



THREE RIVERS COLLEGE

Invocation
Pledge of Allegiance

Approval
of the
November Agenda

Approval
of the
October Minutes

11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

A G E N D A
REGULAR SESSION
Wednesday November 20, 2024
12:00 p.m.

- I. Invocation and Pledge of Allegiance**
- II. Approval of Agenda and Minutes**
 1. Consideration and Approval of November Agenda
 2. Consideration and Approval of Minutes from the October Board Meeting
- III. Consideration of College Financial Report**
 1. Statement of Revenues, Expenses, and Changes in Net Assets
 1. Monthly Financial Statements
 2. Budget to Actual Financial Statements
 2. Cash in Bank
 3. Certificates of Deposits
 4. Checks Issued
 5. Bid Report
 6. Budget Amendments
- IV. President's Report**
- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)
- VI. Items for Consideration, Discussion, and Vote**
 1. Consideration of Board Meeting Calendar Change for January and March FY25
 2. Consideration of Holiday Calendar Change for Spring FY 25
 3. Audit Resolution

*Representatives of the news media may obtain copies of this Agenda by contacting Melody Ducote, Executive Assistant to the President, 573-840-9698

VII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 - a) Kelsie McVey, Human Resources Specialist
 - b) Megan Shaddix, Assistant Softball Coach, CDP
 - c) Trisha Dragon, Practical Nursing Instructor
 - d) Gloria Houston, Practical Nursing Instructor

2. Additional Appointment
 - a) Tara Leier, Practical Nursing Coordinator

VIII. Appendix

1. Information Items
2. Upcoming Events
3. Recent Newspaper Articles

IX. FY24 Board of Trustees Meeting Dates

- Wednesday, January 15, 2025
- Wednesday, February 19, 2025
- Wednesday, March 19, 2025
- Wednesday, April 16, 2025
- Wednesday, May 21, 2025
- Wednesday, June 18, 2025

X. Adjournment

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**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
October 16, 2024**

The regular meeting of the Board of Trustees began at 12:00 p.m. on Wednesday, October 16, 2024.

CALL TO ORDER

Those present included Trustees: Darren Garrison, Chair, Dr. Tim Hager, Vice-Chair, Dr. Amber Richardson, Secretary; Gary Featherston, Treasurer; Chris Williams, Member, (absent) and Eric Schalk, member; College administrator: Dr. Wesley Payne, President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Richardson made a motion to approve the October agenda. On a second by Trustee Hager, the motion passed unanimously.

**APPROVAL OF BOARD
MEETING AGENDA**

Trustee Richardson made a motion to accept the September Board Meeting Minutes as presented. On a second by Trustee Featherston, the motion passed unanimously.

**APPROVAL OF THE
SEPTEMBER BOARD
MEETING MINUTES**

Charlotte Eubank, Chief Financial Officer, reviewed the college financial report as of the end of September 2024. Mrs. Eubank noted that we have recognized 36% of budgeted revenues. We have obligated 19% of our budgeted expenses for the fiscal year.

**PRESENTATION OF THE
FINANCIAL REPORT**

Trustee Featherston made the motion to accept the financial report as presented. With a second by Trustee Richardson, the motion passed unanimously.

**APPROVAL OF
FINANCIAL REPORT**

Dr. Payne presented the President's Report as follows:

PRESIDENT'S REPORT

Coach Jeff Null, Athletic Director for Three Rivers College, spoke about the college's first Rocky's Fan Fest, held on September 22, 2024, at the Libla Family Sports complex. Coach Null noted the weather was beautiful and we had a great turn out. The athletes interacted with the community and the families that came to the

ROCKY'S FAN FEST

event. This event included roping, snow cones, cotton candy, food, dunking booth, popcorn, Rocky Raider, Ice cream and more. Coach Null thanked the following: Tara Sisco, Assistant to the Athletic Department, Melody Ducote, Executive Assistant to the President, Boys and Girls Clubs of the Heartland, Jack Duckett, Alumni Devin Barnes, Poplar Bluff Housing Authority and Poplar Bluff Parks and Recreation for their help in the event. He also thanked the coaches and athletes for their hard work in making this event a success. Trustee Hager noted it was a beautiful day and that his family enjoyed the event. He added that the foam machine was huge hit.

Will Cooper spoke about the Sikeston Tech Lab Ribbon Cutting which occurred on September 25, 2024. This facility hosts our Diesel Technology Program and CDL Program. This community event featured tours of the facility, and the Sikeston Schools brought their SOAR program to the event. This allowed high school students to take tours and ask questions about the tech lab. Mr. Cooper highlighted that they have had several partnerships including TAG Truck Center assist with the program and thanked the Sikeston Chamber of Commerce.

Brandi Brooks, Director, Enrollment Services and Student Development Three Rivers College, spoke about Preview Days. This is a Premier Open House event for area high school students. Nineteen area schools attended the two day event. This event is in its second year for our Enrollment Services department. The students started their morning at The Libla Family Sports Complex and spent their day talking to faculty, program directors and participated in activities and tours of the campus. This year we had over 400 students attend.

Andrea Pierce, Director, Practical Nursing Program spoke to the Board of Trustees about the Nursing Job Fair held in Poplar Bluff on October 4, 2024. Thirty-eight prospective candidates had the opportunity to meet with 18 vendors from Piedmont, Missouri, Cape Girardeau, Missouri and areas in between. Ms. Pierce

SIKESTON TECHNOLOGY LAB RIBBON CUTTING

PREVIEW DAYS

NURSING JOB FAIR-POPLAR BLUFF CAMPUS

stated that there were job offers made that day and students are still getting calls regarding employment opportunities in our area.

Gail Tinsley, Director of our University Center, reported on the college transfer fair held October 9, 2024, at Three Rivers College. Twelve universities were here and discussed transfer options with perspective students.

