

Call to Order

Invocation

Pledge

June Agenda

May Minutes

A G E N D A
REGULAR SESSION
Wednesday, June 19, 2024
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda**
 - 1. Consideration and Approval of Agenda
- III. Approval of Minutes**
 - 1. Consideration and Approval of Minutes of the May Board Meeting
- IV. Consideration of College Financial Report**
 - 1. Statement of Revenues, Expenses, and Changes in Net Assets
 - a)** Monthly Financial Statements
 - b)** Budget to Actual Financial Statements
 - 2. Cash in Bank
 - 3. Certificates of Deposits
 - 4. Interest Offers
 - 5. Checks Issued
 - 6. Bid Report
- V. President's Report**
- VI. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VII. Items for Consideration, Discussion, and Vote**
 - 1. Consideration and approval of FY '25 Budget

VIII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 1. Brandon Branch, Assistant Basketball Coach/Player Development Coordinator
2. Transfer of Position
 1. Benjamin Gordon, Technology & Computer Services Evening Support Specialist to Technology & Computer Services Systems Support Specialist
3. Resignation
 1. William Ducote, Outreach Specialist/Educational Talent Search
 2. Trey Rakes, Assistant Men's Basketball Coach/Player Development Coordinator
 3. A'lexus Samonte, Admissions Recruiter

IX. Appendix

1. Informational Items
 1. FR3142-Past Due Student Accounts
 2. SR2750-Return of Title IV Information
 3. FR3107-College Store Learning Materials
2. Upcoming Events
3. Recent Newspaper Articles

X. FY24 Board of Trustees Meeting Dates

Wednesday, August 21, 2024

Wednesday, September 18, 2024

Wednesday, October 16, 2024

Wednesday, November 20, 2024

Wednesday, January 15, 2025

Wednesday, February 19, 2025

Wednesday, March 19, 2025

Wednesday, April 16, 2025

Wednesday, May 21, 2025

Wednesday, June 18, 2025

XI. Adjournment

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
May 15, 2024**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, May 15, 2024.

Those present included Trustees: Darren Garrison, Chair, (Absent) Dr. Tim Hager, Vice-Chair, Dr. Amber Richardson, Secretary; Gary Featherston, Treasurer; Chris Williams, Member; and Eric Schalk, member; College administrator: Dr. Wesley Payne, President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary.

Trustee Schalk delivered the invocation.

Trustee Schalk made a motion to approve the May agenda. On a second by Trustee Williams, the motion passed unanimously.

Trustee Richardson made a motion to accept the April Board Meeting Minutes as presented. On a second by Trustee Schalk, the motion passed unanimously.

Charlotte Eubank, Chief Financial Officer, reviewed the college financial report as of the end of April 2024. Mrs. Eubank noted that we have recognized 85% of budgeted revenues. We have obligated 72% of our budgeted expenses of the fiscal year.

Trustee Williams made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

Dr. Payne presented the President's Report, as follows:

Dr. Maribeth Payne, introduced the Student Success Academy Committee as follows: Mr. Jason Cowan, Associate Professor, English; Frank Ludwig, Director, Academic Assessment; Ashley Vernon, Accreditation Coordinator/Executive Assistant to the Dean of Institutional Effectiveness; Heather Cornman, Assistant Professor/Coordinator, Early Childhood Development; Brandi Brooks, Director of Enrollment Services and Student Development; Dr. Ryan Bixby, Director,

CALL TO ORDER

ATTENDANCE

INVOCATION

**APPROVAL OF BOARD
MEETING AGENDA**

**APPROVAL OF THE APRIL
BOARD MEETING MINUTES**

**PRESENTATION OF THE
FINANCIAL REPORT**

**APPROVAL OF
FINANCIAL REPORT**

PRESIDENT'S REPORT

**STUDENT SUCCESS
ACADEMY**

Distance Learning; Kelli Hastings, Instructor, Life Science; Cassie Knox, Coordinator, Testing Services. The team has completed their first year of a three-year commitment, of participating in the Student Success Academy.

On April 23, 2024, Governor Mike Parson, held a book signing for his new book, "No Tumin' Back" at the Libla Sports Complex. The event was well attended, and Three Rivers was honored to host the Governor and First Lady on campus.

**GOVERNOR PARSON'S
BOOK SIGNING TOUR**

The Three Rivers Music Department presented, "State Fair", the musical in April with their Spring Concerts on May 7, 2024.

**STATE FAIR
MUSICAL/SPRING
CONCERT**

Corey Reynolds, presented on the second, Music Bingo hosted by Three Rivers College in the Bess Activity Center. The 90's themed evening was sponsored by Haven House, Inc, FCC Behavioral Health, and Missouri Highlands with all proceeds going to Mental Health Awareness. Mr. Reynolds gave a special thanks to CJ Jameson, Director of Housing, for her help and coordination of the event.

MUSIC BINGO

Kathryn Clark, Coordinator, Agriculture and Forestry presented on the Three Rivers College Farm. Highlights of her presentation were as follows: Total Cattle sold 22 head for FY-24, bringing in a total of \$32,257.56. In addition, their Animal Science classes are promoting student led management decisions and applications. The students have completed a rotational grazing program with NRCS requirements. Ms. Clark thanked our community partners and spoke about the following events: 4H-Equine Sorting events monthly at the farm; FFA Events-Area Barn warming with over 200 area students; Cattleman's Association Meetings, Hero's to Hives, Veteran Bee Keeping Program with Missouri Extension; Missouri Department of Conservations "Chronic Waste Testing Site" in November of 2023 and Student Cookouts.

**THREE RIVERS COLLEGE
FARM UPDATE**

Dr. Payne recognized Corey Reynolds and Emily Price Thurman, Teacher and Adjunct of the Year for Three Rivers College. The two were chosen from a group of their peers and were honored recently at the Chamber

**TEACHER OF THE YEAR &
ADJUNCT OF THE YEAR**

of Commerce Banquet in Poplar Bluff. They will be honored by the Missouri Community Colleges Association later this year.

Dr. Sonya DiCiro, our 2024 Distinguished Alumni, was honored with a reception hosted on Monday May 6, 2024, in the Tinnin Fine Arts Center. Dr. DiCiro will also give our commencement address on Friday May 17, 2023.

Student Excellence awards were on Friday May 10th at 6:00pm in the Tinnin Fine Art Center.

Three Rivers Nursing Department will sponsor the Spring R.N. Pinning on Friday May 17, 2024, at 2:00pm in the Tinnin Fine Arts Center.

Three Rivers College will hold it's 56th commencement ceremony on Friday May 17th at 6:00pm in the Libla Sports Complex.

EMS Week Celebration will be on May 21, 2024, from 12:00pm to 3:00pm outside the Crisp Building on campus.

Project drive is taking applications for summer of 2024. Through this program one can attain one of the following: CNA with Phlebotomy, Commercial Driving, Construction and Welding.

The college will be closed on May 27, 2024, for Memorial Day.

Summer hours will begin on June 3, 2024. Employees will work 7:00am to 6:00pm, with the campus closed on Fridays.

Three Rivers College along with the Mental Health Coalition, will present a Mental Health Conference on June 13, 2024. The conference will begin at 8:30am and end at 2:00pm, in the Robert W. Plaster building on campus. This is free to the public, but registration is required.

DISTINGUISHED ALUMNI RECEPTION

STUDENT EXCELLENCE AWARDS

UPCOMING EVENTS

R.N. PINNING

COMMENCEMENT

EMS WEEK CELEBRATION

PROJECT DRIVE

MEMORIAL DAY

SUMMER HOURS

MENTAL HEALTH CONFERENCE

The 11th annual Three Rivers Endowment Trust Golf Tournament will be held June 21st at Westwood Hills Country Club in Poplar Bluff. Proceeds will benefit the Three Rivers Annual Fund, which funds special projects and helps make a difference in the lives of TRC students.

**THREE RIVERS
ENDOWMENT TRUST GOLF
TOURNAMENT**

Upon completion of the President’s report, Trustee Schalk made a motion to go into executive session at 12:33pm. Upon a second from Trustee Richardson, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (Absent); Trustee Schalk, (yes); and Trustee Williams, (yes).

EXECUTIVE SESSION

Trustee Schalk made a motion to accept and approve all personnel actions and associated documents as presented. With a second by Trustee Williams, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (Absent); Trustee Schalk, (yes); and Trustee Williams, (yes).

**CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS**

There being no further business, Trustee Featherston, made the motion to adjourn the meeting at 1:42 p.m. and with a second by Trustee Richardson, the motion passed unanimously.

