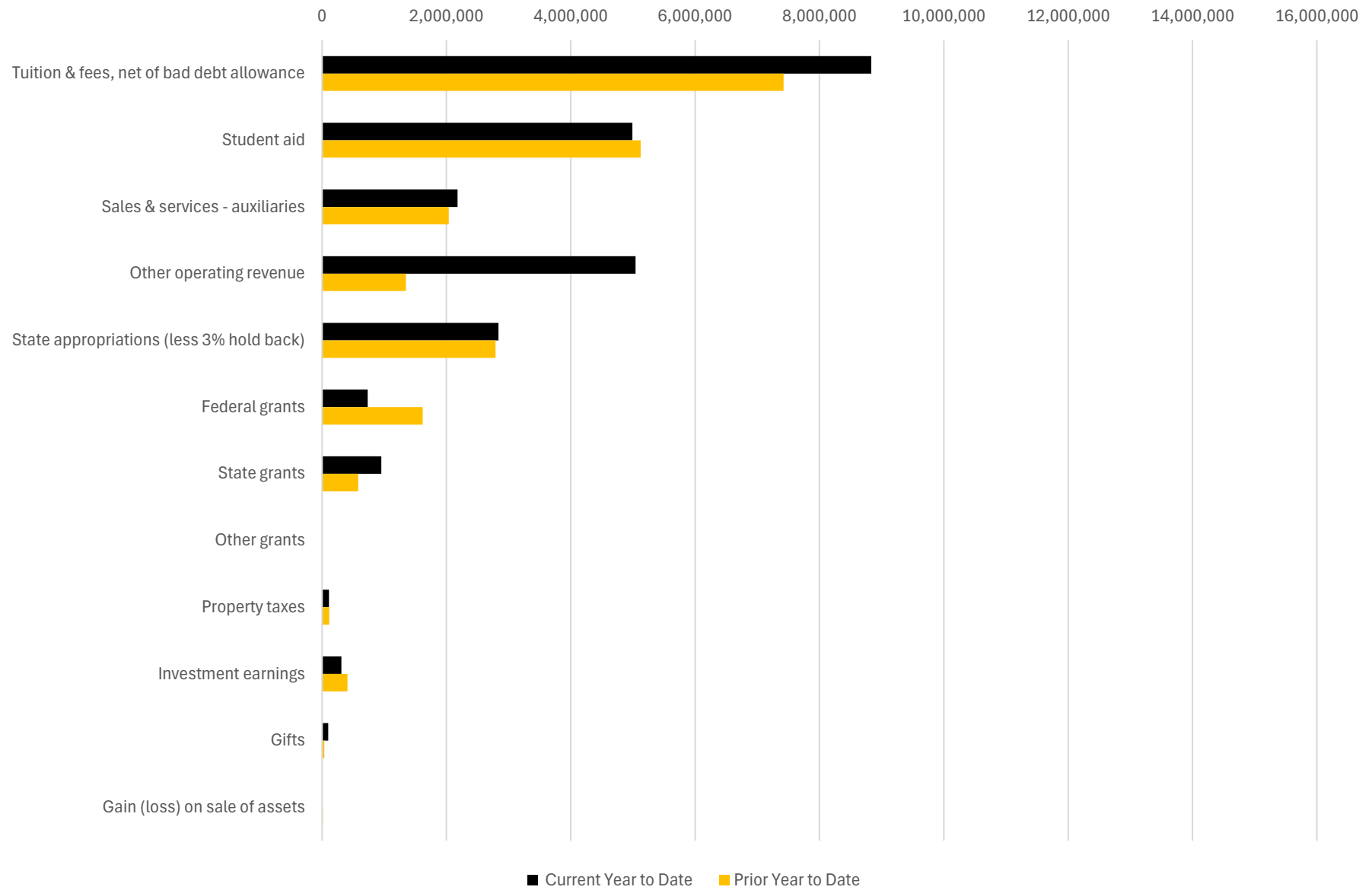
APPROVAL DATE



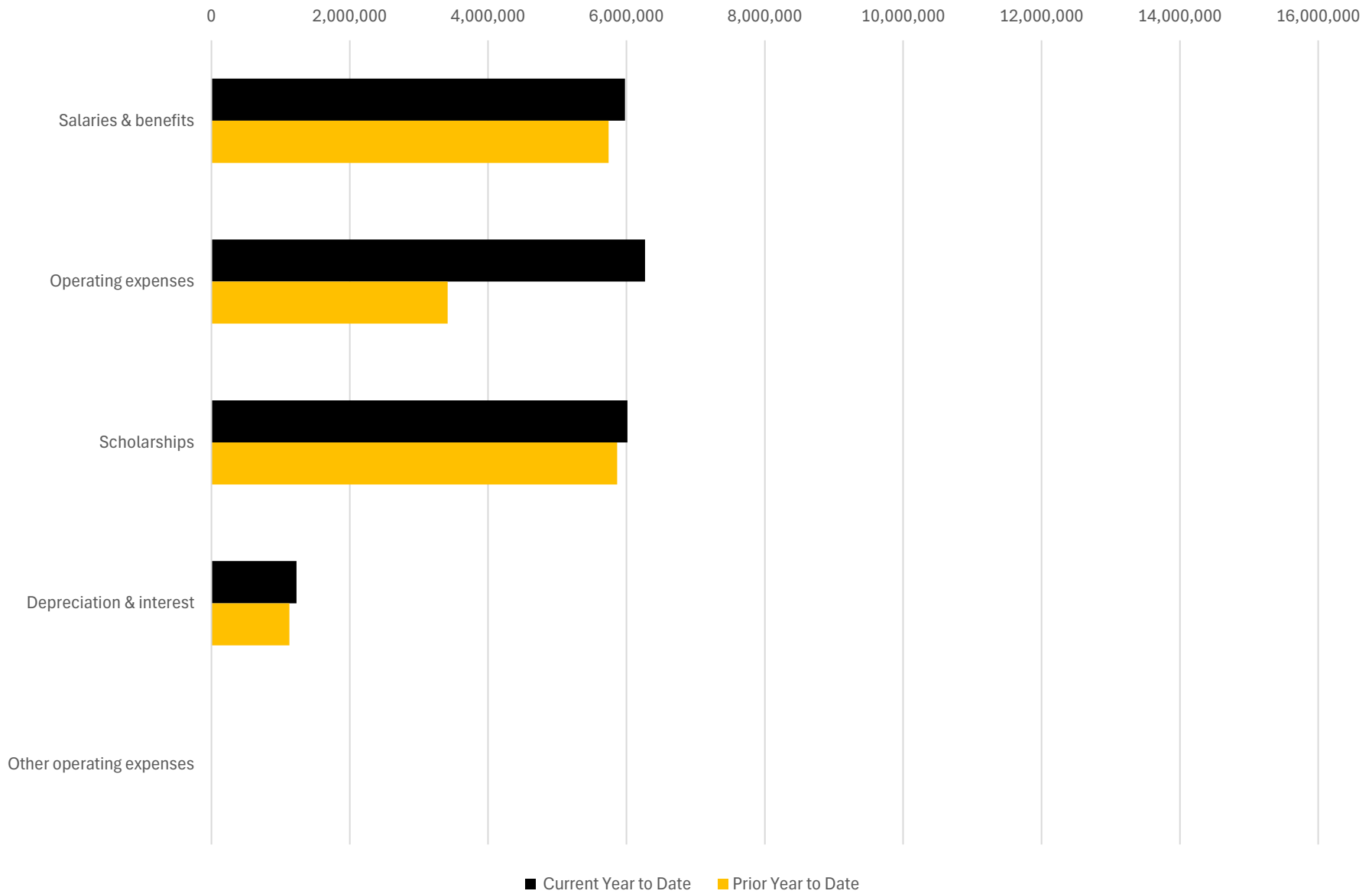
THREE RIVERS COLLEGE

PRESENTATION OF THE COLLEGE FINANCIAL REPORT

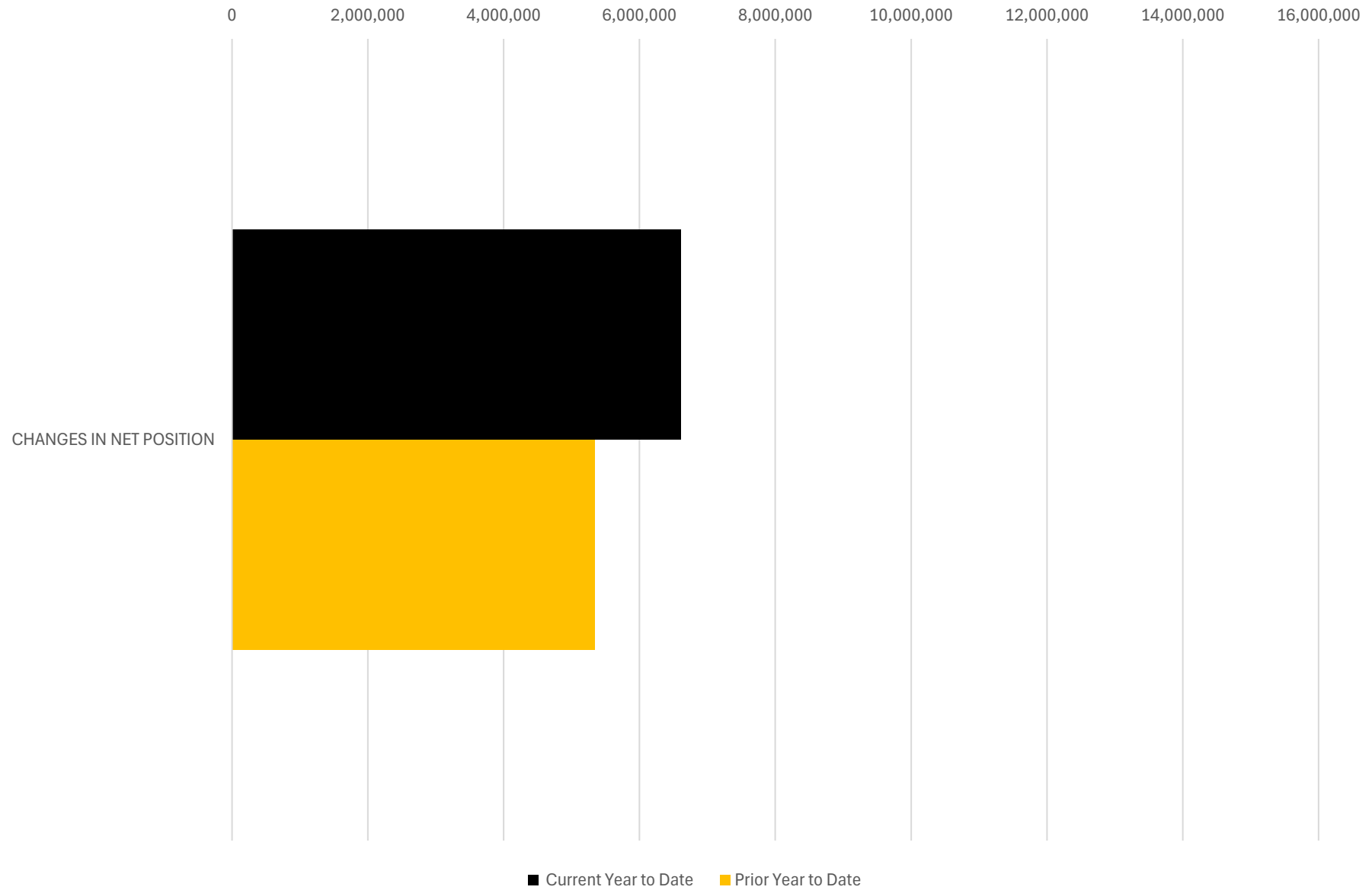
YTD Comparison to Previous Year 11/30/2025



YTD Comparison to Previous Year
11/30/2025



YTD Comparison to Previous Year 11/30/2025



Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
November 30, 2025

ASSETS AND DEFERRED OUTFLOWS

CURRENT ASSETS

Cash & Cash Equivalents	19,594,641
Student Account Receivables, net	6,341,613
Property Tax Receivable	129,743
Other Receivables	11,853,087
Investments	553,196
Inventory	57,514
Prepaid Expenses	314,972
Total Current Assets	<u>38,844,766</u>

NON-CURRENT ASSETS

Land	5,490,786
Capital assets	84,604,997
Plus: Current year additions to capital assets	1,747,983
Accumulated Depreciation	(40,814,218)
Unamortized Bond Issue Costs	0
Total Non-Current Assets	<u>51,029,549</u>

DEFERRED OUTFLOWS (Pensions, OPEB, Trusts, Leases)	<u>7,373,902</u>
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TOTAL ASSETS AND DEFERRED OUTFLOWS	<u><u>97,248,217</u></u>
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LIABILITIES, DEFERRED INFLOWS AND NET POSITION

CURRENT LIABILITIES

Accounts Payable	633,795
Accrued Vacation	872,441
Student Deposits	34,993
Deferred Tuition & Fees	10,810
Scholarships	103,212
Total Current Liabilities	<u>1,655,250</u>

NON-CURRENT LIABILITIES

Retirement Incentive Payable	0
Other Post Employment Benefits	12,136,026
Bonds, Notes and Leases Payable	5,722,250
Accrued Interest	0
Agency	571,024
Total Non-Current Liabilities	<u>18,429,301</u>

Total Liabilities	<u>20,084,551</u>
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DEFERRED INFLOWS (Pensions, OPEB, Trusts, Leases)	<u>14,480,503</u>
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NET POSITION

