11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

### A G E N D A REGULAR SESSION Wednesday, January 18, 2023 12:00 p.m.

### I. Invocation and Pledge of Allegiance

### II. Approval of Agenda

- 1. Consideration and Approval of Agenda
- 2. Consideration and Approval of Minutes of the November Board Meeting

### III. Consideration of College Financial Report

- 1. Statement of Revenues, Expenses, and Changes in Net Assets
  - a) Monthly Financial Statements
  - b) Budget to Actual Financial Statements
- 2. Cash in Bank
- 3. Certificates of Deposits
- 4. Checks Issued
- 5. Bid Report

### IV. President's Report

V. Executive Session (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)

### VI. Items for Consideration, Discussion, and Vote

1. Consideration of Approval for Athletic Teams Insurance

### VII. Consideration and Approval of all Personnel Actions and Associated Documents

- 1. Acceptance of Employment
  - 1. Bailey Davidson Admissions Recruiter
  - 2. Jerry Deckard Part-time Facilitator, University Center
  - 3. Courtney McAnulty Secretary, ACHIEVE

\*Representatives of the news media may obtain copies of this Agenda by contacting Edie Dilbeck, Executive Assistant to the President, 573-840-9698

- 4. Joanna Priest Part-time EMS Administrative Assistant
- 5. Christopher Spivey Part-time Facilitator, Sikeston
- 2. Resignation
  - 1. N. Michelle Hall Assistant Professor, Nursing in Sikeston/Program Coordinator
  - 2. Hannah Vincent Coordinator, Disability and Testing Services
- 3. Retirement
  - 1. Edie Dilbeck Executive Assistant to the President

### VIII. Appendix

- 1. Upcoming Events
- 2. Recent Newspaper Articles

### IX. FY23 Board of Trustees Meeting Dates

- Wednesday, February 15, 2023
- Tuesday, March 14, 2023
- Wednesday, April 19, 2023
- Wednesday, May 17, 2023
- Wednesday, June 21, 2023

### X. Adjournment

### BOARD OF TRUSTEES THREE RIVERS COLLEGE November 16, 2022

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, November 16, 2022.

Those present included: Trustees: Chris Williams, chair (absent); Eric Schalk, vice-chair; Darren Garrison, secretary (absent); Dr. Tim Hager, treasurer; Dr. Amber Richardson, member; Gary Featherston, member; and college administrators: Dr. Wesley Payne, president; Mark Richardson, College Attorney; Janine Heath, acting recording secretary.

Trustee Hager delivered the invocation.

Trustee Richardson made a motion to approve the agenda. On a second by Trustee Hager, the motion passed unanimously.

Trustee Featherston made the motion to approve the October Board Meeting Minutes. With a second by Trustee Hager, the motion passed unanimously.

Charlotte reviewed the Budget to Actuals as of the end of October 2022. We are 33% into the fiscal year and have recognized 52% of our budgeted revenues and obligated 29% of our budgeted expenses.

Trustee Featherston made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

Dr. Payne presented:

Professor Cindy White spoke of the Music Department Fall Showcase that was held on October 25<sup>th</sup>. The showcase was consisted of both vocal and instrumental students who performed diverse solos and ensemble and a mini musical. Large number of freshmen who enjoyed the time on stage. Good alternative to recitals.

University Center Director, Gail Tinsley reported that their second Open House was held on October 26<sup>th</sup>. During the Open Houses food was provided and

### CALL TO ORDER

### ATTENDANCE

**INVOCATION** 

APPROVAL OF BOARD MEETING AGENDA

### APPROVAL OF THE OCTOBER BOARD MEETING MINUTES

APPROVAL OF FINANCIAL REPORT

PRESIDENT'S REPORT

MUSIC DPARTMENT FALL SHOWCASE

### UNIVERSITY CENTER OPEN HOUSE

drawings for gift cards were held. 75 students and 25 faculty/staff visited during the two days.

October 27<sup>th</sup> a group of Agriculture students participated in Trunk or Treat Event at Oak Grove Elementary School.

October 29<sup>th</sup> The Student Leadership Academy held their Trunk or Treat event on campus. It was well attended and well presented until it was rained out.

Michelle Reynolds spoke of the Murder Mystery Dinner that was held on October 29<sup>th</sup> to support the Boys and Girls Club's College Kids program. Dr. Mike Malone controlled the theater portion and did an outstanding job. 184 people attended and \$8,500 was netted for the project.

Carrie Franklin reported on the First Friday Coffee held on November 4<sup>th</sup> in Tinnin Fine Arts Center lobby. This was the first time the College hosted this Chamber networking event. Around 75 community people attended, good event for connecting with the community.

November 8<sup>th</sup> was First Generation Day designed to honor the anniversary of the signing of the Higher Education Act of 1965 and to celebrate the success of first-generation college students, faculty, and staff. We have many first-generation students. We had many veteran college employees give advice how to move forward.

Professor Steve Lewis directed Mamma Mia! on November 11-20. The cast had 20 members and 10 crew members made up of students and the community. The opening weekend had great reviews and attendance.

On November 10<sup>th</sup> the Kennett Trivia Night was held at the Kennett County Club. It was successful with around \$3,000 raised for Kennett scholarships to fill the gap needs of the students. Matt Poole put a lot of time and effort into this event.

On November 14<sup>th</sup> Heather Cornman took her class of 8

### AGRICULTURE STUDENTS – TRUNK OR TREAT AT OAK GROVE ELEMENTART SCHOOL

### **SLA TRUNK OR TREAT**

### **MURDER MYSTERY DINNER**

### **FIRST FRIDAY COFFEE**

### **FIRST GENERATION DAY**

#### MAMMA MIA!

### **KENNETT TRIVIA NIGHT**

### ACAD CLASS VOLUNTEER

### **AT PB ANIMAL SHELTER**

# ACAD students to the Poplar Bluff Animal Shelter to volunteer as a group project. Today in class they will talk and write reflections about the experience.

### **Upcoming Event:**

- David Fielding Art Exhibit Nov. 7-Dec. 4
- Soft Skills for Business Lecture Nov. 18
- Boy Scout Hackathon Nov. 19
- Music Department Fall Concert Nov. 22
- Thanksgiving Break Nov. 23-25
- A Christmas Carol Dec. 4
- Employee Christmas Breakfast Dec. 9
- Christmas Break Dec. 19 Jan. 2
- Spring Convocation Jan. 9
- First Day of Spring 2023 Classes Jan. 17

Trustee Hager made the motion to enter into executive session at 12:21 p.m. With a second by Trustee Featherston, the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes; Trustee Williams, (absent).

Trustee Schalk discussed the FY2022 audit with the recommendation of acceptance from the Audit Committee.

Trustee Hager made the motion to approve the audit. On a second by Trustee Richardson the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk, yes; Trustee Williams, (absent).

Trustee Featherston made the motion to accept the personnel actions and associated documents as presented. With a second by Trustee Hager the board was polled as follows: Trustee Featherston yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, (absent); Trustee Schalk yes; Trustee Williams (absent).

There being no further business, Trustee Richardson made the motion to adjourn the meeting at 1:15 p.m.