ADJOURNMENT

CHAIRMAN

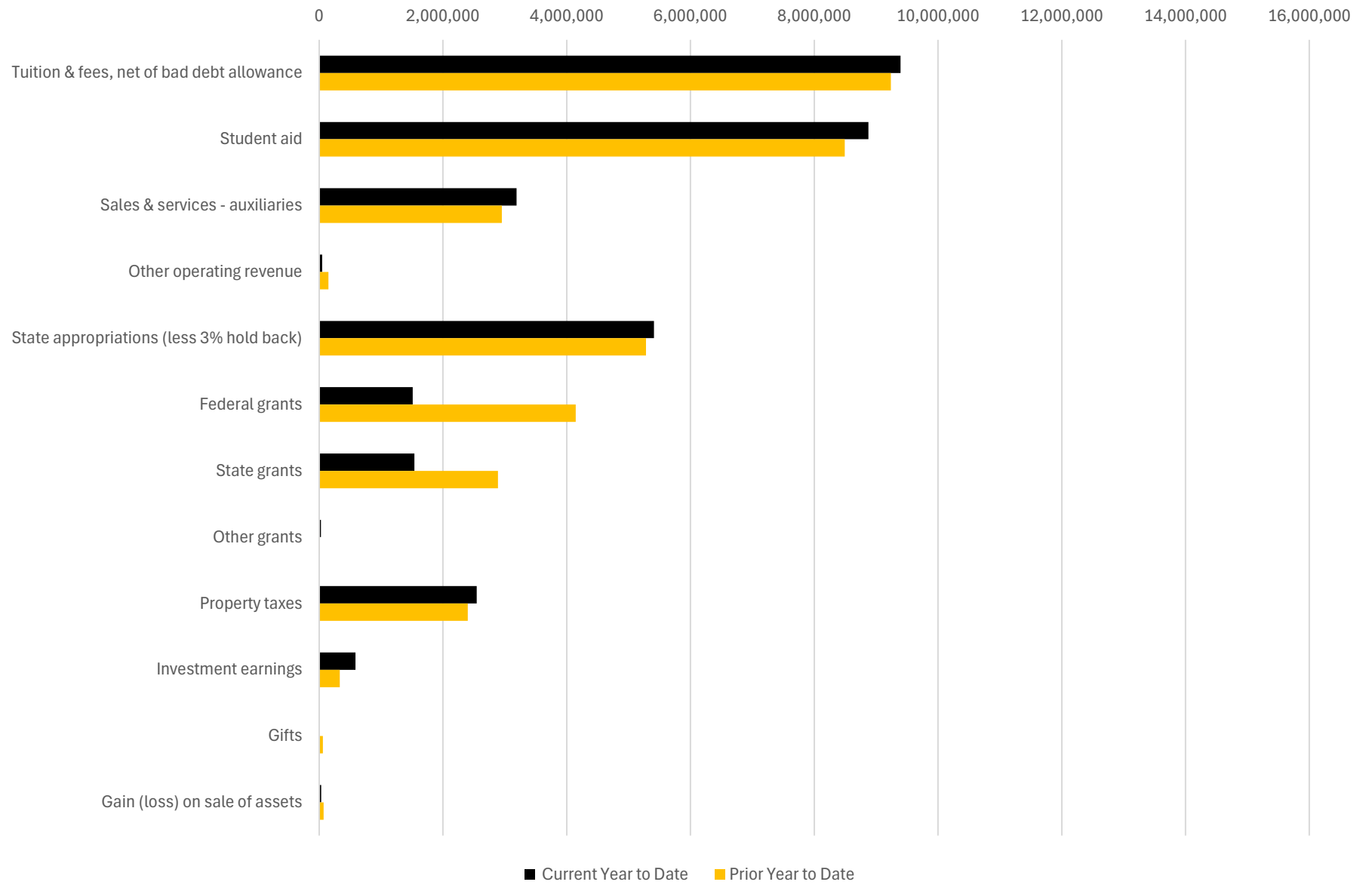
APPROVAL DATE

SECRETARY

APPROVAL DATE

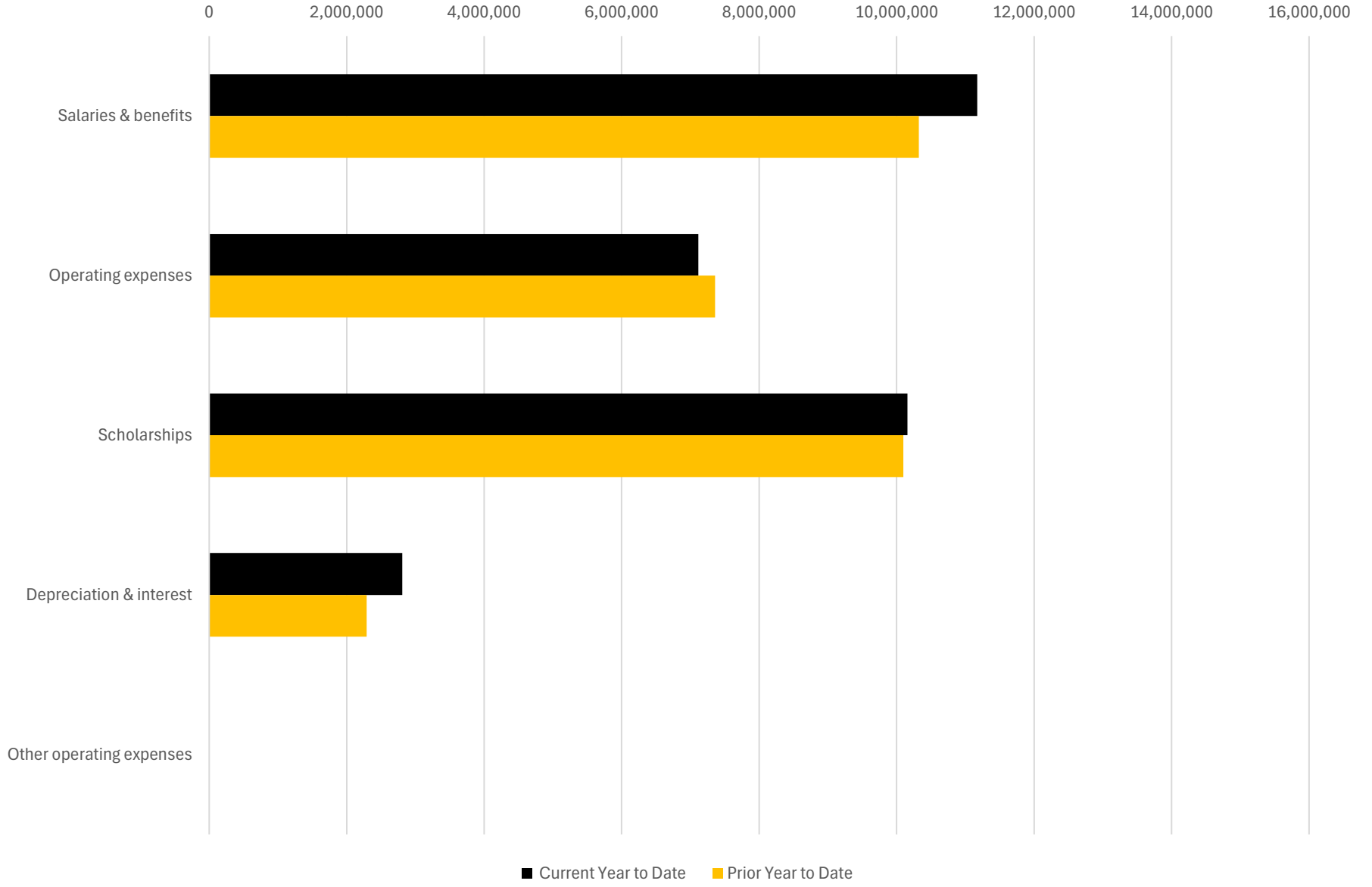
Financial Report

YTD Comparison to Previous Year 04/30/2024

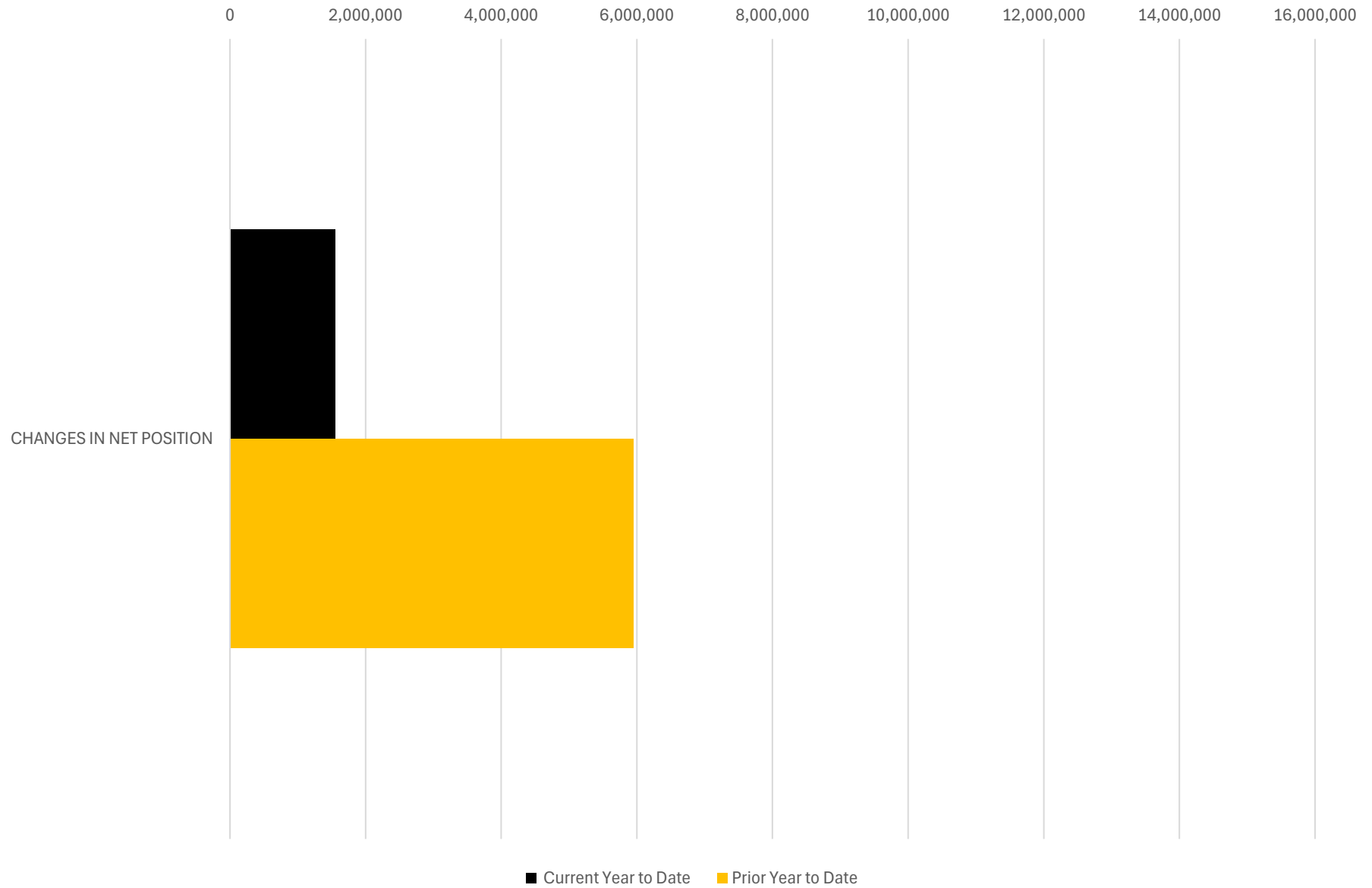


YTD Comparison to Previous Year

04/30/2024



YTD Comparison to Previous Year 04/30/2024



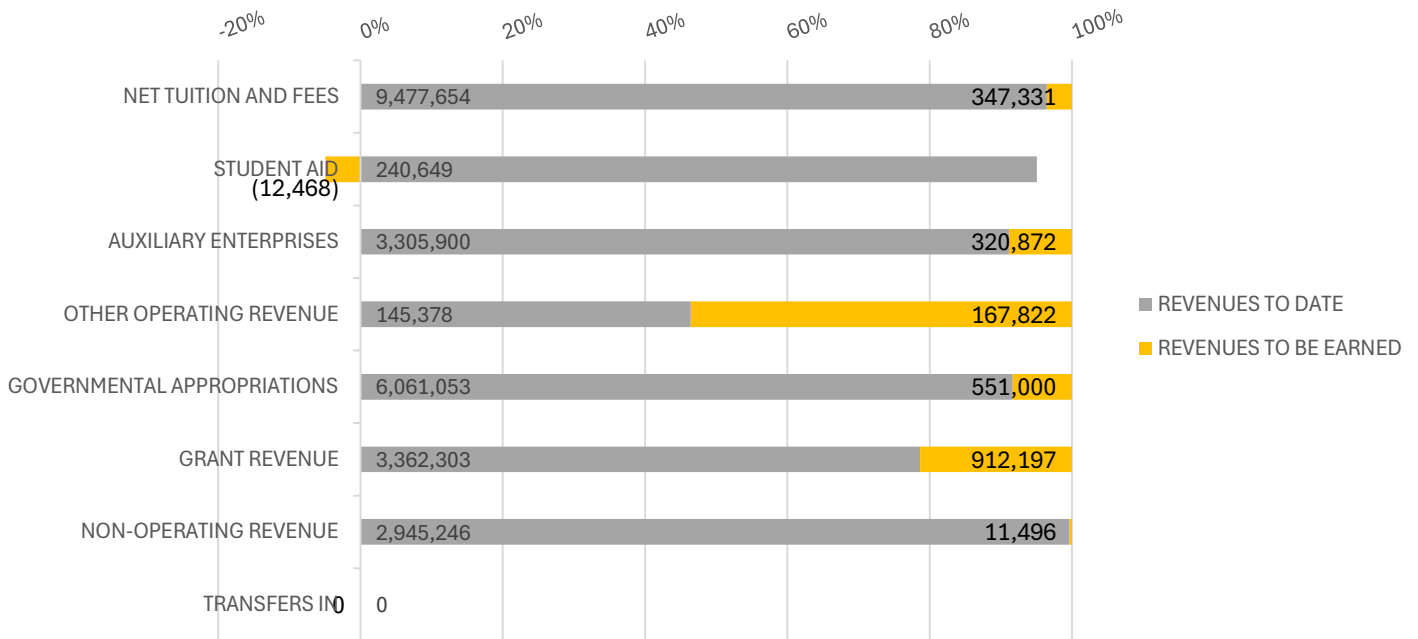
Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
April 30, 2024

ASSETS AND DEFERRED OUTFLOWS		LIABILITIES, DEFERRED INFLOWS AND NET POSITION	
CURRENT ASSETS		CURRENT LIABILITIES	
Cash & Cash Equivalents	17,656,073	Accounts Payable	755,797
Student Account Receivables, net	5,289,740	Accrued Vacation	399,406
Property Tax Receivable	109,255	Student Deposits	35,200
Other Receivables	8,161,923	Deferred Tuition & Fees	2,543,904
Investments	0	Scholarships	45,582
Inventory	76,961	Total Current Liabilities	3,779,889
Prepaid Expenses	284,010		
Total Current Assets	31,577,962	NON-CURRENT LIABILITIES	
NON-CURRENT ASSETS		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	13,532,710
Capital assets	83,674,415	Bonds, Notes and Leases Payable	8,846,136
Plus: Current year additions to capital assets	1769847.22	Accrued Interest	0
Accumulated Depreciation	(40,661,868)	Agency	492,186
Unamortized Bond Issue Costs	0	Total Non-Current Liabilities	22,871,031
Total Non-Current Assets	50,273,181	Total Liabilities	26,650,921
DEFERRED OUTFLOWS (Pensions, OPEB, Trusts, Leases)	11,840,369	DEFERRED INFLOWS (Pensions, OPEB, Trusts, Leases)	16,634,054
		NET POSITION	
		Beginning Balance	48,857,001
		Changes in Net Position	1,549,536
		Total Net Position	50,406,537
TOTAL ASSETS AND DEFERRED OUTFLOWS	93,691,512	TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	93,691,512