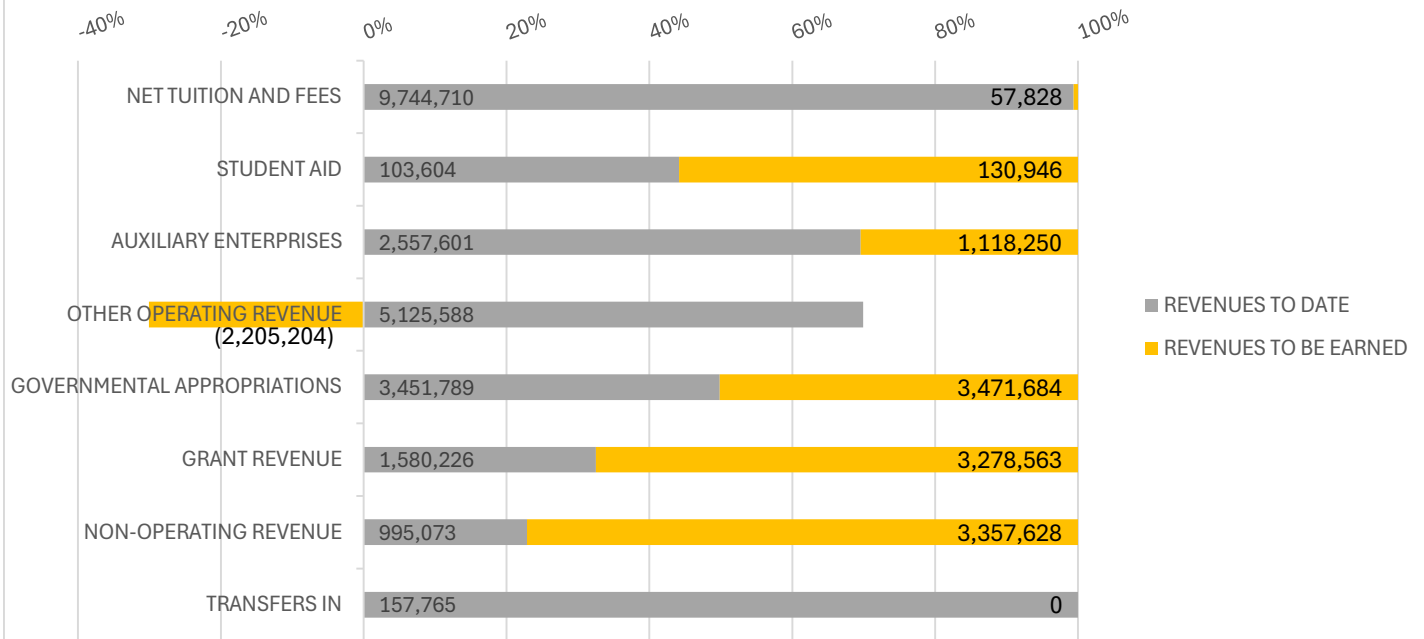
Beginning Balance	56,073,752
Changes in Net Position	6,609,411
Total Net Position	<u>62,683,163</u>

TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>97,248,217</u></u>
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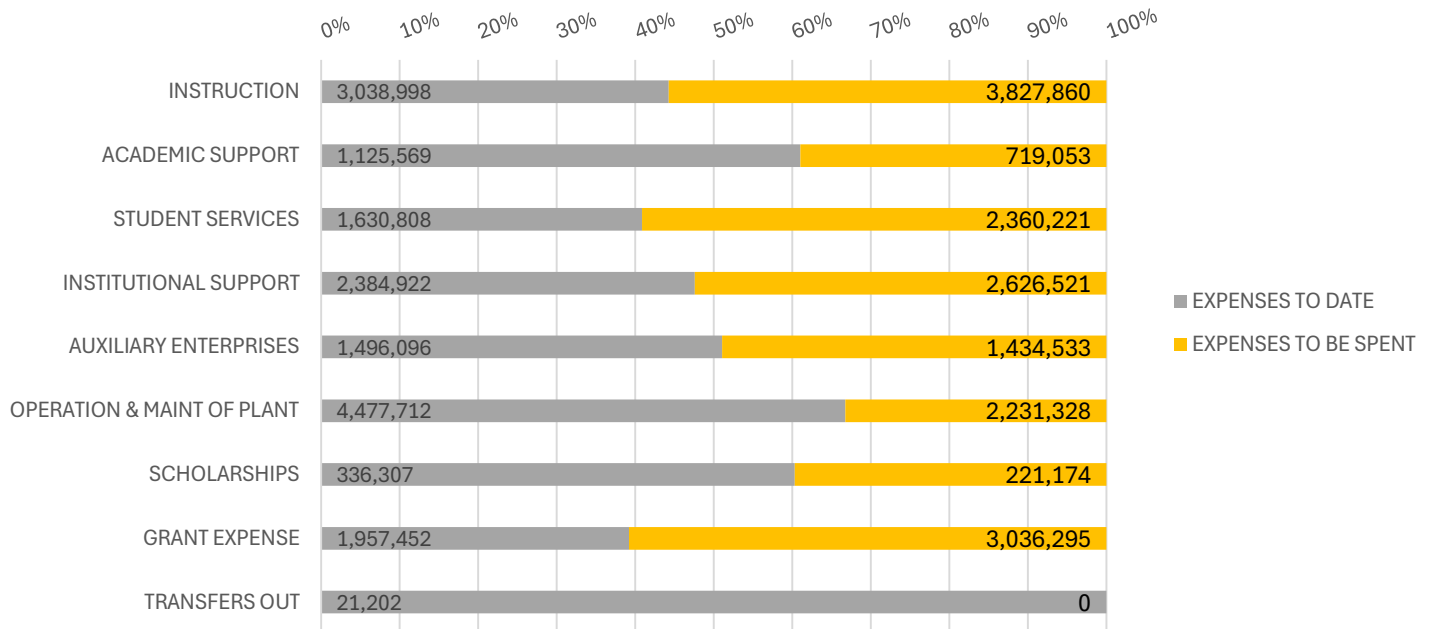
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
November 30, 2025

	July	August	September	October	November	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE									
Tuition & fees, net of bad debt allowance	5,210,902	447,941	(156,665)	2,401,096	929,758	8,833,032	7,422,094	1,410,939	19.01%
Student aid	192,277	10,044	4,219,646	401,684	168,760	4,992,411	5,124,178	(131,768)	(2.57)%
Sales & services - auxiliaries	980,834	170,665	181,490	425,624	420,172	2,178,785	2,036,133	142,651	7.01%
Other operating revenue	2,671	3,384	2,011,956	8,923	3,015,232	5,042,166	1,348,317	3,693,849	273.96%
Total Operating Revenue	6,386,684	632,034	6,256,426	3,237,327	4,533,922	21,046,394	15,930,723	5,115,671	32.11%
OPERATING EXPENSES									
Salaries & benefits	1,044,555	1,167,766	1,203,621	1,196,128	1,365,638	5,977,708	5,741,030	236,677	4.12%
Operating expenses	659,393	644,813	616,345	3,928,365	418,592	6,267,508	3,414,408	2,853,100	83.56%
Capital equipment	606,185	124,809	347,705	569,947	99,337	1,747,983	1,292,797	455,186	35.21%
Less: Transfer to capital assets	(606,185)	(124,809)	(347,705)	(569,947)	(99,337)	(1,747,983)	(1,292,797)	(455,186)	35.21%
Scholarships	324,629	108,913	4,706,878	664,205	207,618	6,012,242	5,864,283	147,959	2.52%
Depreciation & interest	198,840	316,535	236,163	238,550	240,880	1,230,967	1,127,869	103,098	9.14%
Other operating expenses	0	0	0	0	364	364	46	318	698.77%
Total Operating Expenses	2,227,418	2,238,026	6,763,006	6,027,247	2,233,091	19,488,788	16,147,636	3,341,152	20.69%
NON-OPERATING REVENUE (EXPENSES)									
State appropriations (less 3% hold back)	566,110	567,910	567,010	567,010	567,010	2,835,050	2,790,743	44,307	1.59%
Federal grants	25,370	275,124	161,643	154,938	117,666	734,740	1,616,661	(881,920)	(54.55)%
State grants	159,667	42,786	104,394	334,176	310,005	951,027	581,386	369,641	63.58%
Other grants	0	0	0	0	0	0	0	0	0.00%
Property taxes	19,082	24,692	26,412	12,873	27,935	110,994	116,077	(5,082)	(4.38)%
Investment earnings	64,751	41,759	121,345	46,625	37,019	311,499	407,197	(95,698)	(23.50)%
Gifts	1,892	25,100	21,202	52,500	0	100,694	35,677	65,017	182.24%
Gain (loss) on sale of assets	0	0	0	5,375	2,425	7,800	11,335	(3,535)	(31.19)%
Total Non-Operating Revenues (Expenses)	836,872	977,371	1,002,006	1,173,497	1,062,059	5,051,805	5,559,076	(507,271)	(9.13)%
CHANGES IN NET POSITION									
	4,996,138	(628,620)	495,426	(1,616,423)	3,362,891	6,609,411	5,342,163	1,267,248	23.72%