### **EXECUTIVE SESSION**

### ITEMS FOR DISCUSSION CONSIDERATION AND VOTE

### FY 2022 AUDIT

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTION AND ASSOCIATED DOCUMENTS

### **ADJOURNMENT**

### **UPCOMING EVENTS**

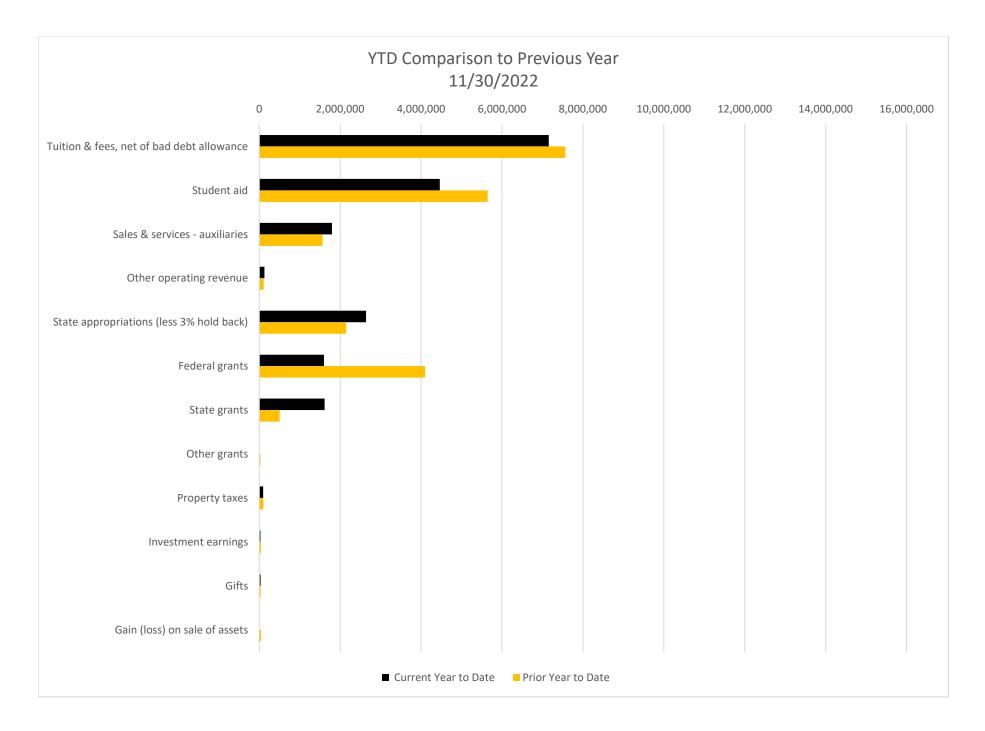
and with a second by Trustee Featherston, the motion passed unanimously.

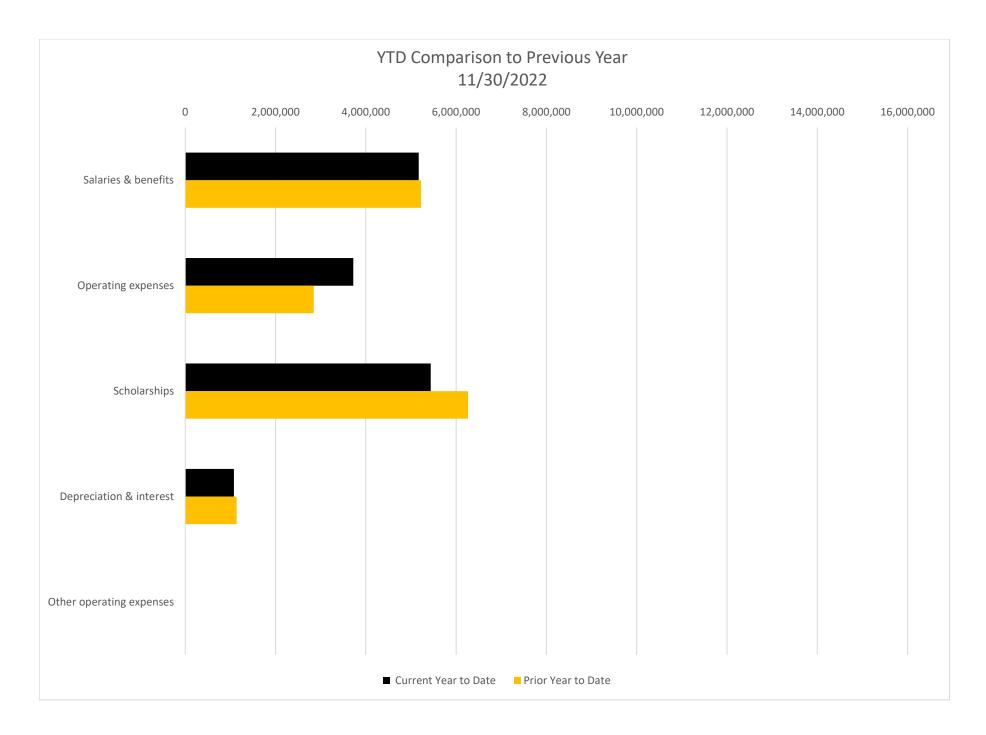
CHAIRMAN

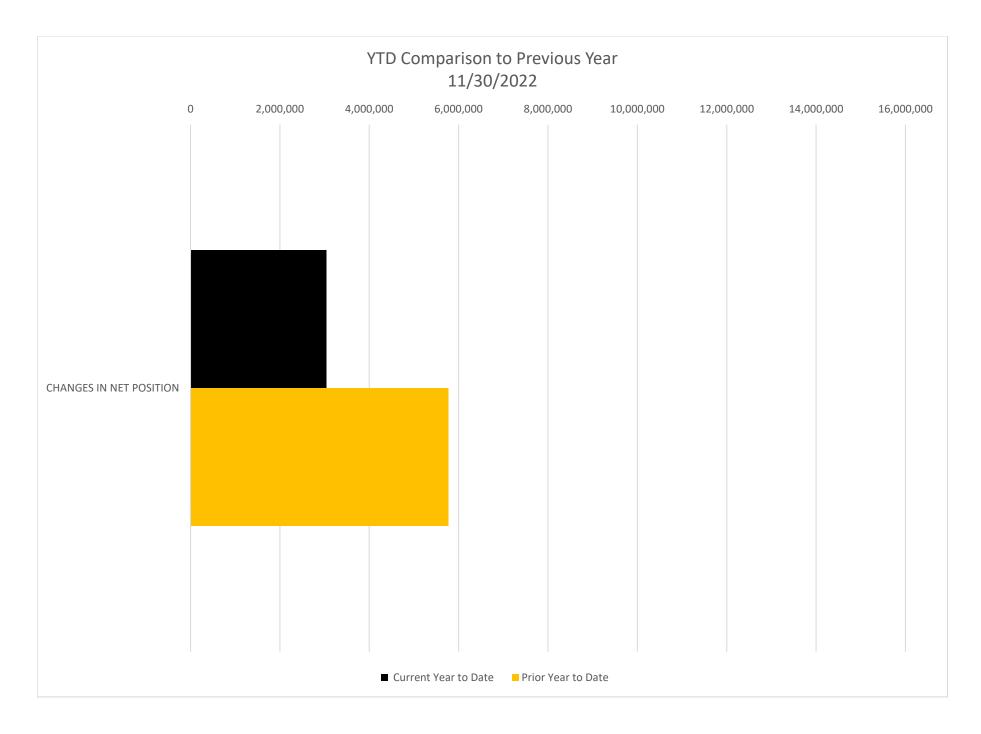
APPROVAL DATE

SECRETARY

APPROVAL DATE







#### Three Rivers College Statement of Net Position Unrestricted Funds, Grants and Governmental Appropriations - Unaudited November 30, 2022