Ann Matthews, Dean of Student Services, reported on the MASFAP Counselors Conference held on campus October 8, 2024. The theme for the conference was “How I survived the 2024/2025 FAFSA”. Presentations from Financial Aid Advisors for Three Rivers College, Alysia Musser and Kayla Salazar were helpful to those in attendance as they were able to hear directly from our financial aid department regarding the new FAFSA process.

Carrie Franklin, Director of Communications, spoke about the recent awards received from the National Council for Marketing and Public Relations. The Three Rivers College Communications Department received regional recognition in several areas including, Gold Award for their postcard series which was created for recruitment; Silver Award for their Flyer, which is a die cut of Rocky Raider and is used as an item for recruitment; Bronze awards were given for their work in the Viewbook and Poster categories. Dr. Wesley Payne added that it is an honor that their work has been recognized and that we have this quality of product going out as part of our marketing and recruiting efforts. Dr. Payne thanked the whole Communications team for their hard work. Ms. Franklin also acknowledged her team as well as Student Services as they work closely together to create the recruiting pieces.

Dr. Payne presented the upcoming events with the board and public audience:

Vickie Glassman Exhibit has been running since October 6 and will continue through 27 in the Tinnin Fine Arts Center Gallery.

COLLEGE TRANSFER FAIR

COUNSELORS CONFERENCE

NCMPR MEDALLION AWARDS

UPCOMING EVENTS

VICKIE GLASSMAN EXHIBIT OCTOBER 6-27, 2024

The Fall job fair will be on October 22, 2024, in the Crisp Center. Employers attending will be doing on-site interviews for those seeking employment. This event is sponsored by Life Skills Connection at Mingo Job Corps and the Missouri Job Center.

FALL JOB FAIR
OCTOBER 22, 2024

October 26, in the Tinnin Parking Lot, the Three Rivers College Student Leadership Academy will host its annual Trunk or Treat. There will be candy and FUN!

TRUNK OR TREAT
OCTOBER 26, 2024

Our next nursing job fair will be in Sikeston, Missouri on October 29, 2024. We have 24 employers signed up to be on site to speak to healthcare job seekers on employment options in Southeast Missouri.

NURSING JOB FAIR
SIKESTON, MO
OCTOBER 29, 2024

The Three Rivers Music Department will host its Fall Showcase on October 29, 2024, at the Tinnin Fine Arts Center. This is a free show and open to the public.

THREE RIVERS MUSIC
DEPARTMENT FALL
SHOWCASE
OCTOBER 29, 2024

The Three Rivers Endowment Trust will host their Murder Mystery dinner on November 2, 2024, at the Holiday Inn, in Poplar Bluff. This evening guarantees an unforgettable night filled with suspense, laughter and a touch of chaos! Food will be provided by Castello's and begins at 6:00pm. Tickets are currently on sale at www.trcc.edu/events.

TRET MURDER MYSTERY
FUNDRAISING DINNER
NOVEMBER 2, 2024

The Behavioral Health Services Program of Three Rivers College is hosting a series on overcoming trauma. Topics include: The Power of Faith in Recovery: Recovering from Religious Trauma-November 4, 2024; Addiction and Trauma-November 11, 2024; Domestic Violence/Child Abuse and Neglect-November 18, 2024. The series will be held in the Lecture Hall in the Plaster Building and will begin at 6:00pm, for all three evenings.

OVERCOMING TRAUMA
SERIES HOSTED BY THREE
RIVERS COLLEGE
BEHAVIORAL HEALTH
SERVICES PROGRAM

The Missouri Star Quilters Exhibit will run November 5-27, 2024, in the Tinnin Art Gallery. The Artist reception will be held on Sunday November 10, 2024, from 1:00pm to 3:00pm.

MISSOURI START QUILTERS
EXHIBIT
NOVEMBER 5-27, 2024

Kennett Trivia Night will be held on November 14, 2024, at 6:00pm at the Downtown Bistro in Kennett, Missouri. Teams are \$120, up to six players and includes dinner. Business sponsorships are still available with all proceeds going to programs on our Kennett Campus. This event is held by our Three Rivers Endowment Trust and is sponsored by Century Casino and Walmart.

KENNETT TRIVIA NIGHT
NOVEMBER 14, 2024

Patrons of the Arts will host the famous Vienna Boys Choir on Saturday November 16, 2024, at the Tinnin Fine Arts Center. The show, "Christmas in Vienna" showcases gifted child musicians with unforgettable voices. Tickets are still available for \$15 at tinnin.ticketleap.com, at Three Rivers Student Accounts or the Tinnin Gallery.

PATRONS OF THE ARTS
VIENNA BOYS CHOIR
NOVEMBER 16, 2024

The Fall Music Concert will be held November 19, 2024, at the Tinnin Theater. The groups performing are made up of collegiate and community members who will be bringing you timeless musical classics.

MUSIC DEPARTMENT FALL
CONCERT
NOVEMBER 19, 2024

No Executive Session was held.

EXECUTIVE SESSION

ITEMS FOR
CONSIDERATION,
DISCUSSION AND VOTE

Dr. Payne asked the board to consider passing three policies to be updated; The only update within the policies is the inclusion of a new regulation, in the reference section of the upper grid. They will now be referenced in PP4810, PP4330 and GAP1200. The new regulation which is provided as an information item is PR4870-Pregnant Workers which is a regulation which has resulted from new federal guidelines.

PP-4810
PP-4330
GAP-1200

Trustee Hager made a motion to approve the policies as presented. With a second from Trustee Richardson, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (Absent).

Trustee Schalk made a motion to accept and approve all personnel actions and associated documents as presented. With a second by Trustee Featherston, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (Absent).

CONSIDERATION AND APPROVAL OF ALL PERSONNEL ACTIONS AND ASSOCIATED DOCUMENTS

With there being no further business, Trustee Richardson made the motion to adjourn the meeting at 12:58p.m. and with a second by Trustee Hager, the motion passed unanimously.