Budget to Actual Revenues 12/31/2025 (50%)



Budget to Actual Expenses 12/31/2025 (50%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
December 31, 2025
Fiscal Year Benchmark: 50%

REVENUES	BUDGET	REVENUES TO DATE	REVENUES TO DATE %	REVENUES TO BE EARNED
NET TUITION AND FEES	9,802,538	9,744,710	99%	57,828
<i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>				
STUDENT AID	234,550	103,604	44%	130,946
<i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>				
AUXILIARY ENTERPRISES	3,675,851	2,557,601	70%	1,118,250
<i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>				
OTHER OPERATING REVENUE	2,920,384	5,125,588	176%	(2,205,204)
<i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>				
GOVERNMENTAL APPROPRIATIONS	6,923,473	3,451,789	50%	3,471,684
<i>State Aid, State Maint. & Repair</i>				
GRANT REVENUE	4,858,789	1,580,226	33%	3,278,563
<i>State Grants, Federal Grants</i>				
NON-OPERATING REVENUE	4,352,701	995,073	23%	3,357,628
<i>Taxes, Interest Earnings, Gifts</i>				
TRANSFERS IN	157,765	157,765	100%	0
<i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>				
TOTAL REVENUES	32,926,051	23,716,356	72%	9,209,694

NOTE: We have recognized 73% of budgeted revenues. We have recognized 99% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2025, fall 2025, and beginning of spring 2026, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION	6,866,858	3,038,998	44%	3,827,860
<i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>				
ACADEMIC SUPPORT	1,844,622	1,125,569	61%	719,053
<i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>				
STUDENT SERVICES	3,991,029	1,630,808	41%	2,360,221
<i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>				
INSTITUTIONAL SUPPORT	5,011,443	2,384,922	48%	2,626,521
<i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>				
AUXILIARY ENTERPRISES	2,930,629	1,496,096	51%	1,434,533
<i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>				
OPERATION & MAINT OF PLANT	6,709,040	4,477,712	67%	2,231,328
<i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>				
SCHOLARSHIPS	557,481	336,307	60%	221,174
<i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>				
GRANT EXPENSE	4,993,747	1,957,452	39%	3,036,295
<i>State Grants, Federal Grants</i>				
TRANSFERS OUT	21,202	21,202	100%	0
<i>General funds-current year transfers to capital</i>				
TOTAL EXPENSES	32,926,051	16,469,067	50%	16,456,984

NOTE: We have obligated 50% of our budgeted expenses at 50% into the fiscal year. December payroll and credit card expenses are INCLUDED.

CHANGES IN NET POSITION	0	7,247,290
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Three Rivers College
Capital Budget - Unaudited
December 31, 2025
Fiscal Year Benchmark: 50%

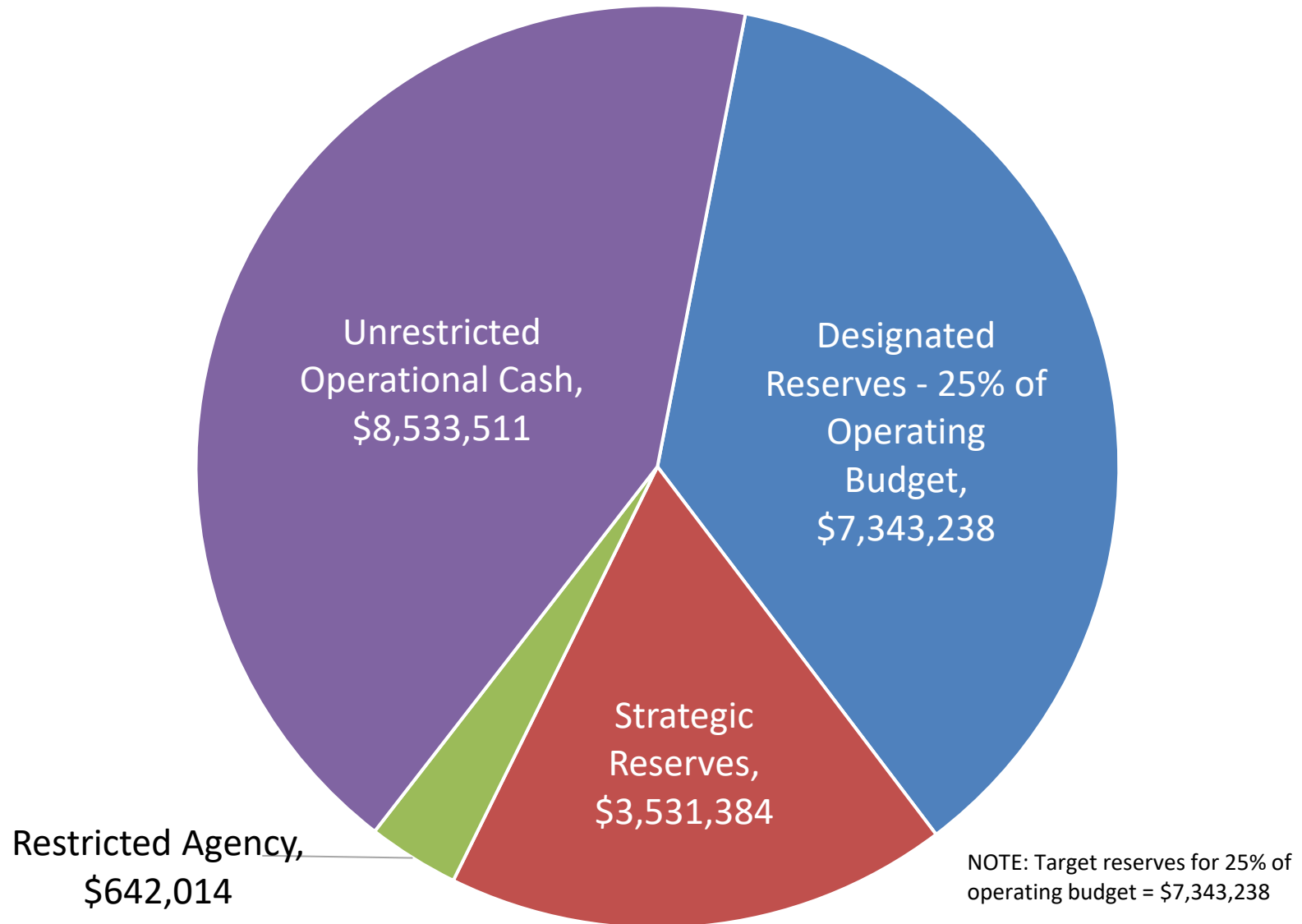
FUNDING SOURCES		BUDGET	SOURCES TO DATE	SOURCES TO DATE %	SOURCES TO BE EARNED
RESTRICTED					
	<i>State appropriations</i>	0	0	0%	0
	<i>Insurance proceeds</i>	0	0	0%	0
UNRESTRICTED					
	<i>General funds - prior year transfers in (Reserves)</i>	2,655,251	1,185,466	45%	1,469,785
	<i>General funds - current year transfers in</i>	21,202	0	0%	21,202
TOTAL FUNDING SOURCES		2,676,454	1,185,466	44%	1,490,988
USES OF FUNDS		BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
	<i>Campus improvements</i>	550,000	35,157	6%	514,843
	<i>Westover Administration Building repairs</i>	500,000	0	0%	500,000
	<i>Libla Family Sports Complex and athletic facilities</i>	723,202	619,728	86%	103,474
	<i>Baseball Clubhouse</i>	266,000	68,593	26%	197,407
	<i>2505/2507 Three Rivers Blvd (former nephrology clinic)</i>	328,851	329,851	100%	(1,000)
	<i>2509 Three Rivers Blvd (former license bureau)</i>	20,000	0	0%	20,000
	<i>Public safety remodel</i>	67,500	0	0%	67,500
	<i>Fleet vehicles</i>	170,900	86,500	51%	84,400
	<i>Farm</i>	50,000	45,637	91%	4,363
TOTAL EXPENSES		2,676,454	1,185,466	44%	1,490,988
NET SURPLUS (DEFICIT)		0	0		