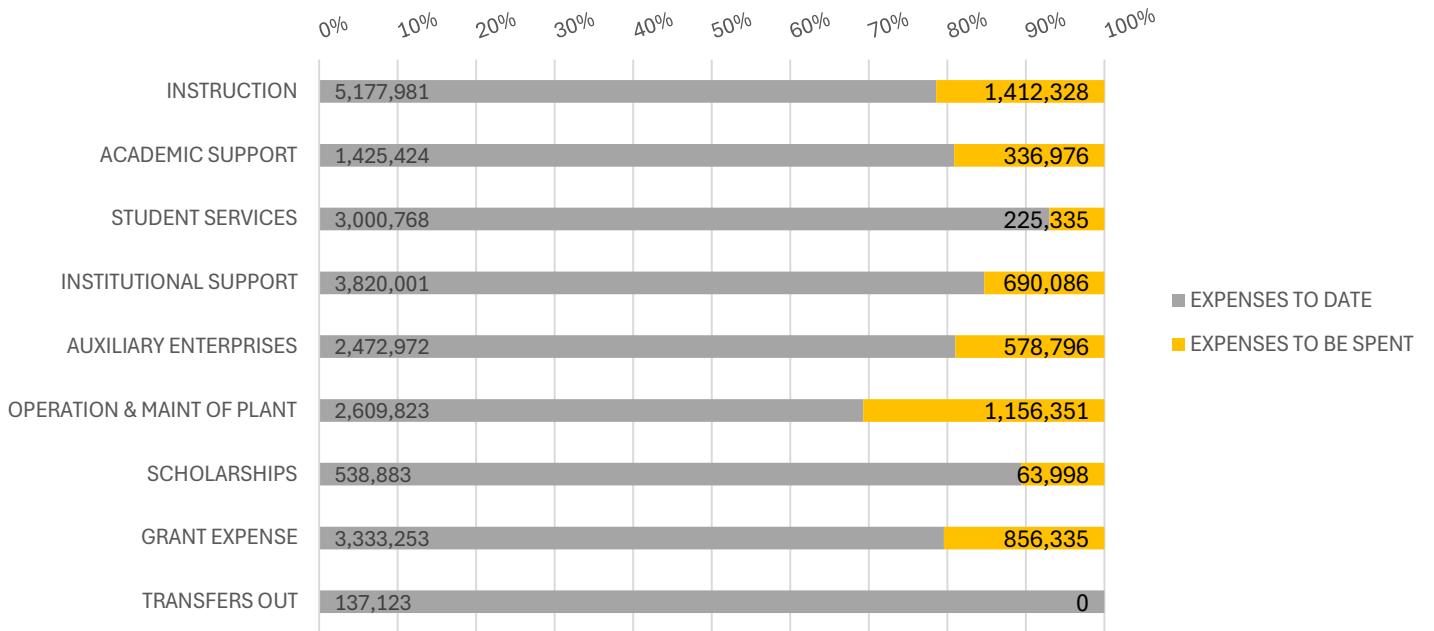
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
April 30, 2024

	July	August	September	October	November	December	January	February	March	April	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE														
Tuition & fees, net of bad debt allowance	4,417,553	1,315,268	(200,011)	1,335,597	195,111	1,323,719	729,953	(85,761)	126,053	237,208	9,394,692	9,239,979	154,714	1.67%
Student aid	154,887	19,016	3,974,629	493,598	153,535	116,053	17,695	3,640,528	160,596	144,072	8,874,609	8,491,774	382,836	4.51%
Sales & services - auxiliaries	891,173	185,516	312,817	284,192	502,592	297,084	141,507	245,463	129,721	200,884	3,190,948	2,949,822	241,126	8.17%
Other operating revenue	3,532	3,534	3,670	2,689	3,147	3,990	3,416	3,938	8,569	12,305	48,792	150,208	(101,416)	(67.52)%
Total Operating Revenue	5,467,145	1,523,334	4,091,105	2,116,077	854,385	1,740,847	892,571	3,804,170	424,939	594,469	21,509,041	20,831,782	677,259	3.25%
OPERATING EXPENSES														
Salaries & benefits	1,052,665	1,104,256	1,136,432	1,133,392	1,158,238	1,091,105	1,103,786	1,137,198	1,120,858	1,133,251	11,171,181	10,322,632	848,548	8.22%
Operating expenses	663,779	568,617	685,753	790,507	886,741	680,143	657,957	870,362	543,300	768,435	7,115,595	7,359,356	(243,761)	(3.31)%
Capital equipment	245,148	312,205	295,181	122,571	25,624	11,623	159,984	79,978	488,516	29,016	1,769,847	3,659,701	(1,889,854)	(51.64)%
Less: Transfer to capital assets	(245,148)	(312,205)	(295,181)	(122,571)	(25,624)	(11,623)	(159,984)	(79,978)	(488,516)	(29,016)	(1,769,847)	(3,659,701)	1,889,854	(51.64)%
Scholarships	209,718	49,245	4,453,154	560,796	190,168	139,383	49,692	4,112,194	211,960	179,710	10,156,019	10,096,815	59,204	0.59%
Depreciation & interest	223,701	235,423	228,522	224,557	223,412	224,095	223,046	773,189	223,870	229,532	2,809,347	2,291,872	517,475	22.58%
Other operating expenses	0	0	0	0	0	19	0	0	0	0	19	0	19	#DIV/0!
Total Operating Expenses	2,149,864	1,957,541	6,503,860	2,709,252	2,458,558	2,134,745	2,034,481	6,892,944	2,099,988	2,310,928	31,252,161	30,070,676	1,181,485	3.93%
NON-OPERATING REVENUE (EXPENSES)														
State appropriations (less 3% hold back)	541,059	541,059	541,058	541,059	541,059	541,058	541,059	541,059	541,058	541,059	5,410,587	5,279,653	130,934	2.48%
Federal grants	49,786	129,901	288,693	649,708	(345,782)	88,509	124,244	97,371	180,977	249,458	1,512,866	4,145,010	(2,632,144)	(63.50)%
State grants	369,716	(349,824)	173,858	194,799	334,844	297,702	119,660	60,285	82,233	255,178	1,538,452	2,890,411	(1,351,959)	(46.77)%
Other grants	0	0	0	0	0	0	0	30,000	0	0	30,000	5,000	25,000	500.00%
Property taxes	22,669	21,750	20,008	8,370	32,107	468,058	1,569,696	248,207	69,175	85,998	2,546,036	2,402,942	143,095	5.95%
Investment earnings	60,778	58,289	55,026	62,815	56,301	40,437	42,750	113,961	48,971	45,956	585,284	333,022	252,262	75.75%
Gifts	3,700	0	1,000	27,500	(424,028)	0	0	0	29,000	0	(362,828)	59,210	(422,038)	(712.78)%
Gain (loss) on sale of assets	0	0	0	0	3,902	0	0	22,421	0	5,935	32,258	71,892	(39,635)	(55.13)%
Total Non-Operating Revenues (Expenses)	1,047,708	401,175	1,079,645	1,484,251	198,404	1,435,763	2,397,409	1,090,883	973,834	1,183,584	11,292,655	15,187,141	(3,894,485)	(25.64)%
CHANGES IN NET POSITION	4,364,989	(33,032)	(1,333,111)	891,076	(1,405,770)	1,041,865	1,255,499	(1,997,891)	(701,215)	(532,875)	1,549,536	5,948,247	(4,398,711)	(73.95)%

Budget to Actual Revenues 05/31/2024 (92%)



Budget to Actual Expenses 05/31/2024 (92%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
May 31, 2024
Fiscal Year Benchmark: 92%

REVENUES	BUDGET	REVENUES TO DATE		REVENUES TO BE EARNED
		REVENUES TO DATE	%	
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>	9,824,985	9,477,654	96%	347,331
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	228,181	240,649	105%	(12,468)
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>	3,626,772	3,305,900	91%	320,872
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	313,200	145,378	46%	167,822
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. & Repair</i>	6,612,053	6,061,053	92%	551,000
GRANT REVENUE <i>State Grants, Federal Grants</i>	4,274,501	3,362,303	79%	912,197
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,956,742	2,945,246	100%	11,496
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	0	0	0%	0
TOTAL REVENUES	27,836,433	25,538,183	92%	2,298,251

NOTE: We have recognized 92% of budgeted revenues. We have recognized 96% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2023, fall 2023, winter/spring 2024, and a portion of summer 2024, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended. It also includes transfers out to the capital budget for for items funded with operating surplus.

EXPENSES	BUDGET	EXPENSES TO DATE		EXPENSES TO BE SPENT
		EXPENSES TO DATE	%	
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>	6,590,309	5,177,981	79%	1,412,328
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,762,400	1,425,424	81%	336,976
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,226,103	3,000,768	93%	225,335
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,510,087	3,820,001	85%	690,086
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>	3,051,769	2,472,972	81%	578,796
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,766,174	2,609,823	69%	1,156,351
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	602,881	538,883	89%	63,998
GRANT EXPENSE <i>State Grants, Federal Grants</i>	4,189,588	3,333,253	80%	856,335
TRANSFERS OUT <i>General funds-current year transfers to capital</i>	137,123	137,123	100%	0
TOTAL EXPENSES	27,836,434	22,516,228	81%	5,320,205

NOTE: We have obligated 81% of our budgeted expenses at 92% into the fiscal year. May payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. . Budgeted increase in Net Position is a result of awarded funding sources exceeding estimates, as amended.

CHANGES IN NET POSITION	(0)	3,021,954
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Three Rivers College
 Capital Budget - Unaudited
 May 31, 2024
 Fiscal Year Benchmark: 92%

FUNDING SOURCES	BUDGET	SOURCES TO DATE	SOURCES TO DATE %	SOURCES TO BE EARNED
RESTRICTED				
<i>HEERF (CARES) federal grant</i>	0	0	#DIV/0!	0
<i>Insurance proceeds</i>	1,000,000	0	0%	1,000,000
UNRESTRICTED				
<i>General funds - prior year transfers in (Reserves)</i>	2,750,462	1,139,787	41%	1,610,675
<i>General funds - current year transfers in</i>	137,123	113,238	83%	23,886
TOTAL FUNDING SOURCES	3,887,585	1,253,025	32%	2,634,561

USES OF FUNDS	BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
<i>Campus improvements</i>	1,490,368	724,546	49%	765,822
<i>Academic Resource Commons roof</i>	82,330	82,330	100%	0
<i>Westover Administration Building repairs</i>	441,769	250,104	57%	191,665
<i>Libla Family Sports Complex</i>	266,798	17,343	7%	249,455
<i>Baseball Clubhouse</i>	266,000	0	0%	266,000
<i>Bess Activity Center repairs</i>	1,000,000	0	0%	1,000,000
<i>Tinnin Fine Arts Center refurbish</i>	35,000	34,882	100%	118
<i>Student Housing</i>	104,000	0	0%	104,000
<i>911 Center remodel</i>	50,000	0	0%	50,000
<i>Fleet vehicles</i>	145,320	137,820	95%	7,500
<i>Tent</i>	6,000	6,000	100%	0
TOTAL EXPENSES	3,887,585	1,253,025	32%	2,634,561