ADJOURNMENT

CHAIRMAN

APPROVAL DATE

SECRETARY

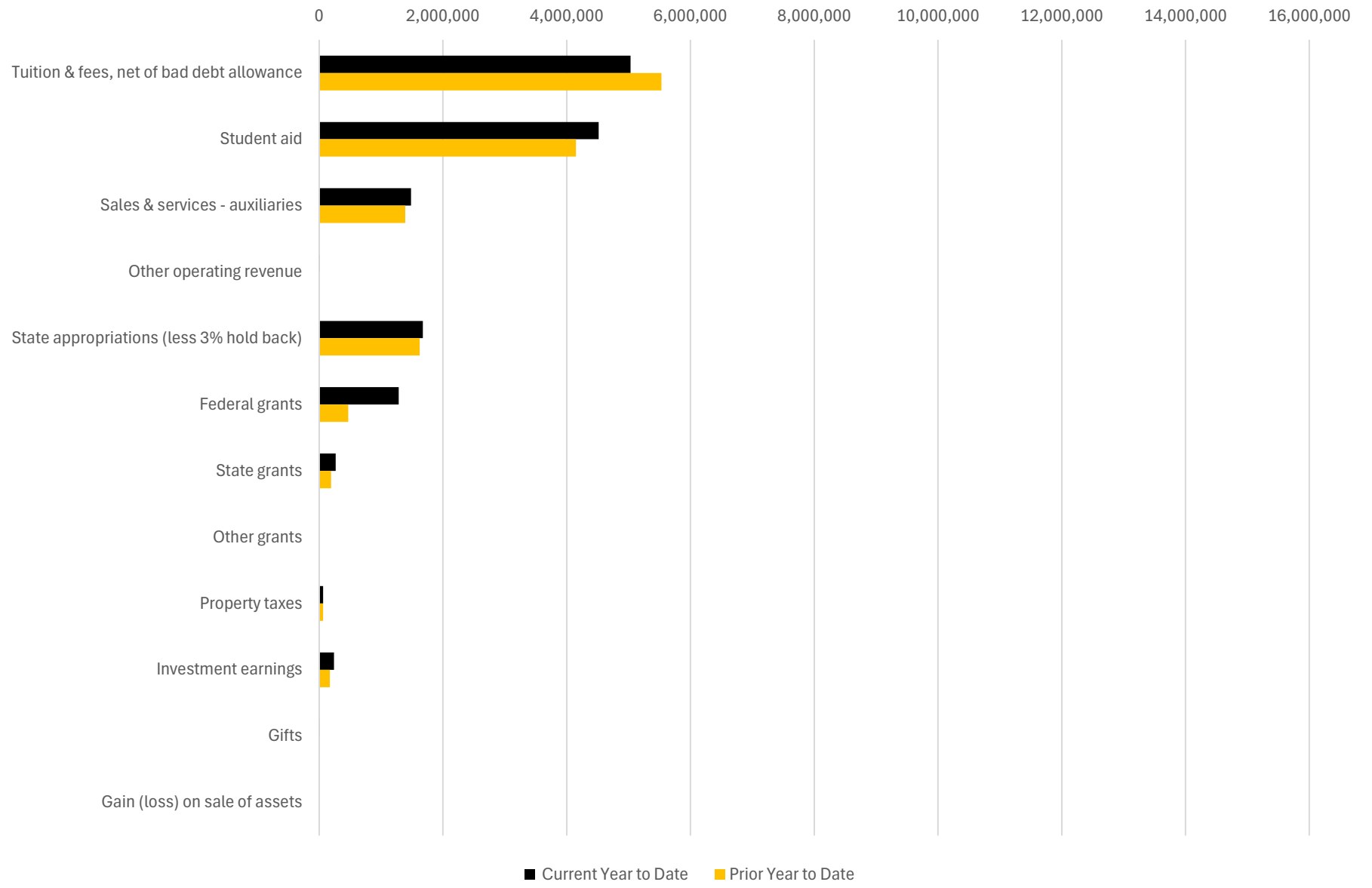
APPROVAL DATE



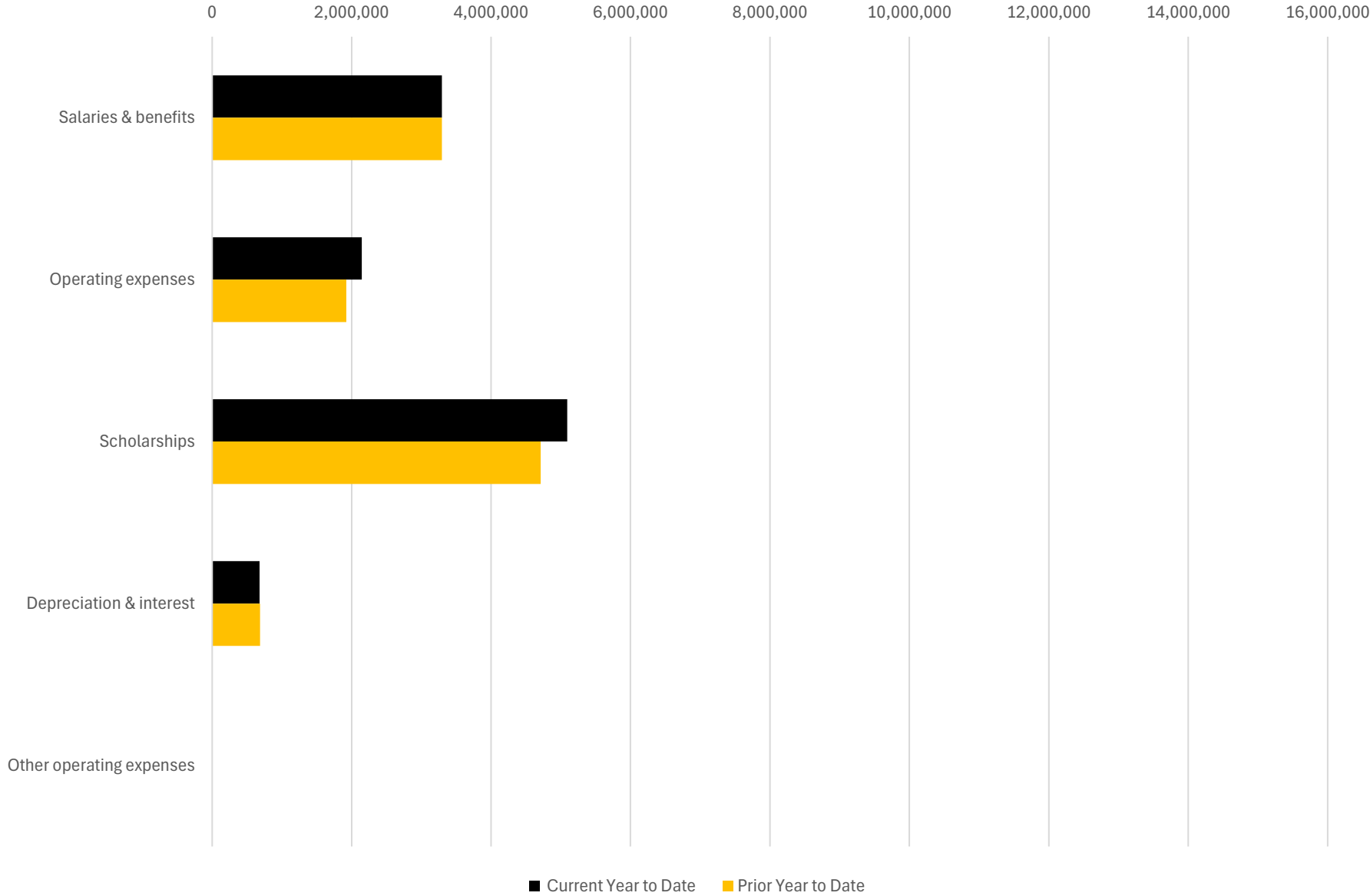