80,695,340

CURRENT ASSETS	
Cash & Cash Equivalents	13,196,875
Student Account Receivables, net	5,370,021
Property Tax Receivable	108,314
Other Receivables	8,018,777
Investments	0
Inventory	51,762
Prepaid Expenses	270,615
Total Current Assets	27,016,364
NON-CURRENT ASSETS	
Land	5,490,786
Capital assets	77,089,794
Plus: Current year additions to capital assets	1702802.05
Accumulated Depreciation	(36,841,738)
Unamortized Bond Issue Costs	0
Total Non-Current Assets	47,441,645
	6,237,331

TOTAL ASSETS AND DEFERRED OUTFLOWS

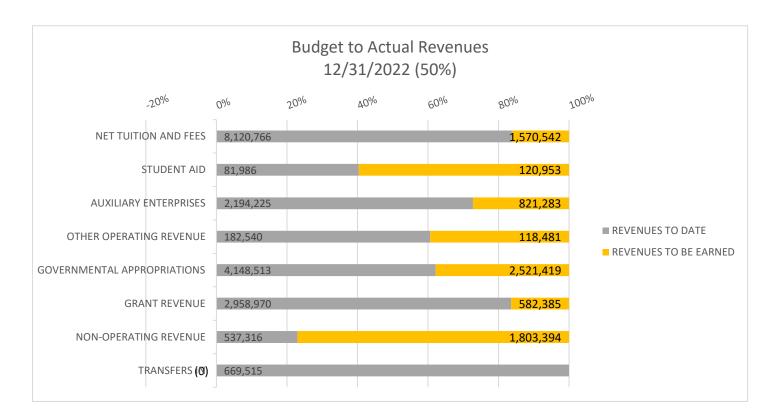
#### LIABILITIES, DEFERRED INFLOWS AND NET POSITION

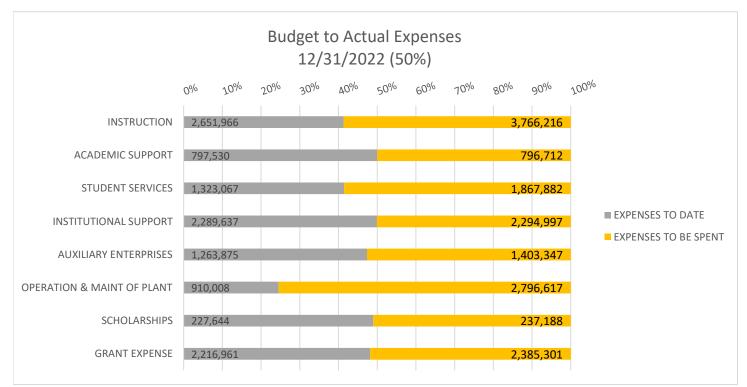
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331,577
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471,626
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15,002,899
20,018,807
41,533,251
4,140,383
45,673,634
80,695,340

#### Three Rivers College Statement of Revenues, Expenses and Changes in Net Position Unrestricted Funds, Grants and Governmental Appropriations - Unaudited November 30, 2022

	Current Year to								
	July	August	September	October	November	Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE									
Tuition & fees, net of bad debt allowance	4,761,483	457,965	(154,707)	1,487,514	604,047	7,156,302	7,566,835	(410,533)	(5.43)%
Student aid	177,562	10,752	3,483,953	590,887	197,156	4,460,311	5,642,627	(1,182,316)	(20.95)%
Sales & services - auxiliaries	883,619	152,827	193,981	290,268	275,930	1,796,625	1,562,143	234,482	15.01%
Other operating revenue	12,476	99,324	5,975	6,168	2,821	126,763	107,979	18,784	17.40%
Total Operating Revenue	5,835,140	720,867	3,529,202	2,374,837	1,079,955	13,540,001	14,879,584	(1,339,583)	(9.00)%
OPERATING EXPENSES									
Salaries & benefits	989,581	1,011,201	1,055,924	1,049,180	1,065,614	5,171,500	5,221,788	(50,288)	(0.96)%
Operating expenses	615,056	483,061	819,137	927,377	876,409	3,721,039	2,847,349	873,690	30.68%
Capital equipment	86,715	124,716	723,363	467,574	300,434	1,702,802	1,598,991	103,811	6.49%
Less: Transfer to capital assets	(86,715)	(124,716)	(723,363)	(467,574)	(300,434)	(1,702,802)	(1,598,991)	(103,811)	6.49%
Scholarships	207,113	46,561	4,339,968	627,046	217,859	5,438,547	6,263,274	(824,727)	(13.17)%
Depreciation & interest	179,358	196,379	275,060	205,061	221,380	1,077,238	1,139,145	(61,908)	(5.43)%
Other operating expenses	0	0	0	0	0	0	22	(22)	(100.00)%
Total Operating Expenses	1,991,108	1,737,201	6,490,089	2,808,664	2,381,262	15,408,323	15,471,578	(63,254)	(0.41)%
NON-OPERATING REVENUE (EXPENSES)									
State appropriations (less 3% hold back)	527,965	527,965	527,966	527,965	527,965	2,639,826	2,148,430	491,396	22.87%
Federal grants	66,222	150,287	611,806	576,079	194,370	1,598,765	4,097,595	(2,498,830)	(60.98)%
State grants	9,946	43,275	598,577	484,486	476,241	1,612,525	504,360	1,108,165	219.72%
Other grants	0	0	0	0	0	0	26,924	(26,924)	(100.00)%
Property taxes	19,129	21,157	18,258	6,648	28,882	94,073	100,243	(6,170)	(6.16)%
Investment earnings	6,262	5,431	5,939	6,502	5,785	29,918	38,933	(9,015)	(23.15)%
Gifts	1,000	600	28,550	0	1,560	31,710	32,887	(1,177)	(3.58)%
Gain (loss) on sale of assets	691	1,197	0	0	0	1,888	45,254	(43,365)	(95.83)%
Total Non-Operating Revenues (Expenses)	631,216	749,912	1,791,096	1,601,679	1,234,802	6,008,705	6,994,626	(985,920)	(14.10)%
CHANGES IN NET POSITION	4,475,249	(266,422)	(1,169,791)	1,167,852	(66,505)	4,140,383	6,402,632	(2,262,248)	(35.33)%
=	1, 1, 3,2+3	(200, 122)	(1,100,7,01)	1,107,002	(00,000)	1,1 10,000	0,102,002	*	(33.33)/0

\*Prior year includes \$2,349,900 of one-time federal CARES funding





#### Three Rivers College Statement of Revenues, Expenses and Changes In Net Position Unrestricted Funds, Grants and Governmental Appropriations - Unaudited December 31, 2022 Fiscal Year Benchmark: 50%

				REVENUES TO BE
REVENUES	BUDGET	<b>REVENUES TO DATE</b>	<b>REVENUES TO DATE %</b>	EARNED
NET TUITION AND FEES	9,691,308	8,120,766	84%	1,570,542
Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances				
STUDENT AID	202,939	81,986	40%	120,953
Federal Pell, Student Loans, SEOG, ACG, Work Study				
AUXILIARY ENTERPRISES	3,015,508	2,194,225	73%	821,283
Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental				
OTHER OPERATING REVENUE	301,021	182,540	61%	118,481
Athletic Ticket Sales, Fines, Transcript Fees, Other Income				
GOVERNMENTAL APPROPRIATIONS	6,669,932	4,148,513	62%	2,521,419
State Aid, State Maint. & Repair				
GRANT REVENUE	3,541,355	2,958,970	84%	582,385
State Grants, Federal Grants				
NON-OPERATING REVENUE	2,340,710	537,316	23%	1,803,394
Taxes, Interest Earnings, Gifts				
TRANSFERS IN	669,515	669,515	100%	(0)
General funds-prior year transfers in (Reserves), current year transfers from capital				
TOTAL REVENUES	26,432,287	18,893,832	71%	7,538,456