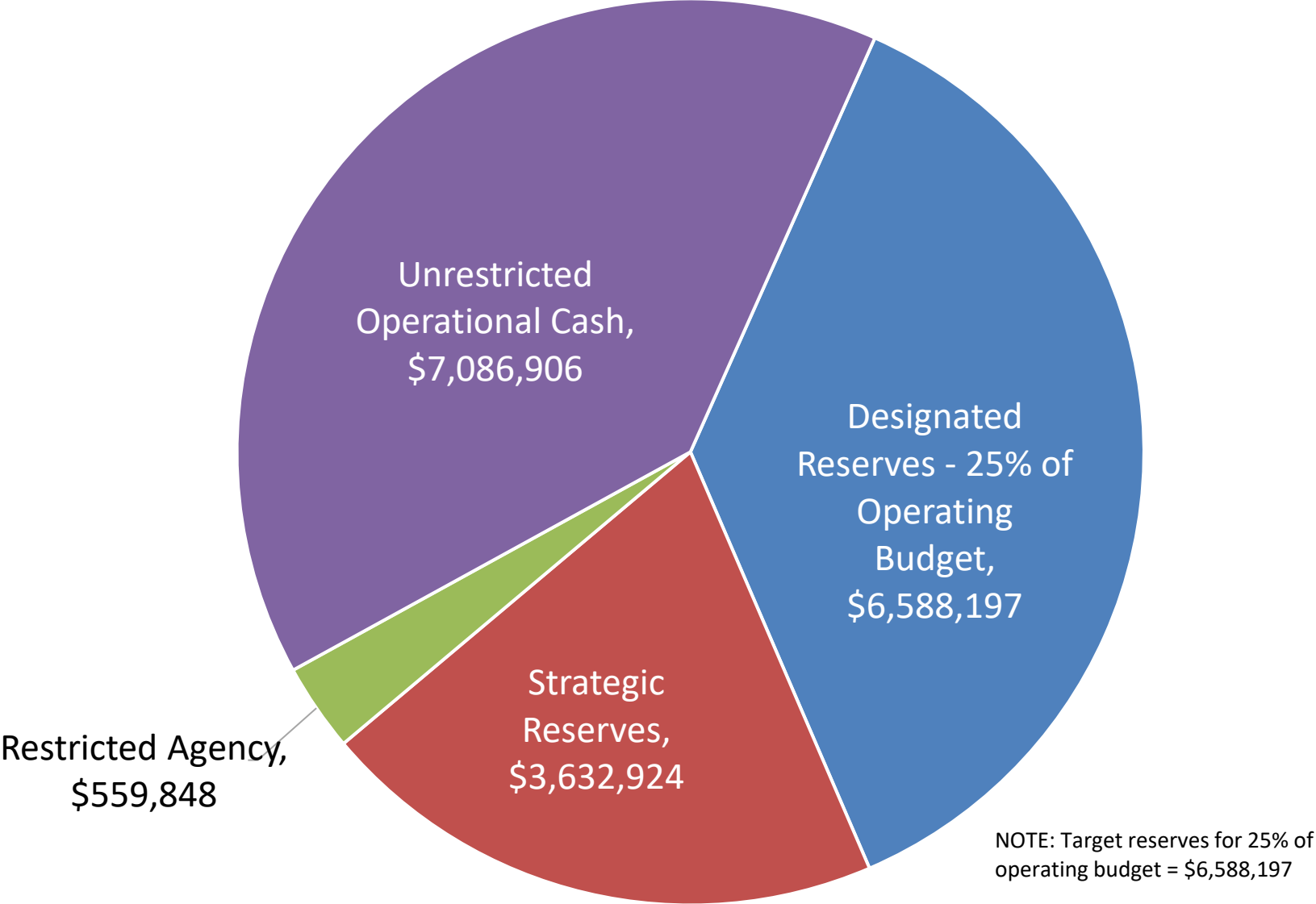
NET SURPLUS (DEFICIT)	0	0		
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**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

June 3, 2024

	<u>05/01/24</u>	<u>06/03/24</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,688.00	1,688.00
<i>Total Cash Funds</i>	2,625.00	2,625.00
 <i>General Accounts</i>		
Southern Bank - General Funds	7,191,543.30	6,958,162.88
Southern Bank - Credit Cards	84,878.65	95,201.52
<i>Total General Accounts</i>	7,276,421.95	7,053,364.40
 <i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	22,615.88	24,755.87
Federal Clearing Account	-	6,160.59
<i>Total Restricted Accounts</i>	22,615.88	30,916.46
 TOTAL CURRENT FUND	 7,301,662.83	 7,086,905.86
 PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,069,208.20	5,087,320.22
<i>Total Bank Accounts</i>	5,069,208.20	5,087,320.22
 <i>Certificates of Deposit</i>		
People's Community Bank #0625	5,000,000.00	5,133,800.78
<i>Total Certificates of Deposit</i>	5,000,000.00	5,133,800.78
 TOTAL PLANT FUND	 10,069,208.20	 10,221,121.00
 AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	557,756.10	559,847.59
 <i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	557,756.10	559,847.59

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$17,867,875 AS OF 06/03/2024**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF May 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
8070625	People's Community Bank	5.570	08/21/24	3 mths	5,133,800.78	Contingency
Total Contingency Fund					<u>5,133,800.78</u>	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF May 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Total Agency Fund CD's					<u>\$ -</u>	

Three Rivers College
CD Report
As of May 31, 2024

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	80% of the 91 Day T Bill

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
People's Community Bank	8070625	n/a	5/20/2024	5,000,000.00
Total				5,000,000.00

Responses

<u>Bank</u>	<u>Term</u>	<u>Rate</u>	<u>APY</u>	<u>Amount</u>	<u>Type of Investment</u>
Commerce	12 months	5.07		any	U.S. Treasury Bills
Commerce	9 months	5.10		any	U.S. Treasury Bills
Commerce	6 months	5.30		any	U.S. Treasury Bills
Commerce	3 months	5.33		any	U.S. Treasury Bills
Grandin	12 months	5.10	5.17	5,000,000.00	CD
Southern	6 months	4.95	4.95	any	CD
Southern	12 months	4.95	5.06	any	CD
The Bank of Missouri	12 months	4.85		5,000,000.00	CD
The Bank of Missouri	6 months	5.01		5,000,000.00	CD
The Bank of Missouri	3 months	5.10		5,000,000.00	CD
US Bank	6months	4.95		5,000,000.00	CD
US Bank	12 months	4.90		5,000,000.00	CD
US Bank	180 days	4.80		5,000,000.00	U.S. Treasury Bills
US Bank	12 months	4.55		5,000,000.00	U.S. Treasury Bills
People's Community Bank	3 months	5.57	5.65	5,000,000.00	CD
People's Community Bank	6 months	5.35	5.50	5,000,000.00	CD
People's Community Bank	9 months	5.25	5.39	5,000,000.00	CD
People's Community Bank	12 months	5.10	5.23	5,000,000.00	CD

CDs Transferred

CD was renewed with People's Community bank for three months @ 5.57% interest.

Endowment CDs Redeemed for Investment
--

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

Endowment CDs Transferred to Endowment Trust

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Months of May 2024

Current Fund:	General Fund - Southern Bank	\$ 737,962.27
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>6,028.89</u>
	Grand Total	<u><u>\$ 743,991.16</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 19th day of June 2024.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COMMUNITY COLLEGE
BID REPORT
AS OF JUNE 12, 2024**

Banking Services

Status: Closed
Open Date: 5/16/2024
Close Date: 5/30/2024

Funding Source:

Bids Submitted:

Southern Missouri Bancorp, Inc	Poplar Bluff, MO
Peoples Community Bank	Poplar Bluff, MO

Recommendation

Southern Missouri Bancorp, Inc

Bid Awarded:

Pending Board Approval

CONSIDERATION OF APPROVAL OF SELECTION OF BANK

BACKGROUND INFORMATION

HISTORY

The Missouri State Auditor recommended that the college periodically solicit competitive bids for banking services and enter into a written agreement with its depository bank.

Missouri Statute 110.070 (Bids for Depositaries-Publication of Notice) requires that bids for Depositaries must be awarded for a period of no more than four years.

The college advertised for bids to provide banking services for all operating bank accounts of the college for the next four fiscal years. Responses were received as follows:

Bidders meeting bid specifications were Southern Missouri Bancorp, Inc. & People's Community Bank - submitted a late bid. There were no bidders not meeting bid specifications.

FINANCIAL IMPLICATIONS

College banking services are currently provided at no cost. The college currently receives \$750 per month in rental revenue for the space occupied by the current bank branch but would be forgoing that monthly income with the new agreement, resulting in a \$9,000/year loss in revenue. Funds currently earn interest at a rate of 0.50% and with the implementation of the new agreement the interest rate will be between 1-5%.

ADMINISTRATIVE RECOMMENDATIONS

Recommendation is to move forward with the proposed agreement from Southern Missouri Bancorp, Inc.

The President's Report

Move Into Executive Session

Items for Discussion Consideration and Vote

VI.1 Consideration and approval of the FY25 Budget

BACKGROUND INFORMATION--HISTORY

A new budget must be adopted each fiscal year.

POSSIBLE ALTERNATIVES

None

FINANCIAL IMPLICATIONS

Failure to adopt a budget will prevent operations

ADMINISTRATIVE RECOMMENDATIONS

Administration recommends the adoption of the budget as presented



THREE RIVERS COLLEGE

FY25 BUDGET

Proposed to the Board of Trustees

05/23/2024

THREE RIVERS COLLEGE 2024-2025 CONSOLIDATED BUDGET OVERVIEW

Assumptions

Tuition and fee revenues were projected based on an expected enrollment level to FY2023-2024. Rates were used according to the previously approved tuition plan. Base tuition in-district and out-of-district increased by \$1 per credit hour. Common Fees were increased by \$2 per credit hour. Resource Fees and Tier Tuition Premiums remained unchanged.

State core allocation revenues have been estimated based on the most recent amounts provided by the state. The college expects an increase in core funding of approximately \$205,000.

Local property tax revenue remains strong at just over \$2,368,000, or 8% of expected revenues.

The college operating budget is developed to include all grant program revenues and associated expenses. The budget supports recurring annual expenses with recurring operating revenues, while funding one-time investments with one-time funding sources. Certain one-time investments are included in both the operating and capital budgets to be funded by college reserves, insurance proceeds, and a special state appropriation in fiscal year 2024-2025.

Challenges

The local job market continues to be competitive as minimum wages increase. Salary and benefit expenses have increased from the previous year to reflect raises to be effective July 2024. Wages were increased the greater of 4% or \$1,768 per year (\$0.85 per hour). This brings the college entry level wage to \$13.00 per hour. Additionally, college provided health insurance premiums increased 5.3% compared to the previous year.

Investments in the college's facilities to upgrade and maintain existing buildings (deferred maintenance) are included in both the operating budget and the capital budget.

Methodology

The college's annual planning cycle begins in January when budget managers set their annual objectives and develop departmental plans. Budget requests are then prepared by budget managers based on those approved plans. In conjunction with their supervisor, budget managers refine their budget requests to ensure alignment with the college's strategic plan. Budget managers presented their strategic plans and budgets to their respective supervisor and cabinet member. With input from cabinet members, the President, CFO and Controller reviewed the combined budget requests to bring the requests into balance with revenue projections. Final review is performed by the President and CFO to develop the proposal to be presented to the Board of Trustees for approval.

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THREE RIVERS COLLEGE

Operating Budget

Fiscal Year 2024-2025

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THREE RIVERS COLLEGE 2024-2025 OPERATING BUDGET OVERVIEW

The Operating Budget includes projected revenues to be generated in fiscal year 2024-2025 and the associated operating expenses necessary for the continued daily operation and improvement of the college. Operating revenue is projected at \$28,180,449 offset by projected operating expenses of \$28,313,611. Specific one-time purchases and potential repairs of \$133,162 are to be funded from college reserves accumulated from savings in prior fiscal years.

Revenue

The largest source of operating revenue is net tuition and fees at 35% of the total. State appropriations comprise 24% of total operating revenue sources. Auxiliary enterprises, primarily made up of student housing and the college store, contribute 13% of projected operating revenue. Property tax collections are estimated at \$2,368,500, or 8% of the total.

Expense

Salaries and benefits total over \$15 million, or 53%, of total operating expenses. Other operating expenses such as supplies and travel total \$8.8 million, or 31%. The operating budget includes \$1,220,005 of small capital expenses that are equipment purchases of less than \$5,000 or renovations of less than \$20,000 and therefore not included in the Capital Budget. The budget allocates over \$1.7 million to student scholarships for academic and athletic achievement as well as a variety of service scholarships.

The college dedicates 29% of budgeted operating expenses to the instruction function in support of its core mission. The college tracks some departments, such as technology and computer services, centrally and therefore includes them as part of the institutional support function totaling 17% of budgeted operating expenses.

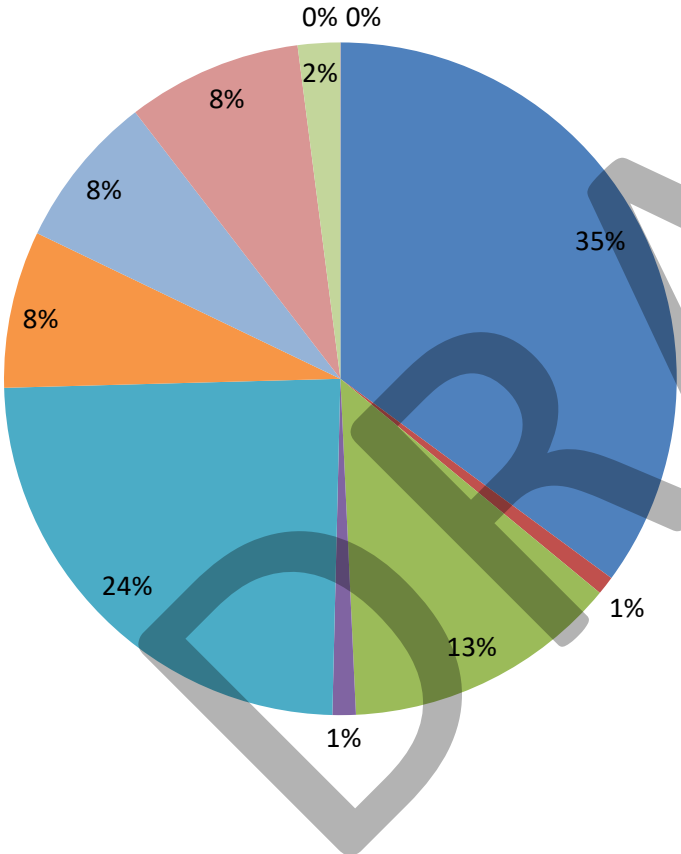
Expenses include various one-time projects identified by a campus assessment to be funded from college reserves totaling \$133,162. These projects include updates to interior signage, technology upgrades, improvements to student housing, and a fund for possible repairs or replacements of college equipment.