THREE RIVERS COLLEGE

PRESENTATION OF THE COLLEGE FINANCIAL REPORT

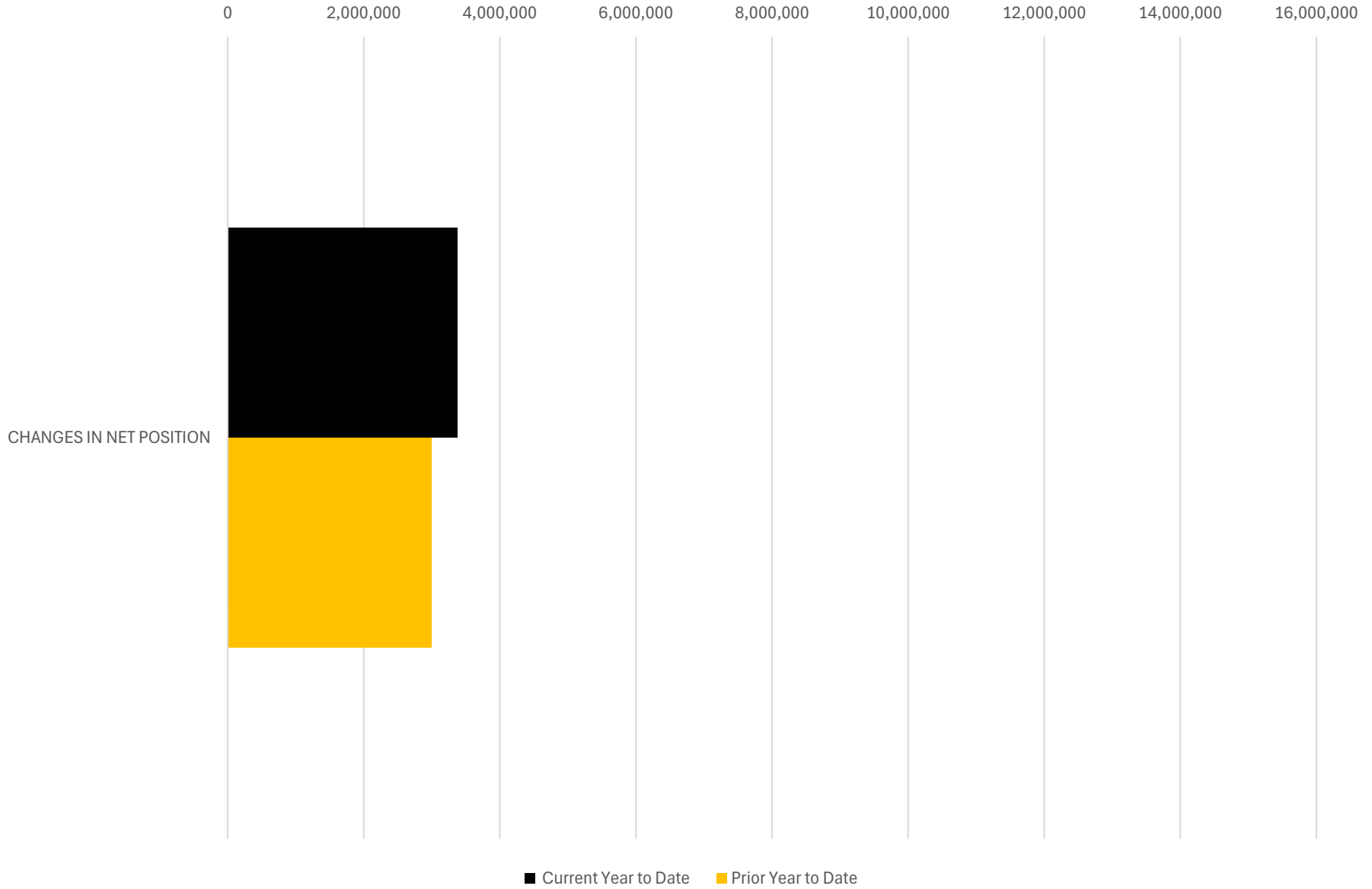
YTD Comparison to Previous Year 09/30/2024