NOTE: We have recognized 71% of budgeted revenues. We have recognized 84% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2022, fall 2022 and winter/spring 2023, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION	6,418,182	2,651,966	41%	3,766,216
Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services				
ACADEMIC SUPPORT	1,594,242	797,530	50%	796,712
Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support				
STUDENT SERVICES	3,190,949	1,323,067	41%	1,867,882
Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services				
INSTITUTIONAL SUPPORT	4,584,634	2,289,637	50%	2,294,997
Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communicati	ons			
AUXILIARY ENTERPRISES	2,667,223	1,263,875	47%	1,403,347
Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental				
OPERATION & MAINT OF PLANT	3,706,626	910,008	25%	2,796,617
Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services				
SCHOLARSHIPS	464,832	227,644	49%	237,188
Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission				
GRANT EXPENSE	4,602,263	2,216,961	48%	2,385,301
State Grants, Federal Grants				
TOTAL EXPENSES	27,228,951	11,680,690	43%	15,548,260

NOTE: We have obligated 43% of our budgeted expenses at 50% into the fiscal year. December payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. Budgeted decrease in Net Position is a result of planned expenses funded by reserves, as amended.

CHANGES IN NET POSITION	(796,664)	7,213,141
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#### Three Rivers College Capital Budget - Unaudited December 31, 2022 Fiscal Year Benchmark: 50%

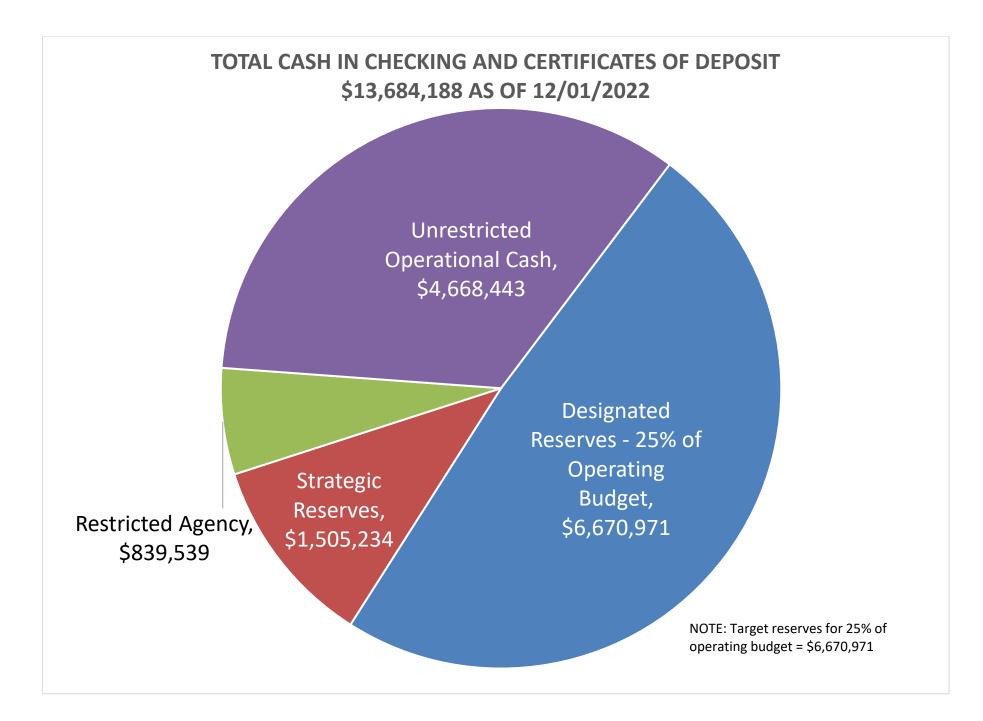
				SOURCES TO BE
FUNDING SOURCES	BUDGET	SOURCES TO DATE	SOURCES TO DATE %	EARNED
RESTRICTED HEERF (CARES) federal grant	3,499,931	636,584	18%	2,863,347
HB19/17 state appropriation	1,153,216	938,226	81%	214,989
UNRESTRICTED				
General funds - prior year transfers in (Reserves)	1,790,870	278,036	16%	1,512,834
General funds - current year transfers in TOTAL FUNDING SOURCES	6,444,017	1,852,847	29%	0 4,591,171
TOTAL FONDING SOURCES	0,444,017	1,032,047	2570	4,391,171
USES OF FUNDS	BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
Campus improvements	5,028,793	1,616,184	32%	3,412,609
Westover Administration Building repairs	347,597	0	0%	347,597
Libla Family Sports Complex	200,000	0	0%	200,000
Westwood Event Center upgrades	275,644	85,712	31%	189,932
Academic Resource Commons	172,253	0	0%	172,253
Tinnin Fine Arts Center refurbish	104,700	697	1%	104,003
Student Housing	58,000	0	0%	58,000
911 Center remodel	50,000	0	0%	50,000
Fleet vehicles	160,531	119,531	74%	41,000
Athletics improvements	46,500	30,723	66%	15,777
TOTAL EXPENSES	6,444,017	1,852,847	29%	4,591,171
NET SURPLUS (DEFICIT)	0	0	:	

### THREE RIVERS COMMUNITY COLLEGE CASH IN BANKS

December 1, 2022

	<u>11/01/22</u>	<u>12/01/22</u>
CURRENT FUND		
Cash Funds		
Bookstore	2,000.00	2,000.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,888.00	1,888.00
Total Cash Funds	4,225.00	4,225.00
General Accounts		4 440 000 07
Southern Bank - General Funds Southern Bank - Credit Cards	4,568,845.61 130,443.98	4,419,922.37 121,613.04
Total General Accounts	4,699,289.59	4,541,535.41
Total General Accounts	4,099,209.09	4,541,555.41
Restricted Bank Accounts		
Payroll Account - Southern Bank	(55,068.20)	16,197.91
Federal Clearing Account	(218.00)	-
Flexible Spending Account	8,218.64	8,071.89
Total Restricted Accounts	(47,067.56)	24,269.80
TOTAL CURRENT FUND	4,656,447.03	4,570,030.21
HOUSING FUND		
General Accounts		
Rivers Ridge Account - Southern Bank	49,186.26	49,206.47
Total General Accounts	49,186.26	49,206.47
TOTAL HOUSING FUND	98,372.52	98,412.94

	<u>11/01/22</u>	<u>12/01/22</u>
PLANT FUND		
General Accounts Plant Fund - Southern Bank Total Bank Accounts	8,172,846.30 8,172,846.30	8,176,205.45 8,176,205.45
Certificates of Deposit		
	-	-
Total Certificates of Deposit	-	
TOTAL PLANT FUND	8,172,846.30	8,176,205.45
AGENCY FUND		
Bank Accounts Agency Account - Southern Bank	518,206.04	517,779.42
Certificates of Deposit Restricted CD's & Savings	321,759.75	321,759.75
TOTAL AGENCY FUND	839,965.79	839,539.17