**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

December 1, 2025

	<u>11/03/25</u>	<u>12/01/25</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	2,488.00	2,488.00
<i>Total Cash Funds</i>	<u>3,425.00</u>	<u>3,425.00</u>
<i>General Accounts</i>		
Southern Bank - General Funds	5,239,671.42	8,340,143.57
Southern Bank - Credit Cards	137,745.93	80,331.24
<i>Total General Accounts</i>	<u>5,377,417.35</u>	<u>8,420,474.81</u>
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	41,092.52	42,857.31
Federal Clearing Account	-	66,754.33
<i>Total Restricted Accounts</i>	41,092.52	109,611.64
TOTAL CURRENT FUND	<u><u>5,421,934.87</u></u>	<u><u>8,533,511.45</u></u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,395,997.48	5,411,457.44
<i>Total Bank Accounts</i>	<u>5,395,997.48</u>	<u>5,411,457.44</u>
<i>Certificates of Deposit</i>		
Southern Bank	5,463,164.60	5,463,164.60
<i>Total Certificates of Deposit</i>	<u>5,463,164.60</u>	<u>5,463,164.60</u>
TOTAL PLANT FUND	<u><u>10,859,162.08</u></u>	<u><u>10,874,622.04</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	650,347.01	642,014.36
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	<u><u>650,347.01</u></u>	<u><u>642,014.36</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$20,050,147 AS OF 12/01/2025**

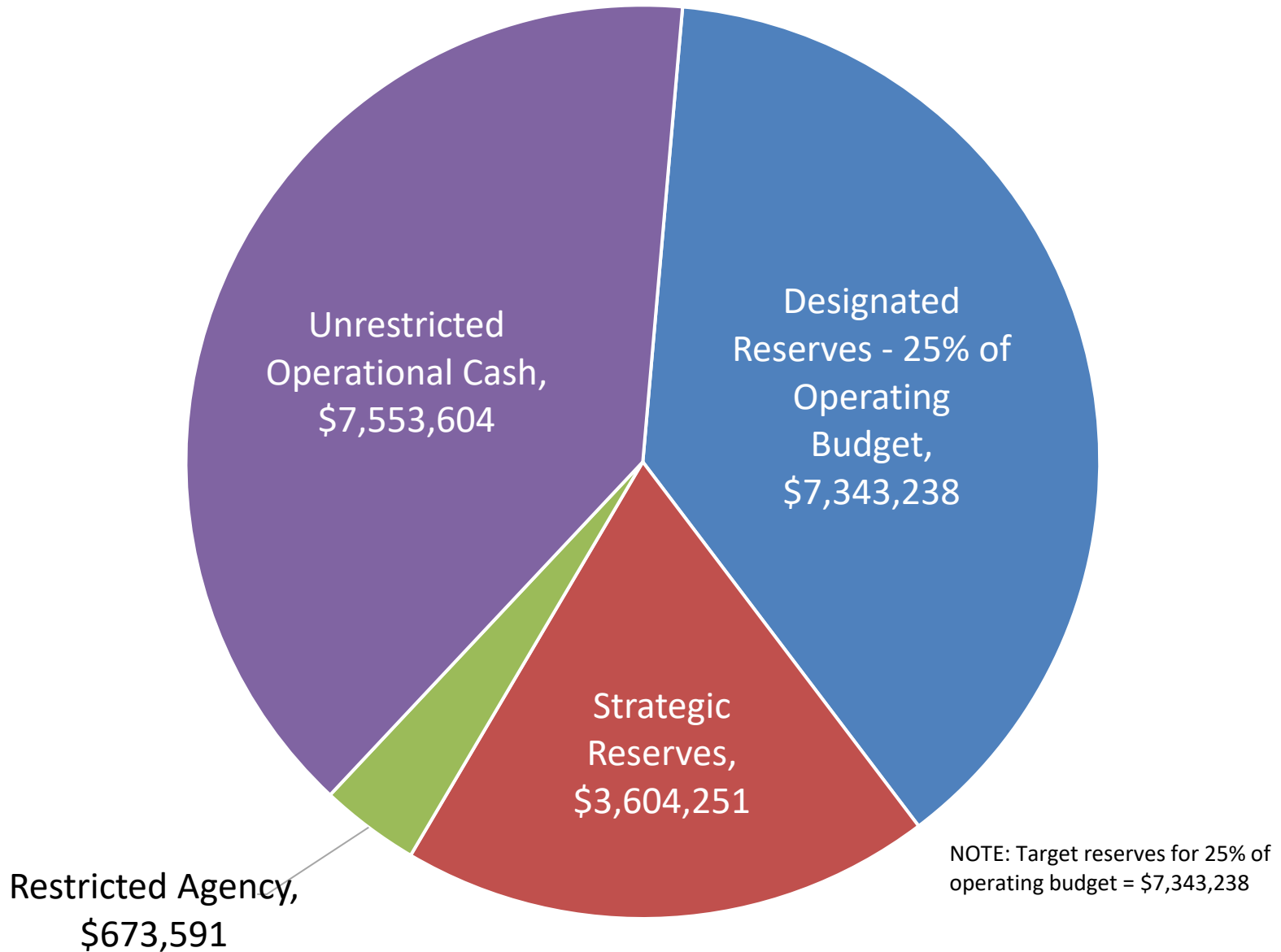


**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

January 5, 2026

	<u>12/01/25</u>	<u>01/05/26</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	2,488.00	2,488.00
<i>Total Cash Funds</i>	<u>3,425.00</u>	<u>3,425.00</u>
<i>General Accounts</i>		
Southern Bank - General Funds	5,239,671.42	7,405,387.60
Southern Bank - Credit Cards	137,745.93	87,634.97
<i>Total General Accounts</i>	<u>5,377,417.35</u>	<u>7,493,022.57</u>
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	41,092.52	39,642.22
Federal Clearing Account	-	17,514.00
<i>Total Restricted Accounts</i>	41,092.52	57,156.22
TOTAL CURRENT FUND	<u><u>5,421,934.87</u></u>	<u><u>7,553,603.79</u></u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,395,997.48	5,427,510.39
<i>Total Bank Accounts</i>	<u>5,395,997.48</u>	<u>5,427,510.39</u>
<i>Certificates of Deposit</i>		
Southern Bank	5,463,164.60	5,519,978.88
<i>Total Certificates of Deposit</i>	<u>5,463,164.60</u>	<u>5,519,978.88</u>
TOTAL PLANT FUND	<u><u>10,859,162.08</u></u>	<u><u>10,947,489.27</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	650,347.01	673,591.06
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	<u><u>650,347.01</u></u>	<u><u>673,591.06</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$19,174,684 AS OF 01/05/2026**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF December 31, 2025