THREE RIVERS COLLEGE
BALANCED OPERATING BUDGET SUMMARY
FISCAL YEAR 2024-2025

TOTAL REVENUE & RESERVES	\$	28,313,611
TOTAL EXPENSE		28,313,611
REVENUE OVER EXPENSE	\$	<u>0</u>

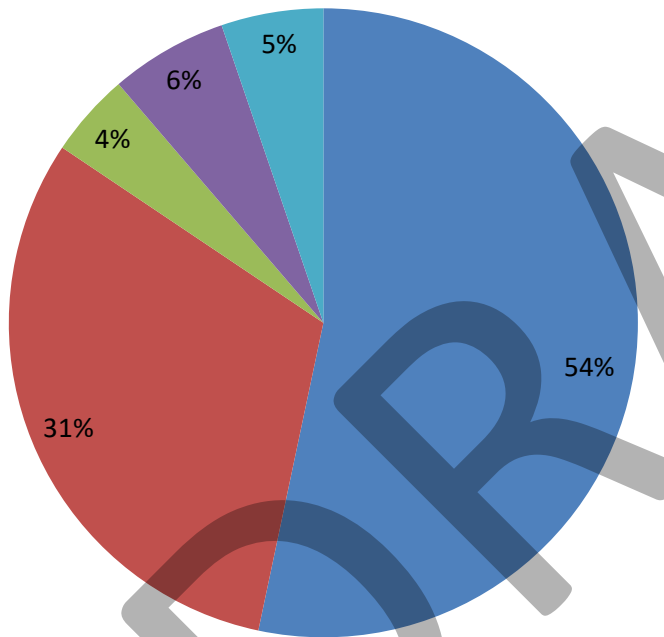
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THREE RIVERS COLLEGE
 BUDGETED REVENUE BY SOURCE
 FISCAL YEAR 2024-2025



NET TUITION AND FEES	\$ 9,889,323	35%
STUDENT AID	249,901	1%
AUXILIARY ENTERPRISES	3,743,175	13%
OTHER OPERATING INCOME	315,200	1%
STATE APPROPRIATIONS	6,817,134	24%
STATE GRANTS	2,128,120	8%
FEDERAL GRANTS	2,095,406	7%
PROPERTY TAXES	2,368,500	8%
INVESTMENT EARNINGS	568,990	2%
OTHER GRANTS	-	0%
GIFTS	4,700	0%
TOTAL REVENUE	\$ 28,180,449	100%

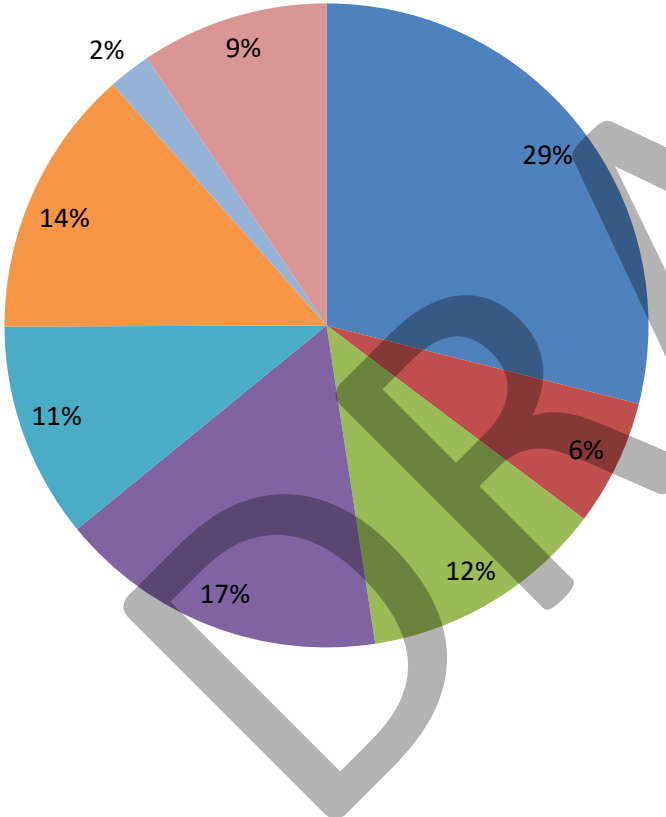
THREE RIVERS COLLEGE
 BUDGETED OPERATING EXPENSES BY NATURAL CLASS
 FISCAL YEAR 2024-2025



SALARIES & BENEFITS	\$ 15,096,283	53%
OPERATING EXPENSES	8,802,379	31%
CAPITAL EQUIPMENT	1,220,005	4%
SCHOLARSHIPS	1,709,252	6%
INTEREST	1,485,692	5%
TOTAL EXPENSES	<u><u>\$ 28,313,611</u></u>	100%

*Scholarships include academic, SEOG, remissions, ACHIEVE, athletics and housing

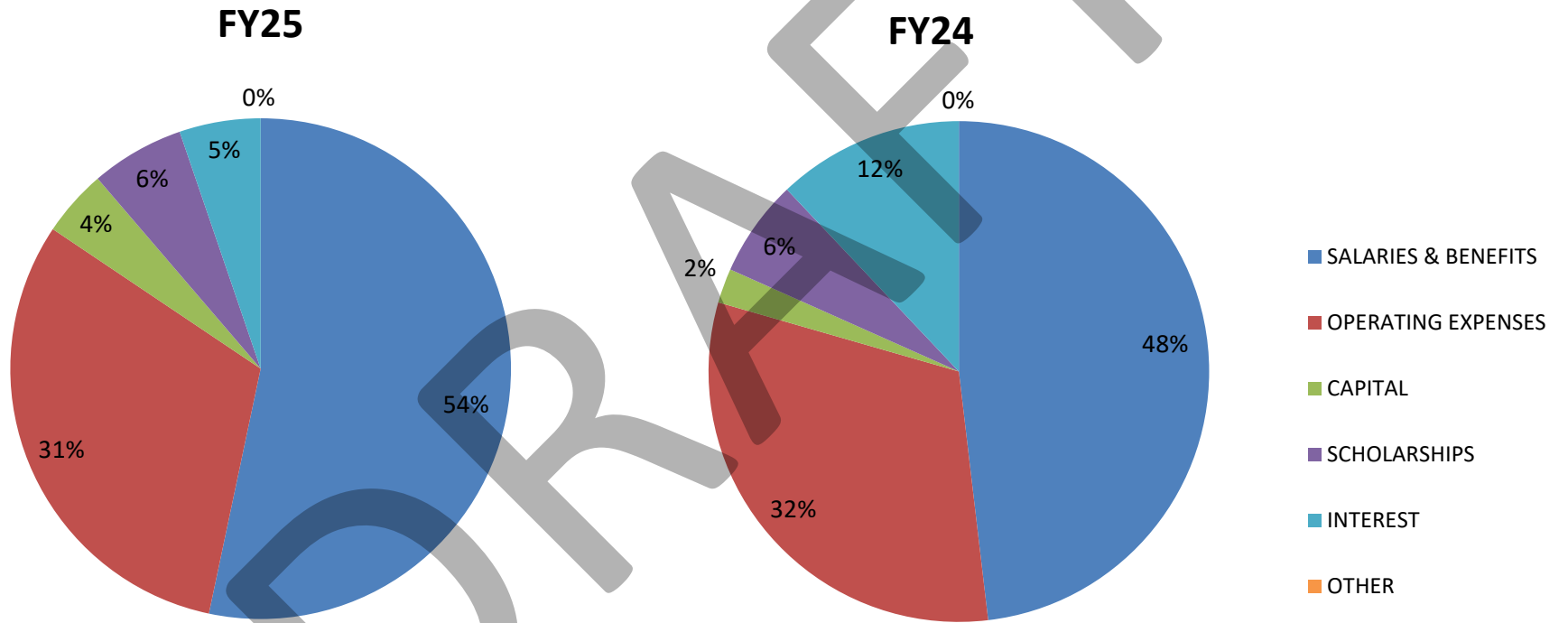
THREE RIVERS COLLEGE
 BUDGETED OPERATING EXPENSES BY FUNCTION
 FISCAL YEAR 2024-2025



INSTRUCTION	\$ 8,186,385	29%
ACADEMIC SUPPORT	1,796,862	6%
STUDENT SERVICES	3,488,734	12%
INSTITUTIONAL SUPPORT	4,677,372	17%
AUXILIARY ENTERPRISES	3,069,476	11%
OPER & MAINT OF PLANT	3,822,584	14%
SCHOLARSHIPS	604,460	2%
GRANTS	2,667,739	9%
TOTAL EXPENSES	<u>\$ 28,313,611</u>	100%

*Scholarships include academic, SEOG, remissions, and Federal Work Study

THREE RIVERS COLLEGE OPERATING EXPENSES BY NATURAL CLASS COMPARISON



THREE RIVERS COLLEGE

Capital Budget

Fiscal Year 2024-2025

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THREE RIVERS COLLEGE 2024-2025 CAPITAL BUDGET OVERVIEW

The Capital Budget includes large or long-term projects estimated to cost \$20,000 or more. Smaller projects are included in the Operating Budget. Strategic planning for capital projects requires allocating appropriate and adequate resources to complete the project. For fiscal year 2024-2025, capital expenses total \$13,025,369.

Campus Projects

The fiscal year 2024-2025 capital budget includes \$250,000 of improvements to restrooms. This project will be funded from college reserves.

Westover Administration and Classroom Building

The update of the college's oldest building on campus was begun in fiscal year 2015-2016 with state capital bond funds. State capital bond funding was exhausted in fiscal year 2017-2018. A new roof was added in fiscal year 2022-2023 with state HB19 maintenance and repair appropriations. The capital budget for fiscal year 2024-2025 includes \$350,000 to complete the renovations of the building with replacement windows.

Libla Family Sports Complex

The college has allocated \$250,000 from college reserves to the completion of the addition to the Libla Family Sports Complex. The project began in 2019-2020 with the installation of a concrete foundation and continued in 2023-2024. The extra space will allow for new indoor batting cages. An additional \$200,000 is allocated from college reserves to restore parking that was damaged during the drainage project in 2023-2024.

Baseball Clubhouse

The fiscal year 2024-2025 capital budget includes \$266,000 for renovation to the baseball clubhouse. The project will be funded from college reserves.

Bess Activity Center

The capital budget for fiscal year 2024-2025 includes \$1,000,000 to repair the building after flood damage sustained during winter 2022-2023. The costs are expected to be covered by insurance proceeds.

2509 Three Rivers Blvd.

The capital budget for fiscal year 2024-2025 includes \$20,000 for the renovation and repairs of the rental property located at 2509 Three Rivers Blvd. which formerly housed the license bureau.

Student Housing

The capital budget for fiscal year 2024-2025 includes \$194,369 to continue the renovations of the apartments with funds from college reserves, including kitchen updates, replacement windows, doors, and locks. The budget also includes new building construction of \$10 million funded by a special state appropriation.

Public Safety Building

The capital budget for fiscal year 2024-2025 includes \$50,000 from college reserves to remodel the space vacated when the 911 dispatch operations moved to their new city building. The remodeled space will facilitate colocation of academic programming for first responders.

College Vehicle Fleet

A total of \$40,000 for the purchase of used vehicles is included in the capital budget for fiscal year 2024-2025 to be funded with college reserves. These vehicles will both expand the college fleet and replace older vehicles which are beyond their useful life.