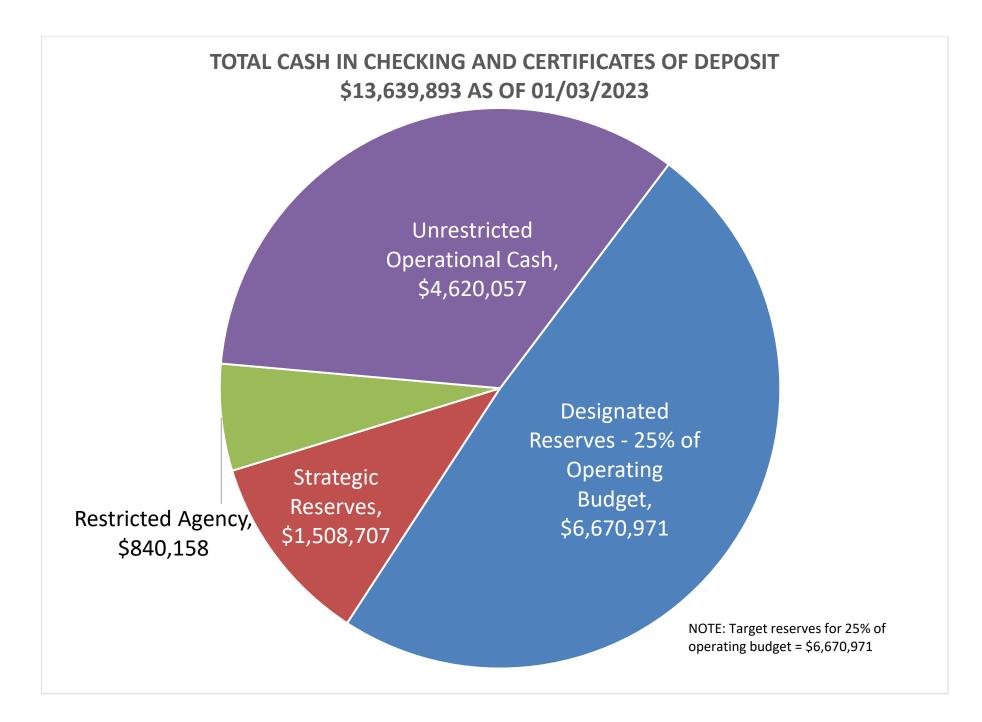
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### THREE RIVERS COMMUNITY COLLEGE CASH IN BANKS

January 3, 2023

	<u>12/01/22</u>	<u>01/03/23</u>
CURRENT FUND		
Ocela Funda		
Cash Funds	2 000 00	2 000 00
Bookstore Botty Cosh	2,000.00 200.00	2,000.00 200.00
Petty Cash Vending Machines	137.00	137.00
Business Office	1,888.00	1,888.00
Total Cash Funds	4,225.00	4,225.00
Total Cash Funds	4,225.00	4,225.00
General Accounts		
Southern Bank - General Funds	4,419,922.37	4,380,027.30
Southern Bank - Credit Cards	121,613.04	112,658.13
Total General Accounts	4,541,535.41	4,492,685.43
Restricted Bank Accounts		
Payroll Account - Southern Bank	16,197.91	17,186.93
Federal Clearing Account	-	-
Flexible Spending Account	8,071.89	7,504.51
Total Restricted Accounts	24,269.80	24,691.44
TOTAL CURRENT FUND	4,570,030.21	4,521,601.87
HOUSING FUND		
General Accounts Rivers Ridge Account - Southern Bank	49,206.47	49,227.37
Total General Accounts	49,206.47	49,227.37
	,	,
TOTAL HOUSING FUND	98,412.94	98,454.74

	<u>12/01/22</u>	01/03/23
PLANT FUND		
General Accounts Plant Fund - Southern Bank Total Bank Accounts	8,176,205.45 8,176,205.45	<u>8,179,677.91</u> 8,179,677.91
Certificates of Deposit		
	-	-
Total Certificates of Deposit	-	
TOTAL PLANT FUND	8,176,205.45	8,179,677.91
AGENCY FUND		
Bank Accounts Agency Account - Southern Bank	517,779.42	518,398.46
Certificates of Deposit Restricted CD's & Savings	321,759.75	321,759.75
TOTAL AGENCY FUND	839,539.17	840,158.21



#### THREE RIVERS COLLEGE CERTIFICATE OF DEPOSIT

### CERTIFICATES OF DEPOSIT AS OF December, 31 2022

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION

Total Contingency Fund

### SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF December 31, 2022

-

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
110239662	Southern Bank	1.00	01/05/91	01/05/23	1,412.53	Bulow Mem.
2213401	First Midwest Bank of P.B.	0.35	01/08/98	01/08/23	10,000.00	Jerome Burford
352394707389	US Bank of Poplar Bluff	0.25	08/19/88	02/18/23	2,061.55	James Warren
63761112	US Bank of Poplar Bluff	0.25	02/23/89	02/22/23	2,500.00	A. Garner
22246	First Midwest Bank of P.B.	1.05	02/25/98	02/25/23	1,658.87	Missy Braden
2136801	First Midwest Bank of P.B.	0.40	03/05/97	03/05/23	5,000.00	Thelma Jackson
63760768	US Bank of Poplar Bluff	1.24	03/06/89	03/05/23	6,468.04	Butler Co Co-op
423137249	Regions Bank	0.01	05/12/88	04/01/23	2,833.00	Combined Sch
423137256	Regions Bank	0.01	05/12/88	04/01/23	1,024.34	Fred Morrow
9525	First Missouri State Bank	0.85	05/06/93	05/06/23	2,000.00	Carl Wiseman
2016007496	Commerce Bank	0.03	05/14/90	05/12/23	3,835.00	Bill Vinson
25103	First Midwest Bank of P.B.	0.40	05/14/99	05/14/23	5,000.00	Thelma Jackson
21031218	US Bank of Poplar Bluff	0.25	05/15/94	05/15/23	2,192.00	Greg Starnes
21028105	US Bank of Poplar Bluff	0.25	05/22/91	05/22/23	29,782.32	Myrtle Rutland
21028106	US Bank of Poplar Bluff	0.25	05/22/91	05/22/23	20,000.00	Myrtle Rutland
7236	First Missouri State Bank	0.50	05/26/89	05/26/23	16,350.00	Jackie Watson
2016012267	Commerce Bank	0.025	06/04/92	06/03/23	2,350.00	Bill Vinson
63760632	US Bank of Poplar Bluff	1.54	07/02/89	07/01/23	1,226.80	A. Garner
21030291	US Bank of Poplar Bluff	0.25	07/07/93	07/07/23	1,405.00	Joshua Bowman
2170801	First Midwest Bank of P.B.	0.50	07/11/97		10,925.00	Mabel Swindel
21024477	US Bank of Poplar Bluff	0.25	08/22/89	08/22/23	10,000.00	Myrtle Rutland
8036	First Missouri State Bank	0.75	08/23/90	08/23/23	4,000.00	Jackie Watson
1721901	First Midwest Bank of P.B.	0.75	08/25/92	08/25/23	3,000.00	Odd Fellows
110270576	Southern Bank	1.00	08/27/85	08/27/23	5,000.00	Belle Hinrichs
14776	First Missouri State Bank	0.50	08/28/02	08/28/23	5,000.00	Helvey-Miller
21815	First Midwest Bank of P.B.	0.75	09/22/98	09/22/23	5,000.00	Jerome Burford
24325	First Midwest Bank of P.B.	0.35	10/15/99	10/15/23	10,324.77	Norman Gamblin
2197201	First Midwest Bank of P.B.	0.35	10/31/97	10/31/23	1,065.00	Gertrude Cox
23353	First Midwest Bank of P.B.	1.65	11/06/00	11/06/23	4,000.00	Coll. Achievement
2012008906	Commerce Bank	0.05	05/11/81	11/11/23	4,526.11	P.C. Hays, Sr.
21028354	US Bank of Poplar Bluff	0.40	12/03/91	12/03/23	2,310.00	C.T. McDaniel
10369	First Missouri State Bank	0.50	12/05/95	12/05/23	5,000.00	Helvey-Miller
451038849	US Bank of Poplar Bluff	0.40	12/08/99	12/08/23	1,110.00	C.T. McDaniel
2016012160	Commerce Bank	0.03	12/11/91	12/11/23	7,700.00	Bill Vinson
2017004259	Commerce Bank	0.30	12/09/89	12/09/23	1,000.00	P.I. Church
43712	First Midwest Bank of P.B.	2.05	04/27/09	12/14/23	67,447.79	Holder-Rowland