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
8513	Southern Bank	4.10	06/04/26	12	5,519,978.88	Contingency
Total Contingency Fund					<u>5,519,978.88</u>	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF December 31, 2025

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Total Agency Fund CD's					<u>\$ -</u>	

Three Rivers College
CD Report
As of December 31, 2025

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	91-day T-bill minus 40 basis points

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

Bank Term Rate APY Amount Type of Investment

CDs Transferred

Endowment CDs Redeemed for Investment

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

Endowment CDs Transferred to Endowment Trust

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Months of November & December 2025

Current Fund:	General Fund - Southern Bank	\$ 2,348,469.14
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>24,197.95</u>
	Grand Total	<u><u>\$ 2,372,667.09</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Financial Services Office. Approved by the Board of Trustees, this 28th day of January 2026.

Chairman, Board of Trustees

Secretary, Board of Trustees

**THREE RIVERS COLLEGE
BID REPORT
AS OF JANUARY 15, 2026**

Athletic Insurance

Status:	Closed		
Open Date:	12/19/2025		
Close Date:	1/7/2026		
Funding Source:	General Revenue		
Bids Submitted:	<table border="1"><tr><td>Gallagher Student Health and Special Risk</td><td>Quincy, MA</td></tr></table>	Gallagher Student Health and Special Risk	Quincy, MA
Gallagher Student Health and Special Risk	Quincy, MA		
Bid Awarded:	No		
Recommendation:	Gallagher Student Health and Special Risk		

THREE RIVERS COLLEGE
PROPOSED BUDGET AMENDMENTS
AS OF 12/31/2025

OPERATING BUDGET			
	REVENUE	EXPENSE	NET
ADOPTED BY BOARD 06/18/2025	29,372,950.56	29,372,950.56	-
Gifts	8,892.00	8,892.00	-
TREAD grant adjustment to award	1,800.00	1,800.00	-
ACHIEVE adjust to award	52,935.12	52,935.12	-
MoSEPWork (ABA) adjust to award	2,245.05	2,245.05	-
Perkins indirect	13,361.76	13,361.76	-
Insurance projects moved from capital	2,567,594.80	2,567,594.80	-
Amendments adopted 8/27/25	(5,040.00)	(28,335.00)	23,295.00
ACHIEVE adjust to award	3,018.34	3,018.34	-
MoSEPWork (ABA) adjust to award	14,646.95	14,646.95	-
Project Drive adjust to award	81,879.14	81,879.14	-
Enhancement Grant adjust to award	(191,985.84)	(255,981.12)	63,995.28
Amendments adopted 9/17/25	-	(3,043.69)	3,043.69
Enhancement Grant adjust to award 2	749,844.53	999,792.70	(249,948.17)
Gifts	46,302.36	46,302.36	-
MLT consortium adjustment	4,597.36	4,597.36	-
Amendments adopted 10/15/25	160,089.20	475.00	159,614.20
ACHIEVE adjust to award	32,653.00	32,653.00	-
ETS adjust to award	10,266.52	10,266.52	-
Subtotal agreed to Budget to Actual 12/31/25	32,926,050.85	32,926,050.85	0.00
Increases (Decreases) Proposed:			
Additional tornado repairs and insurance proceeds	2,272,316.00	3,000,000.00	(727,684.00)
Personnel changes	-	110,095.00	(110,095.00)
Other income/operating expenses	48,581.00	4,179.00	44,402.00
Tuition and Fees	793,377.00	-	793,377.00
Subtotal	36,040,324.85	36,040,324.85	-

REVISED AS OF 12/31/2025

36,040,324.85 36,040,324.85 -

CAPITAL BUDGET			
	SOURCES	EXPENSES	NET
ADOPTED BY BOARD 06/18/2025	4,713,095.00	4,713,095.00	-
Insurance projects moved to operating	(2,567,594.80)	(2,567,594.80)	-
Amendments adopted 8/27/25	459,751.25	459,751.25	-
Current year gifts for Libla baseball practice facility	21,202.36	21,202.36	-
Amendments adopted 10/15/25	50,000.00	50,000.00	-
Subtotal agreed to Budget to Actual 12/31/25	2,676,453.81	2,676,453.81	-
Increases (Decreases) Proposed:			
Bill & Gene's remodel (reserves)	23,600.00	23,600.00	-
Purchase adjustment former nephrology clinic (reserves)	1,000.00	1,000.00	-
Libla baseball practice facility and parking (reserves)	83,287.00	83,287.00	-
Purchase bus (reserves)	27,500.00	27,500.00	-
Subtotal	2,811,840.81	2,811,840.81	-

REVISED AS OF 12/31/2025

2,811,840.81 2,811,840.81 -

*Not yet reflected in Budget to Actual 9/30/25



THREE RIVERS COLLEGE

Consideration and Approval of the College Financial Report



THREE RIVERS COLLEGE

President's Report



THREE RIVERS COLLEGE

Motion to move into Executive Session

Executive Session

**Motion to move out of
Executive Session**



THREE RIVERS COLLEGE

Items for Consideration, Discussion and Vote

CONSIDERATION OF APPROVAL FOR ATHLETIC TEAMS INSURANCE

BACKGROUND INFORMATION

HISTORY

The College requested bids for both Basic Sports Accident and Catastrophic Sports Accident policies. Responses were received as follows:

Bidders Meeting Bid Specifications:

<u>Name of Broker</u>	<u>Company</u>	<u>Deductible</u>	<u>Basic Sports Accident Policy</u>	<u>Catastrophic Sports Accident Policy</u>
Gallagher Student Health & Special Risk				
	Zurich	\$0	\$131,145.00	
	The Hartford	\$0	\$172,240.00	
	Allied World	\$0	\$117,500.00	
	Berkley Accident & Health	\$0	\$166,500.00	
	Wellfleet	\$0	\$167,000.00	
	Guaranteed Trust Life	\$0	\$134,879.00	
	Crum & Foster	\$0	\$155,660.00	
	NY Life	\$0	\$153,300.00	
	Everest	\$0	\$205,240.00	
	Zurich American Insurance Company	\$0		\$5,433.00

FINANCIAL IMPLICATIONS

Our current policy has a zero deductible and premiums for the 12-month period for 2025-26 were \$124,900.00 for the Basic Sports Accident Policy and \$5,433.00 for the Catastrophic Policy, totaling \$130,333.00. Gallagher Student Health & Special Risk's total submitted bid for 2026-27, with a zero deductible, would result in \$7,400.00 savings.