YTD Comparison to Previous Year
09/30/2024



YTD Comparison to Previous Year
09/30/2024



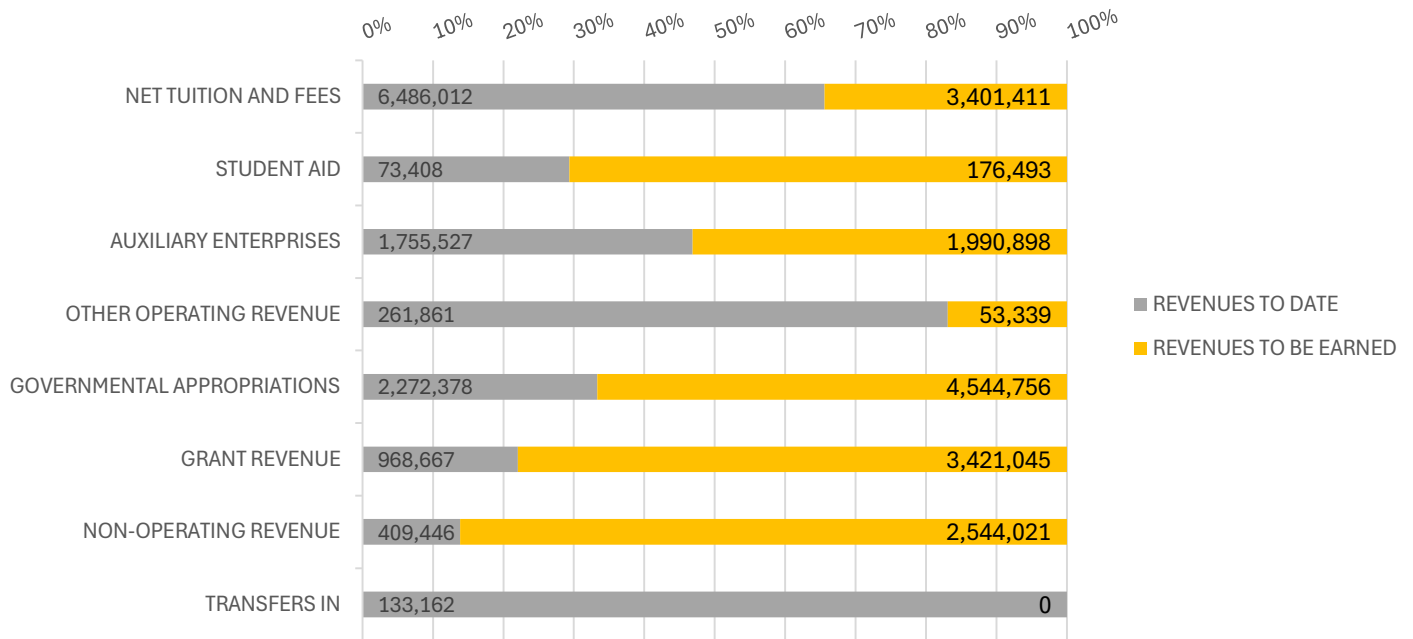
Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
September 30, 2024

ASSETS AND DEFERRED OUTFLOWS		LIABILITIES, DEFERRED INFLOWS AND NET POSITION	
CURRENT ASSETS		CURRENT LIABILITIES	
Cash & Cash Equivalents	17,612,638	Accounts Payable	640,544
Student Account Receivables, net	3,399,391	Accrued Vacation	339,002
Property Tax Receivable	122,297	Student Deposits	32,030
Other Receivables	9,091,978	Deferred Tuition & Fees	101,470
Investments	505,872	Scholarships	(562,132)
Inventory	74,886	Total Current Liabilities	550,915
Prepaid Expenses	279,372		
Total Current Assets	31,086,433	NON-CURRENT LIABILITIES	
NON-CURRENT ASSETS		Retirement Incentive Payable	0
Land	5,490,786	Other Post Employment Benefits	14,015,451
Capital assets	83,609,949	Bonds, Notes and Leases Payable	7,393,364
Plus: Current year additions to capital assets	1,227,664	Accrued Interest	0
Accumulated Depreciation	(40,107,033)	Agency	510,404
Unamortized Bond Issue Costs	0	Total Non-Current Liabilities	21,919,219
Total Non-Current Assets	50,221,366	Total Liabilities	22,470,134
DEFERRED OUTFLOWS (Pensions, OPEB, Trusts, Leases)	9,767,497	DEFERRED INFLOWS (Pensions, OPEB, Trusts, Leases)	14,749,002
		NET POSITION	
		Beginning Balance	50,484,148
		Changes in Net Position	3,372,012
		Total Net Position	53,856,160
TOTAL ASSETS AND DEFERRED OUTFLOWS	91,075,296	TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	91,075,296