#### THREE RIVERS COLLEGE CERTIFICATE OF DEPOSIT

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
5016847453	Commerce Bank	0.03	12/22/97	12/22/23	10,000.00	Harold Prim
2017004363	Commerce Bank	0.30	03/30/88	03/30/24	10,000.00	Myrtle Corbett
63760695	US Bank of Poplar Bluff	1.73	04/04/85	04/05/24	1,001.63	Lonnie Davis
2018004893	Commerce Bank	0.35	04/10/88	04/10/24	3,000.00	Myra C. Hays
2038701	First Midwest Bank of P.B.	0.65	05/16/96	05/16/24	5,000.00	Thelma Jackson
110260320	Southern Bank	0.90	06/02/86	06/02/24	1,000.00	Hulen Spencer
5017843040	Commerce Bank	0.01	05/01/97	06/07/24	2,900.00	Miles Hays
101401	First Midwest Bank of P.B.	1.00	11/06/89	11/06/24	5,000.00	Charlotte Stone
423135383	Regions Bank	0.01	12/04/04	12/04/24	1,650.00	R. Couperus
423137173	Regions Bank	0.15	12/09/85	12/09/24	5,000.00	Mary Hinrichs
2012008112	Commerce Bank	0.05	08/11/92	02/11/25	1,000.00	Myra C. Hays
110274305	Southern Bank	0.90	05/30/86	06/30/25	5,200.00	Mabel Swindel
2019003547	Commerce Bank	0.40	07/08/90	07/08/26	4,000.00	P.C. Hays, Jr.
423137157	Regions Bank	0.01	01/14/85	0114/25	2,500.00	Dr. Miller

Total Agency Fund CD's

\$ 321,759.75

## THREE RIVERS COMMUNITY COLLEGE Summary of Checks Issued Months of NOVEMBER & DECEMBER 2022

Current Fund:	General Fund - Southern Bank	\$ 3,289,272.79
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	37,049.88
	Grand Total	\$ 3,326,322.67

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 18th day of January 2023.

Chairman, Board of Trustees

\_Secretary, Board of Trustees

#### Three Rivers College CD Report As of December 31, 2022

#### Investment CDs

Bank Account Interest Rate		
Bank	Account	Interest Rate
	all except Federal	
Southern Bank	Funds	0.50%

#### **CDs Maturing**

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

#### **Responses**

Bank		
Contact		
Comment		
Amount		
3 months		
6 months		
9 months		
1 year		

#### CDs Transferred

Endowment CDs Transferred to Endowment Trust

**CDs Maturing** 

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

#### THREE RIVERS COLLEGE BID REPORT AS OF JANUARY 11, 2023

#### Athletic Insurance

Status: Open Date: Close Date: Funding Source: Bids Submitted: Bid Awarded: Recommendation:

12/16/2022		
1/11/2023		
General Revenue		
Gallagher Student Health and Special Risk	Quincy, MA	
No		
Gallagher Student Health and Special Risk		103.077.00

### January 2022 President's Report

- <u>Music Department Fall Concert</u>
- MCCA—Sheri Mitchell, MCCA Outstanding Adjunct Faculty Award
- Employee Christmas Breakfast
- Spring Convocation
- First Day of Classes Spring 2023

### **Upcoming Events**

- Ag Connect January 20-21
- Hall of Fame Banquet Holiday Inn February 3
- o Alumni Reunion February 4
  - Pancake Breakfast
  - Alumni Art Exhibit
  - CMU Cornhole Tournament
  - Alumni Star Reception
  - Tinnin Center Mini Concert
  - Gene Bess Statue Unveiling
  - Basketball Games
- Jazz Festival February 9 11
- Funky Butt Brass Band February 10
- Valentine's Day Dinner & Show February 14

### A G E N D A Executive Session Wednesday, January 18, 2023

### I. Executive Session

- 1. Personnel and any other matters covered by RSMo Section 610.021
- 2. Real Estate/Property and other matters covered by RSMo Section 610.021.2
- 3. Legal and other matters covered by RSMo Section 610.021.1

### II. Adjournment

### **BACKGROUND INFORMATION**

### **HISTORY**

The College advertised for bids for both Basic Sports Accident and Catastrophic Sports Accident policies. Responses were received as follows:

Bidders Meeting Bid Specifications:

<u>Name of Broker</u>	<u>Company</u>	<u>Deductible</u>	Basic Sports Accident Policy	Catastrophic Sports Accident Policy
Gallagher Student Health & Special Risk				
	Arch Insurance Company	\$0	\$140,000.00	
	Zurich	\$0	\$140,863.00	
	Gaurantee Trust Life	\$0	\$106,900.00	
	QBE Insurance Corporation	\$0	\$142,609.00	
	Berkley Accident & Health	\$0	\$144,062.00	
	Starr Indemnity	\$0	\$97,500.00	
	Mutual of Omaha	\$0	\$129,940.00	\$5,577.00
	AIG	\$0	\$150,000.00	
	Wellfleet	\$0	\$113,844.00	
	Crum & Foster	\$0	\$151,190.00	

### FINANCIAL IMPLICATIONS

Our current policy has a zero deductible and premiums for the 12-month period for 2022 were \$99,975.00 for the Basic Sports Accident Policy and \$3,627.00 for the Catastrophic Policy, totaling \$103,602.00. Gallagher Student Health & Special Risk's total submitted bid, with a zero deductible, would result in a \$525.00 annual savings.

### ADMINISTRATIVE RECOMMENDATIONS

As Gallagher Student Health & Special Risk is the incumbent and they are offering the best, comparative pricing, based on a zero deductible, it is recommended that the College accept the Basic Sports Accident policy bid from Gallagher Student Health & Special Risk through Starr Indemnity (\$97,500.00) as well as their proposed Catastrophic Sports Accident policy through Mutual of Omaha Insurance Company (\$5,577.00).