Dexter External Location Building

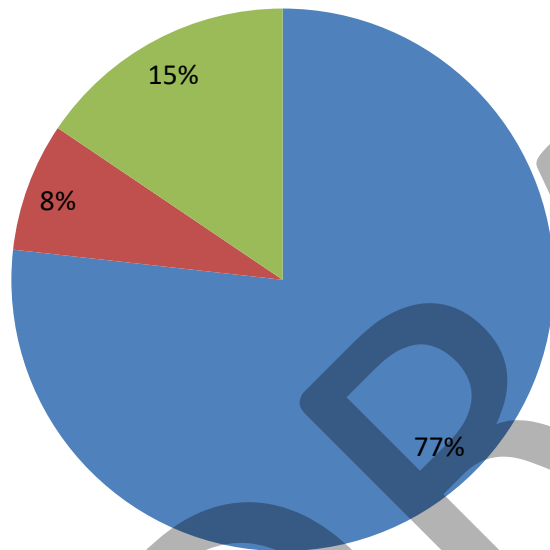
A final payment of \$405,000 for the purchase of the building at Dexter is included in the capital budget for fiscal year 2024-2025 to be funded from reserves. The building was previously rented and this payment will complete the lease and purchase agreement entered into in 2021 with an initial payment of \$45,000.

THREE RIVERS COLLEGE
BALANCED CAPITAL BUDGET SUMMARY
FISCAL YEAR 2024-2025

TOTAL FUNDING SOURCES	\$	13,025,369
TOTAL CAPITAL EXPENSES		13,025,369
NET SURPLUS (DEFICIT)	\$	<u><u>-</u></u>

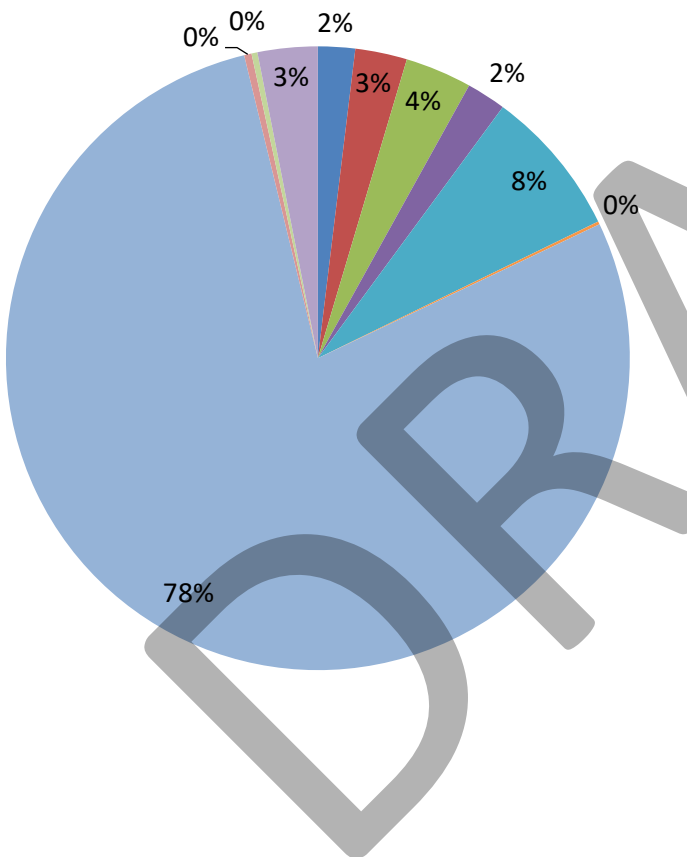
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THREE RIVERS COLLEGE
BUDGETED CAPITAL FUNDING BY SOURCE
FISCAL YEAR 2024-2025



STATE APPROPRIATION	\$ 10,000,000	77%
INSURANCE CLAIM PROCEEDS	1,000,000	8%
RESERVE FUNDS	2,025,369	16%
TOTAL CAPITAL SOURCES	<u>\$ 13,025,369</u>	100%

THREE RIVERS COLLEGE
 BUDGETED CAPITAL EXPENSES BY PROJECT
 FISCAL YEAR 2024-2025



CAMPUS PROJECTS	\$ 250,000	2%
WESTOVER ADMIN	350,000	3%
LIBLA FAMILY SPORTS COMPLEX	450,000	3%
BASEBALL CLUBHOUSE	266,000	2%
BESS ACTIVITY CENTER	1,000,000	8%
2509 THREE RIVERS BLVD (FORM	20,000	0%
STUDENT HOUSING	10,194,369	78%
PUBLIC SAFETY BUILDING	50,000	0%
COLLEGE VEHICLES	40,000	0%
DEXTER LOCATION	405,000	3%
TOTAL CAPITAL EXPENSES	<u>\$ 13,025,369</u>	100%

THREE RIVERS COLLEGE

Operating Budget Detail

Fiscal Year 2024-2025

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THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Instruction Budget	11-00-11000	\$ 1,730,169	\$ 1,724,652
Dept Ch Career Studies & Workforce	11-00-11005	\$ 188,212	\$ 190,482
Dept Ch Humanities & Teach Ed	11-00-11010	\$ 108,416	\$ 109,852
Nursing & Allied Health	11-00-11020	\$ 121,988	\$ 120,452
Developmental Education	11-00-11030	\$ 83,395	\$ 84,467
Languages	11-00-11500	\$ 411,559	\$ 416,891
Speech & Communications	11-00-11510	\$ 65,394	\$ 66,198
Social Science	11-00-12000	\$ 237,399	\$ 240,674
Behavioral Health Support	11-00-12005	\$ 76,716	\$ 76,877
Fine Arts & Communications	11-00-12500	\$ 202,753	\$ 205,041
Mathematics	11-00-13000	\$ 287,651	\$ 290,010
Engineering Technology	11-00-13005	\$ 116,329	\$ 117,101
Welding	11-00-13010	\$ 344,202	\$ 343,998
Diesel Technology	11-00-13015	\$ 25,000	\$ 25,000
Construction Trades & EOSH	11-00-13020	\$ 209,531	\$ 209,385
Life Science	11-00-13500	\$ 220,979	\$ 224,036
Physical Science	11-00-13505	\$ 207,236	\$ 209,853
Teacher Education	11-00-14000	\$ 79,465	\$ 80,391
Early Childhood Development	11-00-14005	\$ 61,796	\$ 62,612
Business Admin & Acctg Tech	11-00-14500	\$ 55,968	\$ 56,812
Business Management	11-00-14501	\$ 59,124	\$ 59,968
Info Technology Specialist	11-00-14505	\$ 148,911	\$ 149,713
Office Admin & Med Bill & Code	11-00-14506	\$ -	\$ -
Agriculture & Forestry	11-00-15000	\$ 470,940	\$ 474,220
Medical Laboratory Technology	11-00-15500	\$ 6,385	\$ 6,385
Surgical Technology	11-00-15505	\$ 106,996	\$ 97,760
Law Enforcement	11-00-15510	\$ 75,443	\$ 76,384
Emergency Medical Services	11-00-15515	\$ 221,293	\$ 186,350

THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Fire Science	11-00-15520	\$ 41,700	\$ 39,800
Physical Education	11-00-15525	\$ 85,876	\$ 86,934
Occupational Therapy Assistant	11-00-15530	\$ 134,075	\$ 134,075
Nursing RN	11-00-16000	\$ 1,489,217	\$ 1,449,684
Nursing LPN Program - Poplar Bluff	11-00-16005	\$ 303,304	\$ 306,450
Tutoring & Learning Center	11-00-20000	\$ 57,742	\$ 59,183
Academic & Career Outreach Svc	11-00-20005	\$ 103,874	\$ 104,683
Distance Learning Support	11-00-20020	\$ 255,052	\$ 252,853
University Center	11-00-20025	\$ 78,052	\$ 77,972
Academic Support & Retention	11-00-20030	\$ 84,168	\$ 80,849
Library	11-00-23000	\$ 240,784	\$ 243,174
Disability Services	11-00-30010	\$ 58,749	\$ 56,203
Commencement	11-00-30015	\$ 34,039	\$ 32,279
Student Life	11-00-31000	\$ 83,529	\$ 12,241
Honors Program	11-00-31005	\$ 1,840	\$ 1,840
Men's Basketball	11-00-32000	\$ 317,401	\$ 317,237
Women's Basketball	11-00-32005	\$ 317,794	\$ 314,954
Baseball	11-00-32010	\$ 356,371	\$ 335,011
Softball	11-00-32015	\$ 301,152	\$ 300,335
Cheerleaders	11-00-32020	\$ 69,425	\$ 69,425
Rodeo	11-00-32035	\$ 216,519	\$ 229,296
Esports	11-00-32040	\$ 29,445	\$ 27,945
Athletic Administration	11-00-32099	\$ 292,929	\$ 285,253
Advising	11-00-33000	\$ 140,922	\$ 143,422
Career Services	11-00-33005	\$ 6,998	\$ 1,298
Financial Aid	11-00-34000	\$ 338,657	\$ 330,309
Recruitment	11-00-35000	\$ 32,070	\$ 19,920
Enrollment Services	11-00-35005	\$ 293,874	\$ 297,598

THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Registrar	11-00-35010	\$ 128,832	\$ 130,740
Phi Theta Kappa	11-00-39003	\$ 3,624	\$ 3,624
Spelling Bee	11-00-39024	\$ 6,000	\$ 6,000
Board Of Trustees	11-00-40000	\$ 8,480	\$ 8,480
President	11-00-40001	\$ 493,610	\$ 498,115
Chief Academic Officer	11-00-40005	\$ 297,172	\$ 298,592
Dean of Student Services	11-00-40010	\$ 205,834	\$ 207,333
Chief Financial Officer	11-00-40015	\$ 280,010	\$ 283,028
Financial Services	11-00-41000	\$ 248,512	\$ 251,166
Student Accounts	11-00-41001	\$ 205,819	\$ 190,305
Human Resources	11-00-42010	\$ 307,932	\$ 311,547
Purchasing	11-00-42015	\$ 309,795	\$ 256,587
Institutional Effectiveness	11-00-42020	\$ 392,056	\$ 365,027
Communications	11-00-43000	\$ 538,423	\$ 533,212
College Development	11-00-43010	\$ 125,922	\$ 112,651
Technology & Computer Services	11-00-44000	\$ 836,943	\$ 845,729
Student Info System Admin	11-00-44005	\$ 515,387	\$ 515,600
Insurance	11-00-60010	\$ 329,694	\$ 329,514
Maintenance Services	11-00-61000	\$ 968,585	\$ 973,180
Custodial Services	11-00-62000	\$ 352,537	\$ 336,478
Utilities	11-00-63000	\$ 621,160	\$ 598,000
Groundskeeping	11-00-64000	\$ 83,472	\$ 83,306
Land Improvements	11-00-65000	\$ 200,000	\$ 200,000
Westover Admin/Classroom Bldg.	11-00-65005	\$ 350,000	\$ 350,000
Academic Resource Commons Bldg.	11-00-65010	\$ -	\$ -
Bess Activity Center	11-00-65020	\$ 1,000,000	\$ 1,000,000
Public Safety Building	11-00-65030	\$ 50,000	\$ 50,000
Tinnin Fine Arts Center Bldg.	11-00-65035	\$ -	\$ -

THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Baseball Clubhouse	11-00-65045	\$ 266,000	\$ 266,000
HVAC System	11-00-65060	\$ -	\$ -
2509 Three Rivers Blvd. Bldg.	11-00-65065	\$ 20,000	\$ 20,000
Libla Family Sports Complex	11-00-65085	\$ 250,000	\$ 250,000
Campus Safety	11-00-66000	\$ 247,611	\$ 248,729
Mail Services	11-00-67010	\$ 49,575	\$ 50,408
College Vehicles	11-00-67015	\$ 56,500	\$ 55,000
Academic Scholarship	11-00-70000	\$ 263,656	\$ 243,656
Emp/Dep Tuition Remission	11-00-70001	\$ 75,000	\$ 75,000
Other Tuition Remission	11-00-70002	\$ 45,000	\$ 45,000
Federal Work Study	11-00-70200	\$ 122,054	\$ 122,054
SEOG	11-00-70201	\$ 118,750	\$ 118,750
LPN Program - Sikeston	11-10-16005	\$ 260,928	\$ 263,879
Tutoring - Sikeston	11-10-20000	\$ 4,310	\$ 4,406
Center Support-Sikeston	11-10-20015	\$ 396,555	\$ 375,117
Sikeston Library	11-10-23000	\$ -	\$ -
Sikeston Center Bldg.	11-10-65070	\$ -	\$ -
Center Support-Sikeston Tech Lab	11-12-20015	\$ 17,998	\$ 21,902
Tutoring - Kennett	11-15-20000	\$ 1,684	\$ 1,721
Center Support-Kennett	11-15-20015	\$ 202,230	\$ 178,466
Tutoring - Dexter	11-25-20000	\$ 2,155	\$ 2,204
Center Support-Dexter	11-25-20015	\$ 649,342	\$ 638,553
Prison Education Program Location	11-56-20035	\$ 115,558	\$ 115,558
Center Support-Fairdealing Farm	11-70-20015	\$ 45,102	\$ 45,222
Center Support - Small Sites	11-99-20015	\$ -	\$ -
Bookstore	12-00-50010	\$ 1,575,496	\$ 1,474,019
Student Housing	12-00-50015	\$ 10,543,579	\$ 10,517,653
Tinnin Fine Arts Center	12-00-50020	\$ 162,621	\$ 164,662

THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Testing & Assessment	12-00-50025	\$ 94,407	\$ 87,087
Theater Productions	12-00-50045	\$ -	\$ -
Continuing Education	12-00-50050	\$ -	\$ -
Workforce Development-Third Party	12-00-50051	\$ 411,484	\$ 393,606
Workforce Development-CDL Non Credit	12-00-50052	\$ 403,279	\$ 416,933
Rental of 2509 Three Rivers Blvd	12-00-50055	\$ 3,291	\$ 3,291
Police Academy	12-00-50060	\$ -	\$ -
Westwood Event Center	12-00-50095	\$ 118,268	\$ 96,428
College Transportation Services	12-00-50096	\$ 89,006	\$ 89,086
Rental of Sikeston Community Room	12-10-50080	\$ 250	\$ 250
Fitness Center (Bess)	12-00-51010	\$ 20,678	\$ 20,830
Men's Basketball-Scholarships	22-00-32000	\$ 124,740	\$ 124,740
Women's Basketball-Scholarships	22-00-32005	\$ 124,740	\$ 124,740
Baseball-Scholarships	22-00-32010	\$ 199,584	\$ 199,584
Softball-Scholarships	22-00-32015	\$ 124,740	\$ 124,740
Student Support Services	23-00-80000	\$ 311,587	\$ 315,916
Educational Talent Search	23-00-80001	\$ 625,735	\$ 631,196
Veterans Admin Reporting Fees	23-00-80004	\$ 2,206	\$ 2,206
Project DRIVE Grant	23-00-80012	\$ 200,009	\$ 203,354
Perkins	23-00-83000	\$ 209,037	\$ 211,540
Perkins Poplar Bluff School District	23-01-83000	\$ 11,180	\$ 11,180
Perkins West Plains School District	23-51-83000	\$ 26,751	\$ 26,751
Delta Regional Authority Grant	23-00-83009	\$ 121,375	\$ 121,375
TREAD Grant	23-00-83018	\$ 114,000	\$ 114,000
MODHSS Community Health Worker Grant	23-00-83021	\$ 14,000	\$ 14,000
Heartland Forward-DOL WORC Grant	23-00-84000	\$ 216,221	\$ 216,221
Missouri One-Start	23-00-86000	\$ 850,000	\$ 800,000
Enhancement Grant	23-00-86001	\$ -	\$ -

THREE RIVERS COLLEGE
SUMMARY TOTALS BY DEPARTMENT
FISCAL YEAR 2024-2025

Budget Name	Budget Number	Requested Total	Approved Total
Fire Safety Grant	23-00-86006	\$ -	\$ -
CTE Salary Reimbursement Grant	23-00-86010	\$ -	\$ -
Plant Fund	51-00-00000	\$ 1,437,969	\$ 1,437,969
Total Operating Expense Budget			\$ 28,313,611
Total Capital Expense Budget			13,025,369
Grand Total			<u>\$ 41,338,980</u>

DRAFT

THREE RIVERS COLLEGE
SUMMARY OF TRANSFERS FROM RESERVES
FISCAL YEAR 2024-2025

OPERATING BUDGET

CAMPUS PROJECTS

Signage

\$ 33,472

Technology & safety upgrades

60,000

STUDENT HOUSING

Upgrades

14,590

REPAIR & REPLACEMENT

Facility and equipment repair fund

25,100

TOTAL TRANSFERS FOR OPERATING EXPENSES

133,162

DRAFT

THREE RIVERS COLLEGE
SUMMARY OF TRANSFERS FROM RESERVES
FISCAL YEAR 2024-2025

CAPITAL BUDGET

CAMPUS PROJECTS

Restroom renovations 250,000

WESTOVER ADMIN

Windows 350,000

LIBLA FAMILY SPORTS COMPLEX

Addition/Baseball practice facility 250,000

Small parking lot restoration 200,000

BASEBALL CLUBHOUSE

Renovation 266,000

2509 THREE RIVERS BLVD (FORMER LBO)

Renovation 20,000

STUDENT HOUSING

Flooring repairs 77,000

Doors and locks 101,169

Windows 16,200

PUBLIC SAFETY BUILDING

Renovation 50,000

COLLEGE VEHICLES

Used vehicles 40,000

DEXTER EXTERNAL LOCATION

Building purchase 405,000

TOTAL TRANSFERS FOR CAPITAL EXPENSES 2,025,369

TOTAL TRANSFERS FROM RESERVES \$ 2,158,531

THREE RIVERS COLLEGE
SUMMARY OF TRANSFERS FROM RESERVES
FISCAL YEAR 2024-2025

ESTIMATED RESERVES BALANCE PROJECTION

Reserves as of 05/01/2024	\$ 10,069,208
Use of reserves above	(2,158,531)
Projected future reserves balance	<u>7,910,677</u>
Proposed operating budget	28,313,611
25% of operating budget	7,078,403
Remaining reserves in excess of minimum 25%	<u>\$ 832,275</u>

DRAFT

Consideration of Personnel Action

Consideration of Personnel Action
Employment of Personnel
Assistant Men's Basketball Coach/Player Development Coordinator

PERSONNEL DATA SHEET

Administrative Officer
 Professional Staff – Replacement for Trey Rakes; resignation approved 06.19.2024
 Faculty
 Support Staff
 Federal Program: _____
 Special Program _____

NAME: Brandon Branch

POSITION TITLE: Assistant Men's Basketball Coach/Player Development Coordinator

SALARY: \$40,000

FULL-TIME PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months

Other: _____

STARTING DATE: June 5, 2024

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
B.S.Ed.	University of Memphis Memphis, TN	Sport and Leisure Management
MS	Kansas State University Manhattan, KS	Counseling and Student Development

EXPERIENCE

<u>06/2022 – 06/2024</u>	<u>Kansas State University Manhattan, KS</u>	<u>Graduate Assistant</u>
<u>2019 – 2022</u>	<u>Memphis Day Academy Prep School Memphis, TN</u>	<u>Head Coach</u>

06.19.2024

CONSIDERATION OF PERSONNEL ACTION

Transfer of Position

Technology & Computer Services Evening Support Specialist to Technology & Computer Services Systems Support Specialist

BACKGROUND INFORMATION

HISTORY

Benjamin Gordon has been employed as the Technology & Computer Services Evening Support Specialist since January 2020. Prior to this role, he served in Technology & Computer Services since September 2010 in various roles of Distance Learning Support, Director of Distance Learning Services, and tech support. In conjunction with GAR1120 College Reorganization, the President has recommended the transfer of Ben Gordon to this Systems Support Specialist position. Mr. Gordon assumed the duties, effective April 2024.

FINANCIAL IMPLICATIONS

This is a full-time, institutionally funded non-exempt position.

ADMINISTRATIVE RECOMMENDATION

Approve the internal transfer of Benjamin Gordon.

06.19.2024

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Outreach Specialist/Educational Talent Search

BACKGROUND INFORMATION

HISTORY

William Ducote has been employed full-time as an Outreach Specialist with Educational Talent Search since August 2023. He has submitted his request for resignation, effective May 31, 2024.

FINANCIAL IMPLICATIONS

This is a full-time, ten-month, grant-funded position. Non-exempt.

ADMINISTRATIVE RECOMMENDATION

Accept Mr. Ducote's resignation and proceed with review of the position and the appropriate replacement process.

06.19.2024

Dear Zach McAnulty,

I am writing to formally resign from my position at Three Rivers College, effective two weeks from today's date. I have thoroughly enjoyed my time here and am grateful for the opportunities for growth and development that you and the team have provided me. However, after careful consideration, I have decided to pursue a new direction in my career. I want to express my sincere appreciation for your guidance and support during my tenure at the college. I will do my utmost to ensure a smooth transition of my responsibilities before my departure. Thank you again for the experience and understanding.

Sincerely,

William Ducote

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Assistant Men's Basketball Coach/Player Development Coordinator

BACKGROUND INFORMATION

HISTORY

Ernest "Trey" Rakes has been employed full-time as the Assistant Men's Basketball Coach/Player Development Coordinator since August 2022. He has submitted his request for resignation, effective May 31, 2024.

FINANCIAL IMPLICATIONS

This is a full-time, exempt staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Mr. Rakes' resignation and proceed with review of the position and the appropriate replacement process.

06.19.2024

To Whom it May Concern,

I, Trey Rakes, am officially resigning as the Assistant Men's Basketball Coach / Player Development coach at Three Rivers College. I greatly appreciate my time as a Raider and want to thank President Dr. Payne, the administration, and the rest of faculty for their professionalism and assistance during my time at TRC.

Sincerely,

Trey Rakes

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Admissions Recruiter

BACKGROUND INFORMATION

HISTORY

A'Lexus Samonte has been employed full-time as an Admissions Recruiter since January 2024. She has submitted her request for resignation, effective May 31, 2024.

FINANCIAL IMPLICATIONS

This is a full-time, non-exempt staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Samonte's resignation and proceed with review of the position and the appropriate replacement process.

06.19.2024

May 9, 2024

Three Rivers College
2080 Three Rivers Blvd.,
Poplar Bluff, Mo 63901

Dear Heather King,

Please accept this letter as my formal resignation from my position as an Admissions Recruiter for Three Rivers College. My last working day will be May 31, 2024.

I am grateful for the opportunity you have given me and for working with the admissions recruitment department. I have thoroughly enjoyed my time here and believe this experience has taught me many skills to move forward in future endeavors.

Please tell me if there is anything I can do to help with the transition period.

Sincerely,

A'Lexus Samonte

APPENDIX

**THREE RIVERS COLLEGE
FINANCIAL REGULATION**

Section: 3000 Financial	
Sub Section: 3100 Financial Management	
Title: FR 3142 Past Due Student Accounts	Page 1 of 2
Primary Policy: GAP 1101 Debts to College	
Associated Regulations: SR 2140 Student Appeals	
References: Mo ST. 32.385, Veterans Benefits and Transition Act of 2018 Section 103; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Financial Officer	
Initial Approval: 04-19-2017	Last Revision: 06-19-2024

Three Rivers College in support of its educational mission is committed to the one concept of teaching the principles of personal integrity and responsibility to all persons engaged in learning activities at the college. One concept within this framework is the timely payment of debts when owed.

Past Due Student Accounts

Unpaid student balances will be transferred to the collection account 90 days after the last day of each semester. Notice will be sent thirty (30) days before the debt is transferred stating the college’s intent to submit the debt to a collection agency or offset program. Three Rivers College reserves the right to withhold services until the student’s past due balance is paid.

In compliance with the Veterans Benefits and Transition Act of 2018 Section 103, Three Rivers College will not impose any penalty including the assessment of late fees, the denial of access to classes, libraries or other facilities, or the requirement that a Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual’s inability to meet their financial obligations to the institution due to the delayed disbursement of a payment by the U.S. Department of Veteran Affairs.

Contestation of Charges

Upon request, the Office of Student Accounts will provide an explanation of the amount owed and instructions on who to contact if additional information is needed. Charges that may need additional information include bookstore fines, returned financial aid, disputes over a withdrawal or drop date, and student housing charges. Erroneous charges will be corrected by the Office of Student Accounts. Charges may be appealed as outlined in SR 2140 Student Appeals. The collection process as outlined herein shall continue during the appeal process.

Missouri Debt Offset Program

The Missouri Debt Offset Program seizes any state tax refund due and sends this amount to the College to be applied to past due balances. This process will continue until the student’s collection account balance has been cleared. The college reserves the right to transfer any collection account balance to a third-party collection agency.

**THREE RIVERS COLLEGE
FINANCIAL REGULATION**

Section: 3000 Financial	
Sub Section: 3100 Financial Management	
Title: FR 3142 Past Due Student Accounts	Page 2 of 2
Primary Policy: GAP 1101 Debts to College	
Associated Regulations: SR 2140 Student Appeals	
References: Mo ST. 32.385, Veterans Benefits and Transition Act of 2018 Section 103; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Financial Officer	
Initial Approval: 04-19-2017	Last Revision: 06-19-2024

DOCUMENT HISTORY:

- 04-19-2017:** Initial approval of regulation FR 3142 Past Due Student Accounts.
- 01-31-2018:** Clarification of procedure to withhold services if a bill remains past due.
- 06-19-2019:** Clarification added in relation to Veterans Benefits and Transition Act of 2018 Section 103.
- 06-19-2024:** Clarification of processes involving past due students accounts to align with revised 34 CFR 668.