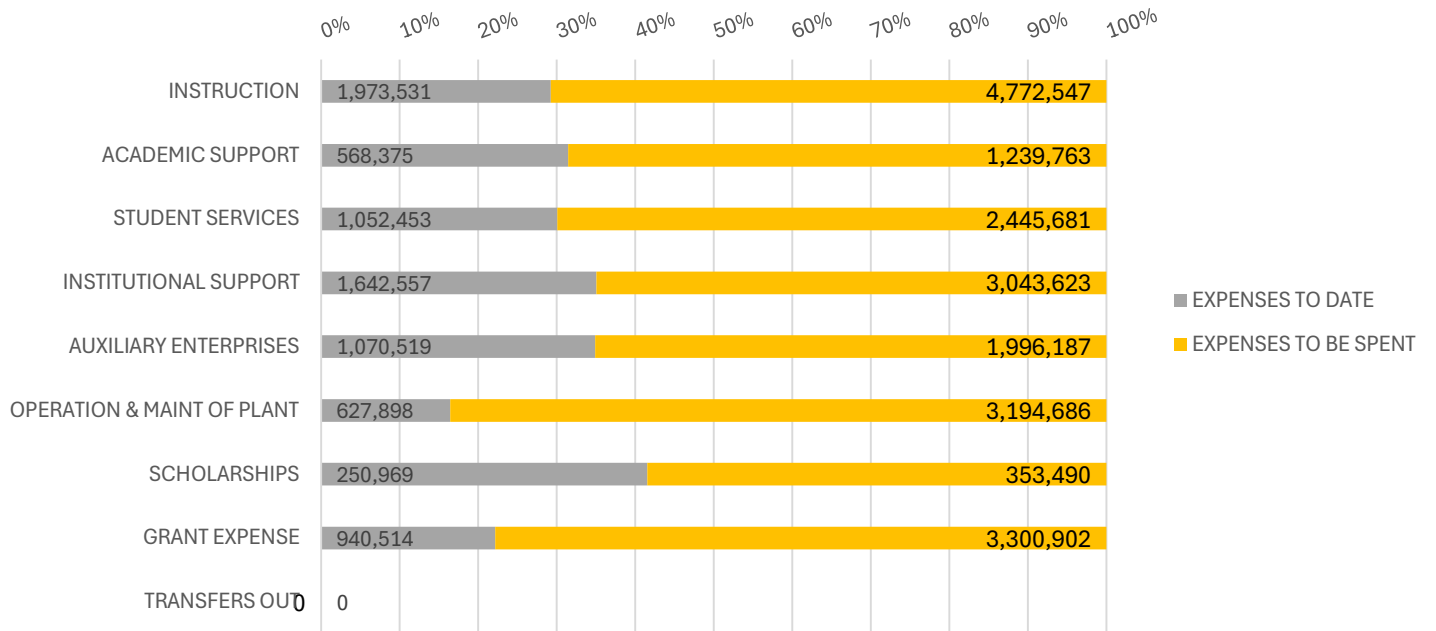
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
September 30, 2024

	July	August	September	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE							
Tuition & fees, net of bad debt allowance	4,761,191	398,337	(127,596)	5,031,933	5,532,811	(500,878)	(9.05)%
Student aid	143,821	16,423	4,356,838	4,517,082	4,148,532	368,551	8.88%
Sales & services - auxiliaries	959,689	345,419	180,266	1,485,374	1,390,506	94,868	6.82%
Other operating revenue	3,599	4,466	6,387	14,452	10,736	3,716	34.61%
Total Operating Revenue	5,868,301	764,645	4,415,895	11,048,841	11,082,584	(33,743)	(0.30)%
OPERATING EXPENSES							
Salaries & benefits	1,013,348	1,125,897	1,154,649	3,293,894	3,293,353	541	0.02%
Operating expenses	596,211	693,576	856,109	2,145,897	1,922,649	223,247	11.61%
Capital equipment	55,600	1,127,415	44,648	1,227,664	852,535	375,129	44.00%
Less: Transfer to capital assets	(55,600)	(1,127,415)	(44,648)	(1,227,664)	(852,535)	(375,129)	44.00%
Scholarships	217,686	58,097	4,818,037	5,093,820	4,712,117	381,703	8.10%
Depreciation & interest	231,606	227,671	221,512	680,788	687,646	(6,858)	(1.00)%
Other operating expenses	0	0	0	0	0	0	0.00%
Total Operating Expenses	2,058,851	2,105,240	7,050,307	11,214,398	10,615,765	598,634	5.64%
NON-OPERATING REVENUE (EXPENSES)							
State appropriations (less 3% hold back)	0	1,116,298	558,147	1,674,445	1,623,176	51,269	3.16%
Federal grants	72,197	1,070,568	141,264	1,284,029	468,381	815,648	174.14%
State grants	0	150,173	115,647	265,819	193,750	72,069	37.20%
Other grants	0	0	0	0	0	0	0.00%
Property taxes	18,510	26,700	18,831	64,041	64,427	(386)	(0.60)%
Investment earnings	53,584	115,579	70,895	240,058	174,094	65,965	37.89%
Gifts	0	1,000	8,177	9,177	4,700	4,477	95.26%
Gain (loss) on sale of assets	0	0	0	0	0	0	0.00%
Total Non-Operating Revenues (Expenses)	144,291	2,480,317	912,961	3,537,569	2,528,527	1,009,042	39.91%
CHANGES IN NET POSITION	3,953,741	1,139,722	(1,721,451)	3,372,012	2,995,347	376,665	12.58%

Budget to Actual Revenues 10/31/2024 (33%)



Budget to Actual Expenses 10/31/2024 (33%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
October 31, 2024
Fiscal Year Benchmark: 33%

REVENUES	BUDGET	REVENUES TO DATE	REVENUES TO DATE %	REVENUES TO BE EARNED
NET TUITION AND FEES <i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>	9,887,423	6,486,012	66%	3,401,411
STUDENT AID <i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>	249,901	73,408	29%	176,493
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>	3,746,425	1,755,527	47%	1,990,898
OTHER OPERATING REVENUE <i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>	315,200	261,861	83%	53,339
GOVERNMENTAL APPROPRIATIONS <i>State Aid, State Maint. & Repair</i>	6,817,134	2,272,378	33%	4,544,756
GRANT REVENUE <i>State Grants, Federal Grants</i>	4,389,712	968,667	22%	3,421,045
NON-OPERATING REVENUE <i>Taxes, Interest Earnings, Gifts</i>	2,953,467	409,446	14%	2,544,021
TRANSFERS IN <i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>	133,162	133,162	100%	0
TOTAL REVENUES	28,492,425	12,360,461	43%	16,131,964

NOTE: We have recognized 43% of budgeted revenues. We have recognized 66% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2024, fall 2024, and spring 2025, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION <i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>	6,746,078	1,973,531	29%	4,772,547
ACADEMIC SUPPORT <i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>	1,808,139	568,375	31%	1,239,763
STUDENT SERVICES <i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>	3,498,135	1,052,453	30%	2,445,681
INSTITUTIONAL SUPPORT <i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>	4,686,180	1,642,557	35%	3,043,623
AUXILIARY ENTERPRISES <i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>	3,066,706	1,070,519	35%	1,996,187
OPERATION & MAINT OF PLANT <i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>	3,822,584	627,898	16%	3,194,686
SCHOLARSHIPS <i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>	604,460	250,969	42%	353,490
GRANT EXPENSE <i>State Grants, Federal Grants</i>	4,241,416	940,514	22%	3,300,902
TRANSFERS OUT <i>General funds-current year transfers to capital</i>	0	0	0%	0
TOTAL EXPENSES	28,473,697	8,126,817	29%	20,346,880

NOTE: We have obligated 29% of our budgeted expenses at 33% into the fiscal year. October payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. . Budgeted increase in Net Position is a result of awarded funding sources exceeding estimates, as amended.