ADMINISTRATIVE RECOMMENDATIONS

As Gallagher Student Health & Special Risk is the incumbent and they are offering the best, comparative pricing, based on a zero deductible, it is recommended that the College accept the Basic Sports Accident policy bid from Gallagher Student Health & Special Risk through Allied World (\$117,500.00) and the Catastrophic Sports Accident policy through Zurich American Insurance Company (\$5,433.00).

**VI.02.00 CONSIDERATION AND APPROVAL OF CHANGES MADE TO THE FY26
BOARD OF TRUSTEES MEETING DATES FOR THE MONTH OF MARCH**

BACKGROUND INFORMATION

HISTORY

Each year the Three Rivers College Board of Trustees votes on the upcoming fiscal year meeting dates. The March FY26 meeting needs to be moved to March 18, 2026, due to a conflict with the Higher Learning Commission Annual Conference.

POSSIBLE ALTERNATIVES

N/A

FINANCIAL IMPLICATIONS

N/A

ADMINISTRATIVE RECOMMENDATIONS

Approve as recommended and move meeting to March 18, 2026.



THREE RIVERS COLLEGE

Board of Trustee Proposed FY26 Meeting Dates

Please find below a list of FY26 Board of Trustee meeting dates.
All meetings will be held at 12:00 noon in the Board Room of the
Westover Administration Building

Wednesday, August 27, 2025
Wednesday, September 17, 2025
Wednesday, October 15, 2025
Wednesday, November 19, 2025
Wednesday, January 28, 2026
Wednesday, February 25, 2026
Wednesday, March 18, 2026
Wednesday, April 15, 2026
Wednesday, May 20, 2026
Wednesday, June 17, 2026



THREE RIVERS COLLEGE

Consideration and Approval of all Personnel Actions and Associated Documents

Consideration of Personnel Action
Employment of Personnel
Welcome Center Facilitator

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement for Terri Sexton; resignation approved 08.27.25

_____ Federal Program: _____

_____ Special Program _____

NAME: Bonnie Lynette Goins

POSITION TITLE: Welcome Center Facilitator

SALARY: \$15.00/hour

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: January 12, 2025

QUALIFICATIONS:

Degree

Ed. Institution

Major

EXPERIENCE

03/2024 – present	SMTS	Driver/Office
	Poplar Bluff, MO	
05/2021 – 01/2024	Oakdale Care Center	Social Services Director
	Poplar Bluff, MO	
01/2018 – 01/2020	Poplar Bluff Regional Medical Center	Admissions Specialist
	Poplar Bluff, MO	
10/2008 – 12/2013	The Manor	SSD and Activity Director
	Poplar Bluff, MO	

01.28.26

Consideration of Personnel Action
Employment of Personnel
Part-time Assistant Athletic Director

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement/Restructure for Admin. Assistant/Sisco resignation
approved 11.04.25

_____ Federal Program: _____

_____ Special Program _____

NAME: James Vaughan

POSITION TITLE: Part-time Assistant Athletic Director

SALARY: \$30.00/hour

FULL-TIME _____ PART-TIME: X

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: January 5, 2026

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
BS	Greenville College Greenville, IL	Physical Education

EXPERIENCE

08/2006 – 06/2024	Kennett School District #39 Kennett, MO	District Athletic Director/ HS Athletic Director/HS Athletic Strength & Development/PE/Health/In-School Suspension
06/2003 – 05/2006	Twin Rivers R-10 Schools Fisk, MO	HS Athletic Strength & Dev/ Physical Education
08/1996 – 05/2003	Poplar Bluff R-1 Schools Poplar Bluff, MO	HS Athletic Strength & Dev/ Life Sports/JHS Strength & Dev/PE/Health
09/1994 – 05/1996	Greenville College Greenville, IL	Instructor, PE Department

01.28.26

Consideration of Personnel Action
Employment of Personnel
Tutoring Specialist/Achieve

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement for Hattie Hicks; resignation approved 08.21.24

X Federal Program: _____

_____ Special Program _____

NAME: Roseanna Barton

POSITION TITLE: Tutoring Specialist/Achieve

SALARY: \$18.00/hour

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: January 5, 2026

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
BAE	The University of Mississippi University, MS	Special Education

EXPERIENCE

10/2023 – present	Cato	Manager
	Poplar Bluff, MO	
02/2024 – 11/2025	Kelly Education	Substitute Teacher
	Poplar Bluff, MO	
05/2023 – 02/2024	MiMi's Market & Royal Café	MiMi's Market
	Poplar Bluff, MO	

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Technology & Computer Services External Locations Specialist to Project Technician

BACKGROUND INFORMATION

HISTORY

With the transfer of Kevin Crafford to Network Administrator, the Project Technician position became available. This position was advertised internally, and Mr. Freddie Cecil applied for and was interviewed for the position. Mr. Cecil has been employed full-time with the College since August 2024. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Freddie Cecil to the position of Project Technician, effective January 25, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Freddie Cecil.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position
Project Technician to Network Administrator

BACKGROUND INFORMATION

HISTORY

With the transfer of Dustin Midyett to Director of Computer Services, the Network Administrator position became available. Kevin Crafford has been employed full-time with the College since December 2014 and most recently in the Project Technician position. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Kevin Crafford to the position of Network Administrator, effective January 1, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Kevin Crafford.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Director, Academic Assessment to Chief Institutional Effectiveness Officer

BACKGROUND INFORMATION

HISTORY

With the retirement of Maribeth Payne, the Cabinet position of Chief Institutional Effectiveness Officer became available. Francis Ludwig has been employed full-time with the College as the Director of Academic Assessment since August 2022. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Francis Ludwig to the position of Chief Institutional Effectiveness Officer, effective November 1, 2025.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded administrative position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Francis Ludwig.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Part-time Lead Instructional Assistant/Workforce/Adjunct Instructor to Lab
Assistant/Manufacturing Technology

BACKGROUND INFORMATION

HISTORY

With the expansion of workforce programs, the need became available for a full-time support role. Joseph McCallister has been employed on a part-time basis with the College since March 2022. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Joseph McCallister to the position of Lab Assistant, Manufacturing Technology, effective January 5, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded twelve-month staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Joseph McCallister.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position
Network Administrator to Director of Computer Services

BACKGROUND INFORMATION

HISTORY

With recent retirements and the elimination of the Chief Technology Officer position, the Technology & Computer Services positions were reviewed for structure and efficiency. With the restructuring of Cabinet members for Technology and Institutional Effectiveness, the position of Director of Computer Services was again needed. Dustin Midyett has been employed full-time with the College since April 2012 and most recently in the Network Administrator position. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Dustin Midyett to the position of Director of Computer Services, effective January 1, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Dustin Midyett.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Executive Assistant, Chief Technology Officer to Executive Assistant, Chief Institutional Effectiveness Officer

BACKGROUND INFORMATION

HISTORY

With the transfer of Catherine Walters and the elimination of the full-time Chief Technology Officer position, the Institutional Effectiveness and Technology department positions were reviewed. Barbara Rogers has been employed full-time with the College since August 2024. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Barbara Rogers to the position of Executive Assistant to the Chief Institutional Effectiveness Officer, effective January 1, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Barbara Rogers.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Executive Assistant, Chief Institutional Effectiveness Officer/Accreditation Liaison to
Institutional Effectiveness/Accreditation Liaison