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
Sub Section: 2700 Financial Aid	
Title: SR 2750 Return of Title IV Information	Page 1 of 4
Primary Policy: SP 2710 Financial Aid Programs	
Associated Policies: IP 6310 Classroom Attendance; GAP 1101 Debts to College; GAP 1200 Equal Opportunity	
Associated Regulations: IR 6310 Classroom Attendance; FR 3109 Student Refunds	
References: Higher Education Act of 1965; Federal Student Aid Handbook; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 02-15-2017	Last Revision: 06-19-2024

Three Rivers College adheres to strict guidelines in keeping with Federal Regulations governing Title IV Federal Financial Aid Programs. The Return of Title IV calculation must be performed according to the Federal Department of Education’s regulations. Return of Title IV calculation is performed when a student completely withdraws, drops, or otherwise fails to complete the period of enrollment.

Three Rivers College students are expected to earn Federal Financial Aid by attending classes through at least 60 percent of their enrollment. Students who stop attending or withdraw from all courses but have already received their federal financial aid disbursement for the semester, could owe money back to the federal financial program.

For students enrolled in modular courses, students are no longer considered withdrawn if any of the following apply:

- Student completes all requirements for graduation before completing the days scheduled to complete in the period.
- Student successfully completes one or more modules that includes 49% or more of the number of days excluding scheduled breaks of five or more consecutive days and all days between modules.
- Coursework equal to or greater than half time attendance (6 hours).
- Early implementation effective June 1, 2021.

Note: According to U.S. Department of Education a program is “offered in modules” if the program uses a standard-term, nonstandard-term, or semester length and is not a subscription-based program, and a course or courses in the program that do not span the entire length of the payment period or period of enrollment. (This would include but not be limited to A and B session courses that do not expand the full semester that earn college credit and should not be confused with weekly units of instruction).

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
Sub Section: 2700 Financial Aid	
Title: SR 2750 Return of Title IV Information	Page 2 of 4
Primary Policy: SP 2710 Financial Aid Programs	
Associated Policies: IP 6310 Classroom Attendance; GAP 1101 Debts to College; GAP 1200 Equal Opportunity	
Associated Regulations: IR 6310 Classroom Attendance; FR 3109 Student Refunds	
References: Higher Education Act of 1965; Federal Student Aid Handbook; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 02-15-2017	Last Revision: 06-19-2024

This process, established by the Federal Department of Education through the Higher Education Act of 1965 affects students who have received assistance through the following federal financial aid programs at Three Rivers College:

- Pell Grants
- Federal Supplemental Educational Opportunity Grants (FSEOG)
- Federal Direct Subsidized and Unsubsidized Loans
- Parent PLUS Loans
- Iraq & Afghanistan Service Grant

The calculation of what is owed is based upon the number of days in the semester the student has completed. The more days the student attended, results in less owed. A federally mandated formula is used to calculate the amount of overpayment.

Example: Student withdraws on the 37th day of the semester. Formula: enrolled days/days in enrollment period equals the percent of aid earned ($37/111 = 33.3$ percent earned, and 67.7 percent of funds received by the college must be returned to the appropriate federal aid program.

When determining a last date of attendance and calculating the portion of funds earned by the student, the student's last date of attendance as indicated in official attendance records of the college and reported by the faculty will be used. The college reviews student attendance and withdrawal information throughout each semester.

Students who have documented attendance and did not receive all the earned financial aid (including those who withdrew during the 100 percent refund period) shall be offered a post-withdrawal disbursement. A letter will be mailed, and the student should follow the instructions in the letter carefully to accept the disbursement.

Students may choose to decline some or all the loan funds to avoid additional debt. There may be some Title IV Funds that cannot be disbursed once a student withdraws because of other

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
Sub Section: 2700 Financial Aid	
Title: SR 2750 Return of Title IV Information	Page 3 of 4
Primary Policy: SP 2710 Financial Aid Programs	
Associated Policies: IP 6310 Classroom Attendance; GAP 1101 Debts to College; GAP 1200 Equal Opportunity	
Associated Regulations: IR 6310 Classroom Attendance; FR 3109 Student Refunds	
References: Higher Education Act of 1965; Federal Student Aid Handbook; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 02-15-2017	Last Revision: 06-19-2024

eligibility requirements. If required, the student should turn in all items needed for verification at the time of withdrawal.

The requirements for Federal Title IV Program Funds when a student withdraws are separate from any refund information (FR 3109). Therefore, students may still owe a balance to cover unpaid institutional charges and will be billed for any remaining charges or any Federal Title IV Program Funds that the college was required to return.

All non-passing grades will be reviewed to determine if the student completed the course or ceased attendance prior to the end of the course. If the course was not completed, the student will be considered “unofficially withdrawn” and the last date of attendance in the class will be used to calculate “earned” financial aid.

The college will return the overpayment on the student’s behalf and bill the student for the balance due. Any unpaid balance may be subject to collection action. Students who owe a balance after “unearned” financial aid is returned will have a hold placed on their account which will prevent the student from registering for classes. For additional information regarding Federal Title IV Funds contact the Office of Financial Aid at Three Rivers College.

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
Sub Section: 2700 Financial Aid	
Title: SR 2750 Return of Title IV Information	Page 4 of 4
Primary Policy: SP 2710 Financial Aid Programs	
Associated Policies: IP 6310 Classroom Attendance; GAP 1101 Debts to College; GAP 1200 Equal Opportunity	
Associated Regulations: IR 6310 Classroom Attendance; FR 3109 Student Refunds	
References: Higher Education Act of 1965; Federal Student Aid Handbook; 34 CFR 668	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 02-15-2017	Last Revision: 06-19-2024

DOCUMENT HISTORY:

- 02-15-2017:** Initial approval of SR 2750 Return of Title IV Information.
- 10-16-2019:** Revisions based on the updated Federal Student Aid Handbook for 2019-20 and the addition of the recommended return to title IV calculation example.
- 06-01-2021:** Update to language from the Federal Department of Education for students enrolled in modular courses that may no longer be considered “withdrawn” if certain circumstances apply.
- 07-12-2023:** Minor edits to clarify procedures described herein regarding College operations.
- 06-19-2024:** Update to process regarding outstanding balances to align with revised 34 CFR 668.

**THREE RIVERS COLLEGE
FINANCIAL REGULATION**

Section: 3000 Financial	
Sub Section: 3100 Financial Management	
Title: FR 3107 College Store Learning Materials	Page 1 of 3
Primary Policy: FP 3107 College Store Learning Materials	
Associated Policies: GAP 1101 Debts to the College; SP 2710 Financial Aid Programs	
Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2115 Disability Services for Students; FR 3109 Student Refunds	
Supersedes: NA	
Responsible Administrator: Chief Financial Officer	
Initial Approval: 12-09-2015	Last Revision: 06-19-2024

Three Rivers College provides students with access to physical and digital course materials through the College Store. The College Store supports the learning environment and is committed to providing the academic community with the tools needed to succeed. The College Store is operated as an auxiliary enterprise, which is managed as a financially self-supporting activity. The primary location of the College Store is on the Poplar Bluff Campus. The College Store provides services to external locations as appropriate. The College Store provides the College community with products and services to support student success, such as required physical and digital course materials covered under the Resource Fee. In addition, students may purchase optional course materials, computers, school supplies, and clothing using cash, check, credit card, or excess financial aid.

Resource Fee

In support of the learning environment, the Resource Fee provides access to required physical and digital course materials.

To ensure adequate inventory of physical course materials, The College Store recycles all physical course materials, and the following apply:

- Students taking classes at the main campus or at an external location will pick up their physical course materials from The College Store in Poplar Bluff, or order online at bookstore.trcc.edu.
- Dual Credit students will receive their physical course materials at the high school.
- Students at other locations or on the web will pick up physical course materials from The College Store in Poplar Bluff, or order online at bookstore.trcc.edu.
- Online ordering is available to any student taking courses with physical course materials and will be shipped to the provided address.
- Digital course materials are provided through the Blackboard Learning Management System (LMS) per instructor.

**THREE RIVERS COLLEGE
FINANCIAL REGULATION**

Section: 3000 Financial	
Sub Section: 3100 Financial Management	
Title: FR 3107 College Store Learning Materials	Page 2 of 3
Primary Policy: FP 3107 College Store Learning Materials	
Associated Policies: GAP 1101 Debts to the College; SP 2710 Financial Aid Programs	
Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2115 Disability Services for Students; FR 3109 Student Refunds	
Supersedes: NA	
Responsible Administrator: Chief Financial Officer	
Initial Approval: 12-09-2015	Last Revision: 06-19-2024

- Students needing additional or alternative accommodations should contact the Office of Disability Services.

To ensure accurate distribution of physical course materials, students must present their class schedule and student ID upon pickup, or if ordering online the student must be registered for the class.

All required physical course materials remain the property of the College and must be returned by the last day of finals of the semester first checked out. Failure to return a physical course material in a timely manner will result in additional charges up to and including full replacement cost of the physical course material. Students can view their current physical course materials checked out at any time on the College Store website.

Merchandise Available for Purchase

Optional materials are available for purchase in the College Store with cash, check, credit card, or excess financial aid. Excess financial aid is defined as financial aid more than amounts owed to the College for tuition and fees or other balances. The College Store follows all federal and state laws and regulations with regard to students’ Federal Financial Aid, grant aid, and scholarships.

To use excess financial aid for purchases in the College Store, the type of aid must allow the type of purchase the student wishes to make. For example, some aid types do not allow the purchase of optional course materials, others only allow the purchase of required course materials and still others allow any type of educational expense including meal plans and computers. There must also be sufficient excess financial aid to cover the purchase. Students are responsible for knowing the amount and limitations of their type of financial aid.

**THREE RIVERS COLLEGE
FINANCIAL REGULATION**

Section: 3000 Financial	
Sub Section: 3100 Financial Management	
Title: FR 3107 College Store Learning Materials	Page 3 of 3
Primary Policy: FP 3107 College Store Learning Materials	
Associated Policies: GAP 1101 Debts to the College; SP 2710 Financial Aid Programs	
Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2115 Disability Services for Students; FR 3109 Student Refunds	
Supersedes: NA	
Responsible Administrator: Chief Financial Officer	
Initial Approval: 12-09-2015	Last Revision: 06-19-2024

DOCUMENT HISTORY:

- 12-09-2015:** Initial approval of regulation FR 3107 College Store Learning Materials.
- 09-21-2016:** The College Board of Trustees approved the name change of the College from Three Rivers Community College to Three Rivers College.
- 05-19-2021** Clarified access and purchase of required physical and digital course materials covered under the Resource Fee.
- 06-19-2024** Updated course material ordering and pickup process to reflect current operations.

UPCOMING EVENTS

11th Annual Golf Tournament: 12-7:30 p.m. June 21, Westwood Hills Country Club. This four-person scramble will begin with check-in and lunch at noon, followed by a shotgun start at 1 p.m. Following the tournament, there will be a reception from 5:30-7:30 p.m., which will include a shrimp boil. The evening reception is open to players and to the public. More information is available on trcc.edu/events.

Drama Camp: July 15-19 and July 22-26. Now twice as big due to demand, [sign up now](#) for the 32nd Annual Children's Drama Camp for kids entering grades second through eighth. Three Rivers is holding two one-week camps this year. The first camp will be from 9 a.m. to 12 p.m. July 15-19 in the Tinnin Fine Arts Center, with the performance being held at 11 a.m. July 19. The second camp will be held from 9 a.m. to 12 p.m. July 22-26 in the Tinnin Fine Arts Center, with the performance being held at 11 a.m. July 26. The deadline to register for both camps is July 8. Cost is \$75 per child.

For the most current information on upcoming events, view the College Calendar at trcc.edu/events.



DAR Articles
May 9 – June 13, 2024

May 9: Graduating student sets TRC record

May 10: (Brian) Bess honored for service

May 11: TRC hands out awards at athletic banquet

May 15: Excellence in teaching awarded to TRC's Reynolds, Thurman

May 18: First generation, military veterans, families, graduates told: "TRC is yours for life"
Hats off to grads (photo spread)

May 22: TRC Marks EMS Week with informative meet-and-greet on campus

May 24: Lady Raiders won in face of adversity

May 28: TRC optimizing through review

May 31: Record Spring: Raiders won 33 games, best season since 1993 (baseball)

June 5: TRC's annual golf tournament set for June 21

June 8: Run It Back: Lady Raiders eye national title for 2024-25 (basketball)