Administrati	ve Officer	
Professional	Staff	
Faculty		
X Support Staf	f	
X Federal Prog	ram: Grant funded – Project Drive	
Special Prog	ram	
NAME: Bailey	Davidson	
POSITION TITLE:	Admissions Recruiter	
SALARY: \$13.15	j/hour	
FULL-TIME <u>X</u>	PART-TIME:	
9 months	10 months11 months	12 monthsX
Other:		
STARTING DATE:_	January 17, 2023	
QUALIFICATIONS: <u>Degree</u> AA	<u>Ed. Institution</u> Three Rivers College Poplar Bluff, MO	<u>Major</u> General Education
EXPERIENCE		
07/2022 - present	Greenville High School Greenville, MO	Cross Country/Track & Field Coach
<u>08/2022 - present</u>	Academy Sports Poplar Bluff, MO	Team Player
11/2021 - 01/2022	UPS Poplar Bluff, MO	Seasonal Personal Vehicle Driver

Administrati	ve Officer	
Professional	Staff	
Faculty		
X Support Staf	f	
Federal Prog	ram:	
Special Prog	ram	
NAME: Jerry I	Deckard	
	Part-time Facilitator, University Center	
SALARY: \$12.00	/hour	
FULL-TIME	PART-TIME: X	
9 months	_ 10 months11 months	_12 months <u>X</u>
Other:		
STARTING DATE:	December 5, 2022	
QUALIFICATIONS: <u>Degree</u>	Ed. Institution	<u>Major</u>
EXPERIENCE		
01/2021-04/2021	State of Missouri/Department of Higher Ed & Workforce Dev; Poplar Bluff, MO	
10/2016 - 03/2018	US Census Bureau	
		Specialist
03/2016-03/2018	•	Disabled Veteran Program

(01/18/2023)

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Administrati	ve Officer	
Professional	Staff	
Faculty		
X Support Staf	f – replacement for Valjeane Burge	
X Federal Prog	gram: Grant funded – US Department of H	Education
Special Prog	gram	
NAME: Court	ney McAnulty	
POSITION TITLE:	Secretary, Achieve	
SALARY: \$12.1:	5/hour	
FULL-TIME <u>X</u>	PART-TIME:	
9 months	_ 10 months11 months	$12 \text{ months} \underline{X}$
Other:		
STARTING DATE:	January 9, 2023	
QUALIFICATIONS <u>Degree</u>	Ed. Institution	<u>Major</u>
EXPERIENCE		
<u>08/2022 - present</u>	White & Associates-Consumer Directed Services; Poplar Bluff, MO	Administrative Assistant
09/2015 - 05/2020	Colton's Steakhouse and Grill Poplar Bluff, MO	Server
09/2013 - 09/2015	Bread Company Poplar Bluff, MO	Front of House Manager

Administrati	ve Officer	
Professional	Staff	
Faculty		
X Support Staf	f – replacement for Christi Charles; resignati	on approved 10/19/22
Federal Prog	ram:	
Special Prog	ram	
NAME: Joanna	a Priest	
POSITION TITLE:	Part-time EMS Administrative Assistant	
SALARY: \$12.00	)/hour	
FULL-TIME	PART-TIME: X	
9 months	_ 10 months11 months	_12 monthsX
Other:		
STARTING DATE:	January 17, 2023	
QUALIFICATIONS:		
Degree AA	<u>Ed. Institution</u> Three Rivers College Poplar Bluff, MO	<u>Major</u> Pre-law
EXPERIENCE		
10/2016 - 03/2018	Dillard's Inc.	Seasonal Specialist
02/2013 - 12/2017	Fort Smith, AR Select Specialty Hospital	CNA/Unit Secretary
02/2013 - 12/2017	Fort Smith, AR	
07/2011 - 06/2013	Methodist Health & Rehab Fort Smith, AR	Certified Nursing Assistant

Administrativ	ve Officer		
Professional Staff			
Faculty			
<u>X</u> Support Staff – replace full-time position of Sara Greer; resignation approved $10/19/22$			
Federal Program:			
Special Program			
NAME: Christopher Spivey			
POSITION TITLE: Part-time Facilitator, Sikeston			
SALARY: \$13.00/hour			
FULL-TIME PART-TIME: X			
9 months	_ 10 months11 months	_12 monthsX	
Other:			
STARTING DATE: January 5, 2023			
QUALIFICATIONS:			
Degree AA	Ed. Institution Three Rivers College Poplar Bluff, MO	<u>Major</u> General Education	
BS	Southeast Missouri State University Cape Girardeau, MO	Education/Middle School	
EXPERIENCE			
<u>08/2022 - present</u>	Missouri Virtual Academy (MOVA)	Middle School Educator	
	Saint Louis, MO		
08/2019 - 05/2022	Scott County R-4	Middle School Educator	
00/004 - 07/004 -	Benton, MO		
08/2015 - 05/2017		Elementary Music Educator	
08/2015 - 05/2017	Benton, MO Kelso C-7 New Hamburg, MO	Elementary Music Educator	

### **CONSIDERATION OF PERSONNEL ACTION**

Acceptance of Resignation Assistant Professor, Nursing in Sikeston/Program Coordinator

### BACKGROUND INFORMATION HISTORY

Ms. Nicole Michelle Hall has been employed full-time with the College since August 2012. She has also served as the RN Nursing Coordinator in Sikeston since July 2016. Prior to full-time employment, Ms. Hall worked part-time in nursing from January 2011 until her transition to full-time. She has submitted her resignation, effective December 31, 2022.

### FINANCIAL IMPLICATIONS

This is a full-time, 10-month faculty position grant funded by Perkins.

### **ADMINISTRATIVE RECOMMENDATION**

Accept Ms. Hall's resignation and proceed with review of the position and the appropriate replacement process.

01/18/2023

# NICOLE MICHELLE HALL

278 Millar Rd, East Prairie, MO 63845 | (573) 649-0390 | nm\_hall@yahoo.com

### 12/05/2022

Dr. Leslie Gragg Department Chair, Science, Math, Social Science and HPER Three Rivers College 2080 Three Rivers Blvd Poplar Bluff, MO 63901

### Dear Dr. Leslie Gragg:

Please accept this letter as formal notification that I am resigning from my position as Associate Professor of Nursing/LPN-RN Bridge Coordinator with Three Rivers College. My last day will be 12/31/2022. I would like to remain a member of the Three Rivers team, serving as an adjunct. I feel that I would continue to be a great asset to the online learning community through general education, the Registered Nursing/LPN-RN Bridge programs, and the Practical Nursing program.

I have enjoyed working for Three Rivers College and thank you for the great opportunity for growth that you have provided me. I always wish you and Three Rivers College all the very best going forward.

Sincerely,

Nicole Michelle Hall, MSN RN ChE

### **CONSIDERATION OF PERSONNEL ACTION**

Acceptance of Resignation Coordinator, Disability and Testing Services

### BACKGROUND INFORMATION HISTORY

Ms. Hannah Vincent has been employed full-time with the College since October 2021. She has held the position of Coordinator, Disability and Testing Services since July 2022. Ms. Vincent has submitted her resignation, effective end of day January 17, 2023.

### **FINANCIAL IMPLICATIONS**

This is a full-time, exempt staff position.

### **ADMINISTRATIVE RECOMMENDATION**

Accept Ms. Vincent's resignation and proceed with review of the position and the appropriate replacement process.

01/18/2023

#### Hannah Vincent

3rd January 2023

#### Ann Matthews

Dean of Student Services, Three Rivers College 2080 Three Rivers Blvd Poplar Bluff, MO 63901

Dear Mrs. Matthews,

Please accept this letter as formal notification that I am resigning from my position as Coordinator of Disability and Testing Services. My last day will be Tuesday, January 17th, 2023.

Thank you so much for the opportunity to work at Three Rivers. I've greatly enjoyed and appreciated the opportunities I've had to grow in this role and work with my fellow colleagues.

I will work to conclude my duties and train other team members over the next two weeks. Please let me know if there is anything else I can do to help during this transition.

I wish Three Rivers continued success, and I hope to stay in touch in the future.

Sincerely,

### Hannah Vincent

### **CONSIDERATION OF PERSONNEL ACTION**

Acceptance of Request for Retirement Executive Assistant to the President

### BACKGROUND INFORMATION HISTORY

Ms. Edie Dilbeck has been employed full-time with the College since July 1995. Ms. Dilbeck served for 15 years in the position of Coordinator, Outreach Services before transferring to the Executive Assistant to the Vice President as well as the Chief Academic Officer. She has held the Executive Assistant to the President position since January 2022. Ms. Dilbeck has submitted her request for retirement, effective July 1, 2023.