CHANGES IN NET POSITION	18,728	4,233,644
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Three Rivers College
 Capital Budget - Unaudited
 October 31, 2024
 Fiscal Year Benchmark: 33%%

FUNDING SOURCES	BUDGET	SOURCES TO DATE	SOURCES TO DATE %	SOURCES TO BE EARNED
RESTRICTED				
<i>State appropriations</i>	10,000,000	0	0%	10,000,000
<i>Insurance proceeds</i>	1,000,000	1,089,552	109%	(89,552)
<i>ARPA grant proceeds</i>	901,420	901,420	100%	0
UNRESTRICTED				
<i>General funds - prior year transfers in (Reserves)</i>	2,076,356	138,235	7%	1,938,121
<i>General funds - current year transfers in</i>	0	0	0%	0
TOTAL FUNDING SOURCES	13,977,776	2,129,206	15%	11,848,570

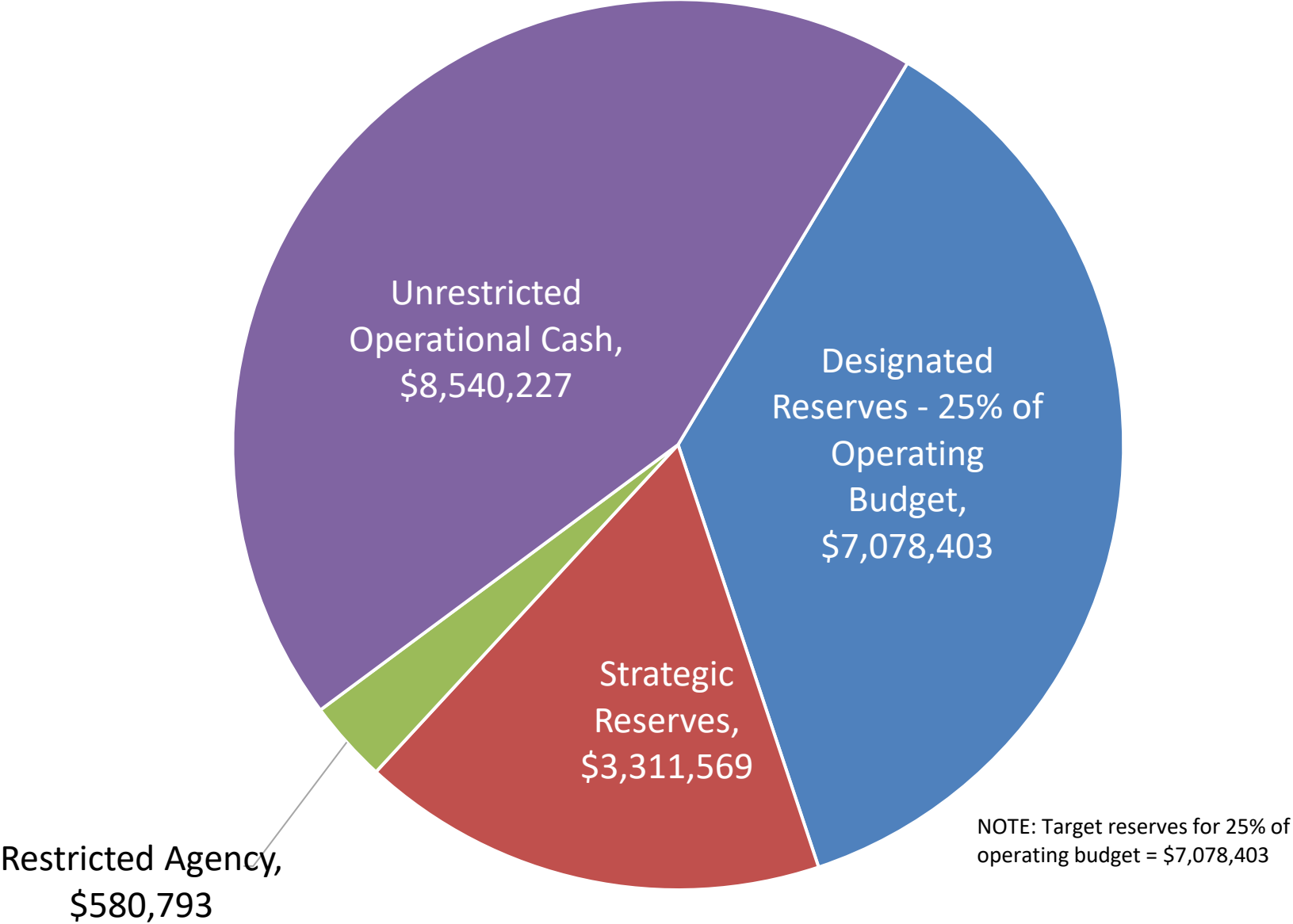
USES OF FUNDS	BUDGET	USES TO DATE	USES TO DATE %	USES UNSPENT
<i>Campus improvements</i>	250,000	0	0%	250,000
<i>Westover Administration Building repairs</i>	350,000	0	0%	350,000
<i>Libla Family Sports Complex</i>	450,000	45,748	10%	404,252
<i>Baseball Clubhouse</i>	266,000	0	0%	266,000
<i>Bess Activity Center repairs</i>	1,000,000	0	0%	1,000,000
<i>2509 Three Rivers Blvd (former license bureau)</i>	20,000	0	0%	20,000
<i>Student Housing</i>	10,194,369	0	0%	10,194,369
<i>Public safety remodel</i>	50,000	0	0%	50,000
<i>Fleet vehicles</i>	90,987	92,487	102%	(1,500)
<i>Dexter external location purchase</i>	405,000	0	0%	405,000
<i>CDL training center purchase</i>	901,420	901,420	100%	0
TOTAL EXPENSES	13,977,776	1,039,654	7%	12,938,121
NET SURPLUS (DEFICIT)	0	1,089,552		