BACKGROUND INFORMATION

HISTORY

With the transfer of Francis Ludwig, the Institutional Effectiveness department positions were reviewed. Catherine Walters has been employed full-time with the College since January 2025. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Catherine Walters to the position of Institutional Effectiveness/Accreditation Liaison, effective January 1, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded staff position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Catherine Walters.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Director, Special Projects/Public Safety to Chief of Staff

BACKGROUND INFORMATION

HISTORY

With review of personnel, Charles Stratton's role and position was reviewed. Mr. Stratton has been employed full-time with the College since June 2015 and most recently in the Director, Special Projects and Public Safety. To better define the position, the title and responsibility role has been revised to Chief of Staff. This position will also serve on the President's Cabinet. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Charles Stratton to the position of Chief of Staff, effective January 1, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded administrative position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Charles Stratton.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Additional Appointment
Practical Nursing Coordinator

BACKGROUND INFORMATION **HISTORY**

State nursing laws require the appointment of a nursing coordinator role in addition to the Director of Practical Nursing. The position was advertised internally, and Ms. Melissa Knapp applied for and was interviewed for the position. Ms. Knapp will assume the additional appointment, effective January 1, 2026. She will continue in the role of full-time Practical Nursing Instructor.

FINANCIAL IMPLICATIONS

This is an additional appointment and institutionally funded.

ADMINISTRATIVE RECOMMENDATION

Approve the additional appointment of Melissa Knapp.

01.28.26

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Outreach Specialist/Educational Talent Search

BACKGROUND INFORMATION

HISTORY

Jamie Hanner has been employed as a full-time Outreach Specialist with Educational Talent Search since January 2019. Ms. Hanner has submitted her request for resignation, effective January 20, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, 10-month grant funded position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Hanner's resignation and proceed with review of the position and the appropriate replacement process.

01.28.26

From: [Jamie Hanner](#)
To: [Kristina McDaniel](#)
Subject:
Date: Monday, January 19, 2026 12:35:20 PM

Kristina,

Thank you for checking in. At this time, I will not be returning to work on Tuesday. Please accept this email as my resignation, effective end of day Tuesday, January 20, 2026.

Thank you,
Jamie Hanner

Jamie N. Hanner

Outreach Specialist, Educational Talent Search
Three Rivers College
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901
Phone: 573-840-9532 ext. 2515
jlaxton@trcc.edu
www.trcc.edu

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Admissions Recruiter

BACKGROUND INFORMATION

HISTORY

Jessica Mays has been employed as a full-time Admissions Recruiter since July 2024. Prior to full-time, she worked as a Part-time Tutor with Talent Search. Ms. Mays has submitted her request for resignation, effective January 31, 2026.

FINANCIAL IMPLICATIONS

This is a full-time, staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Mays' resignation and proceed with review of the position and the appropriate replacement process.

01.28.26

From: [Megan Garland](#)
To: [Wesley Montgomery](#); [Kristina McDaniel](#)
Cc: [Brandi Brooks](#); [Ann Matthews](#)
Subject: FW: Formal Notice of Resignation
Date: Wednesday, January 14, 2026 9:29:31 AM

Please see Jessica Mays' resignation below.

Megan Garland

Assistant Director of Enrollment Services

Three Rivers College

2080 Three Rivers Blvd.

Poplar Bluff, MO 63901

mgarland@trcc.edu

Phone: 573-840-9666 x 1211

trcc.edu

From: Jessica Mays <jmays@trcc.edu>
Sent: Wednesday, January 14, 2026 9:05 AM
To: Megan Garland <mgarland@trcc.edu>
Cc: Brandi Brooks <brandibrooks@trcc.edu>; Ann Matthews <amatthews@trcc.edu>
Subject: Formal Notice of Resignation

Good morning,

I wanted to begin by sharing how much I truly loved my time at Three Rivers College, not only as a staff member but also as a student. I've learned so much, both professionally and personally, and I'm incredibly grateful for the support and mentorship I've received during my time here.

Please consider this email as my formal notice of resignation. My last day at TRC will be January 31st.

Thank you again for everything.

Jessica Mays

Admissions Recruiter

Three Rivers College

2080 Three Rivers Blvd

Poplar Bluff, MO 63901

jmays@trcc.edu

Phone: 573-840-9666 ext. 3668

trcc.edu



THREE RIVERS COLLEGE

APPENDIX

UPCOMING EVENTS

Sikeston Music Bingo: 6 p.m. January 30, Three Rivers College – Sikeston. \$25 advance purchase, \$30 at the door. Brush up on your music knowledge for Music Bingo. Proceeds benefit TRC student scholarships. Each admission includes a bingo card, dauber, and access to the BBQ nacho bar. Download the registration flyer at trcc.edu/events.

Annual Jazz Festival, Evening 1: 7 p.m. February 5, Tinnin. Free. The TRC Music Department's annual tribute to jazz begins with a concert that showcases area junior high school, high school, and College jazz groups.

The Missouri Big Band: 7 p.m. February 6, Tinnin. \$15. Let The Missouri Big Band (a.k.a. The MOBB) sweep you off your feet with the golden sound of big band jazz, from Duke Ellington and Glenn Miller to toe-tapping swing favorites.

Annual Jazz Festival, Evening 2: 7 p.m. February 7, Tinnin. Free. TRC's annual Jazz Festival wraps up with a performance by the Three Rivers Jazz Band and the Southeast Missouri All-District Jazz Band, featuring select high school jazz players.

Valentine's Dinner & Dancing: 6 p.m. February 14, Westwood Center. \$60. Sponsored by Daily American Republic. Join us for an evening of dinner, music, and dancing at our annual Valentine's Dinner & Dancing. The evening will feature a special meal catered by Tasteful Creations and after-dinner dancing.

Les Ballets Africains: 7 p.m. February 17, Tinnin. \$15. Join the National Dance Company of Guinea for an unforgettable evening of traditional dance, drumming, and storytelling that celebrates African culture.

For the most current information on upcoming events, view the College Calendar at trcc.edu/events.



THREE RIVERS COLLEGE

RAIDERS

basketball

DATE	VS	TIME	H/A
1/28	State Fair	7 p.m.	H
2/2	SW Illinois	7 p.m.	H
2/11	Moberly Area	7 p.m.	H

raidersathletics.com

LADY RAIDERS

basketball

DATE	VS	TIME	H/A
1/28	State Fair	5 p.m.	H
2/2	St. Louis CC	5 p.m.	H
2/7	Crowder	2 p.m.	H
2/11	Moberly Area	5 p.m.	H

raidersathletics.com

RAIDERS

baseball

DATE	VS	TIME	H/A
2/7	Carl Sandburg	12 p.m.	H
2/8	Carl Sandburg	12 p.m.	H
2/14	North Iowa Area	1 p.m.	H
2/15	North Iowa Area1	12 p.m.	H

raidersathletics.com

LADY RAIDERS

softball

DATE	VS	TIME	H/A
2/10	Dyersburg State	12 p.m.	H
2/15	Iowa Western	11 a.m.	H

raidersathletics.com



THREE RIVERS COLLEGE

ADJOURNMENT

CHAIRMAN AND SECRETARY

PLEASE SEE RECORDING SECRETARY FOR PAPERWORK