### FINANCIAL IMPLICATIONS

This is an exempt staff position.

### **ADMINISTRATIVE RECOMMENDATION**

Accept Ms. Dilbeck's request for retirement and proceed with review of the position and the appropriate replacement process.

January 4, 2023

Dr. Payne,

This letter is my formal notification that I will be retiring June 30, 2023.

I can't begin to express what my 28 years at Three Rivers has meant to me and how thankful I am for the many opportunities it has brought to my life and for the friendships made during that time. I am very grateful for all the assistance along the way – from being a student to an employee.

Thank you for the difference that Three Rivers continues to make for students and this community.

I won't be a stranger - Once a Raider, always a Raider!

We are 3R

Sincerely,

die

Edie Dilbeck

Page 39 of 42 01/12/2023

# **UPCOMING EVENTS**

MLK Day Celebrated: January 16, College closed.

Ag Connect (formerly Ag Expo): January 20, 8:30 a.m. – 6 p.m.; January 21, 9 a.m. – 2 p.m. and 5 – 8 p.m., Black River Coliseum

Athletic Hall of Fame: February 3, 6 p.m., Holiday Inn.

Alumni Reunion: February 4 7-10 a.m. Pancake Breakfast, Bess Activity Center Noon-4 p.m. Alumni Art Exhibit, Tinnin Gallery Noon-2 p.m. Music Department's Mini Concert, Tinnin Lobby 2 p.m. Alumni Star Award Reception, Tinnin Lobby 4 p.m. Gene Bess Statue Unveiling, Libla Family Sports Complex 5 p.m. Lady Raiders basketball vs. Moberly Area Community College, Libla Family Sports Complex 7 p.m. Raiders basketball vs. Moberly Area Community College, Libla Family Sports Complex

**Jazz Festival Evening 1**: February 9, 7 p.m. Tinnin Theater. The annual TRC Music Department's tribute to jazz begins with a concert that showcases area junior high school and College jazz groups. Admission: Free.

**Funky Butt Brass Band:** February 10, 7 p.m. Tinnin Theater. These six talented musicians take traditional New Orleans brass tunes and sprinkle in their own brand of special St. Louis musical magic, along with some Chicago blues, Memphis soul, southern rock, and St. Louis R&B. Tickets: \$15.

**Jazz Festival Evening 2:** February 11, 7 p.m. The Jazz Festival continues with the Three Rivers Jazz Band and the Southeast Missouri All District Jazz Band, featuring select high school jazz players. Admission: Free.

**Valentine's Day Dinner & Show:** February 14, 7 p.m., Tinnin Lobby. Join us for a special dinner catered by Tasteful Creations, followed by an entertaining show featuring masterful pianist and Missouri native, Michael Michelson, The Piano Man. Tickets: \$60. Contact Edie Dilbeck @ 573-840-9527.

### <u>Raiders Basketball</u>

Vs Mineral Area College, Jan. 28, 7 p.m. Vs. Moberly Area CC, Feb. 4, 7 p.m. (*Alumni Reunion*) Vs. State Fair CC, Feb. 11, 7 p.m. Lady Raiders Basketball

vs. Mineral Area College, Jan. 28, 5 p.m. Vs. Moberly Area CC, Feb. 4, 5 p.m. (*Alumni Reunion*) Vs. State Fair CC, Feb. 11, 5 p.m.

### **Raiders Baseball**

vs. North Iowa Area CC, Feb. 11, 12 and 3 p.m. Vs. North Iowa CC, Feb. 12, 12 p.m.

For the most current information on upcoming events, view the College Calendar at <u>www.trcc.edu</u>.



THREE RIVERS

### DAR Headlines: November 16-January 17

Nov. 16: Farm Credit Southeast Missouri donates to TRC

Nov. 16: Raiders sign pair of Kennett baseball players

Nov. 16: Registration open for TRC winter, spring semesters

Nov. 17: Arts in spotlight at TRC this fall

Nov. 17: Hoops teams learning lessons in early going (basketball)

Nov. 18: Applications open for firefighter scholarship

Nov. 18: TRC rodeo program making its mark on scene

Nov. 18: A teammate first, top recruit second (men's basketball)

Nov. 19: Raiders end skid, gut out win (basketball)

Nov. 19: Lady Raiders turn back State Fair at Region XVI Classic (basketball)

Nov. 22: TRC Women's Historic Win Streak Ends and Raiders men wrap up sweep of two tourney game to return home at 4-4

Nov. 23: TRC holds 'Soft Skills for Business' lecture for students

Nov. 23: TRC: Rodeo fall ends with two top showings – Raiders to return in March with 3-day trip to East Mississippi CC

Nov. 25: COVID-soph makes most of move to Three Rivers (women's basketball)

Nov. 26: Raiders can't get past ranked NE Mississippi

Nov. 26: Brick walk to be added at Libla complex

Nov. 29: Professor completes fantasy trilogy (Mark Sanders)

Nov. 29: Raiders wrap tourney with 1-2 finish (men's basketball)

Nov. 30: 'A Christmas Carol' opens Dec. 4 (POTA)

Nov. 30: Lady Raiders hang on – First game back from loss, a serious test

Dec. 1: PB woman steps up for Raiders rodeo program

Dec. 1: TRC Hoops: Forging Paths – Both squads prepare as region play nears

Dec. 6: TRC women wrap 3-0 record; Raiders fall by four

Dec. 7: Ag Connect is Jan.20-21

Dec. 8: Three Rivers in the bloodline – Raiders played big role in frosh's hoops plans (men's basketball)

Dec. 8: Three Rivers men lose late cushion in defeat (basketball)

Dec. 9: Lady Raiders improve to 11-1

Dec. 9: Cheers are in order – Giving it their all for Raiders cause (cheerleaders)

Dec. 10: Sheri Mitchell wins MCCA Outstanding Adjunct Faculty Award

Dec. 10: TRC received donation from Altrusa

Dec. 13: MAC pulls away in second half for win over Raiders

Dec. 14: TRC & ESPN? Y-E-S, Ma'am! (women's basketball)

Dec. 15: Douglas named TRC Alumni Star

Dec. 15: Former TRC Raider badly hurt in hit and run accident

Dec 15: TRC continues formidable run – Men's hoops plays another ranked foe Saturday afternoon

Dec. 16: TRC Men's Saturday game moved to next month (basketball)

Dec. 21: Fire Training – During Controlled Burn Offers PBFD valuable lessons (TRC mentioned)

Dec. 22: The Power Eight: Week Two – 3R Women's basketball

Dec. 27: A Look Back – Women's Basketball pic

Dec. 28: A Look Back – Dr. Amy F. Rowland, Distinguished Alumni

Dec. 29: TRC baseball, softball teams gear up for opening day

Dec. 31: Great teams, great individual performances highlight 2022 (women's basketball mentioned).

- Jan. 3: Raiders open new year with road win
- Jan. 5: Three Rivers women return with rout of Lincoln Trail
- Jan. 5: What sophomore slump? Raider steps up in second year
- Jan. 5: Power 8: Week 3: Major Movement (Lady Raiders mentioned)
- Jan. 6: Logan turns back Raiders upset bid
- Jan. 7: Raider basketball team bus involved in crash after Thursday's game
- Jan. 10: Raiders nab victory in more than one way
- Jan. 10: TRC women drop ESPN+ clash in Illinois