**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

November 1, 2024

	<u>10/02/24</u>	<u>11/01/24</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	1,688.00	1,688.00
<i>Total Cash Funds</i>	2,625.00	2,625.00
 <i>General Accounts</i>		
Southern Bank - General Funds	3,514,673.19	8,310,763.63
Southern Bank - Credit Cards	56,328.53	106,550.65
<i>Total General Accounts</i>	3,571,001.72	8,417,314.28
 <i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	24,972.09	33,132.83
Federal Clearing Account	3,545,786.16	87,154.83
<i>Total Restricted Accounts</i>	3,570,758.25	120,287.66
 TOTAL CURRENT FUND	 7,144,384.97	 8,540,226.94
 PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,167,825.20	5,186,477.82
<i>Total Bank Accounts</i>	5,167,825.20	5,186,477.82
 <i>Certificates of Deposit</i>		
People's Community Bank #0625	5,203,493.88	5,203,493.88
<i>Total Certificates of Deposit</i>	5,203,493.88	5,203,493.88
 TOTAL PLANT FUND	 10,371,319.08	 10,389,971.70
 AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	553,329.50	580,793.17
 <i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	553,329.50	580,793.17

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$19,510,992 AS OF 11/01/2024**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF October 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
8070625	People's Community Bank	5.290	11/21/24	3 mths	5,147,763.49	Contingency
Total Contingency Fund					<u>5,147,763.49</u>	

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF October 31, 2024

<u>CD#</u>	<u>BANK</u>	<u>RATE</u>	<u>DATE</u>	<u>TERM</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Total Agency Fund CD's					<u>\$ -</u>	

Three Rivers College
 CD Report
 As of October 31, 2024

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	91-day T-bill minus 40 basis points

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

<u>Bank</u>	<u>Term</u>	<u>Rate</u>	<u>APY</u>	<u>Amount</u>	<u>Type of Investment</u>
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CDs Transferred

Endowment CDs Redeemed for Investment

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

Endowment CDs Transferred to Endowment Trust
--

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Months of October 2024

Current Fund:	General Fund - Southern Bank	\$ 1,266,919.98
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>14,447.29</u>
	Grand Total	<u><u>\$ 1,281,367.27</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 20th day of November 2024.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COMMUNITY COLLEGE
BID REPORT
AS OF NOVEMBER 8, 2024**

THREE RIVERS COLLEGE
 PROPOSED BUDGET AMENDMENTS
 AS OF 10/31/2024

OPERATING BUDGET			
	REVENUE	EXPENSE	NET
ADOPTED BY BOARD 06/19/2024	28,313,611	28,313,611	(0)
ARPA land purchase	2,500	2,500	-
TREAD grant adjustment to award	36,000	36,000	-
Enhancement Grant adjust to award	(406,891)	(431,409)	24,518
Project DRIVE adjust to award	381,893	381,893	-
Perkins indirect	11,193	11,193	-
AMENDMENTS approved 08/21/24	(2,260)	3,531	(5,791)
Gifts 08/19/24	1,000	1,000	-
ARPA land purchase to capital	(2,500)	(2,500)	-
MLT consortium adjustment	600	600	-
Sikeston gifts for tech lab	4,200	4,200	-
Sikeston gifts for nursing	6,077	6,077	-
DRA grant adjustments	17,800	17,800	-
ACHIEVE grant adjustments	129,201	129,201	-
Subtotal agreed to Budget to Actual 10/31/24	28,492,424	28,473,697	18,727
Increases (Decreases) Proposed:			
Personnel changes	-	13,763	(13,763)
Miscellaneous operating expenses	-	1,732	(1,732)
Subtotal	28,492,424	28,489,192	3,233

REVISED AS OF 10/31/2024

28,492,424 28,489,192 3,233

CAPITAL BUDGET			
	SOURCES	EXPENSES	NET
ADOPTED BY BOARD 06/19/2024	13,025,369	13,025,369	-
AMENDMENTS approved 08/21/24	932,269	932,269	-
ARPA land purchase adjustment	13,141	13,141	-
Construction trailer purchase	6,997	6,997	-
Subtotal agreed to Budget to Actual 10/31/24	13,977,776	13,977,776	-
Increases (Decreases) Proposed:			
Additional fleet vehicles	1,500	1,500	-
Bess Activity Center additional insurance proceeds	89,552	89,552	-
Subtotal	14,068,828	14,068,828	-

REVISED AS OF 10/31/2024

14,068,828 14,068,828 -



THREE RIVERS COLLEGE

Consideration and Approval of the College Financial Report



THREE RIVERS COLLEGE

President's Report



THREE RIVERS COLLEGE

Motion to move into Executive Session

Executive Session

**Motion to move out of
Executive Session**



THREE RIVERS COLLEGE

Items for Consideration, Discussion and Vote

VII. 1. CONSIDERATION AND APPROVAL OF FY25 BOARD OF TRUSTEE MEETING DATE CHANGES FOR JANUARY AND MARCH OF 2025

BACKGROUND INFORMATION **HISTORY**

Each year, the Board of Trustees reviews the proposed Board of Trustee meeting schedule for approval. This year due to the Christmas Break and Spring Break the board is being asked to change the January 15, 2025 meeting to January 22, 2025 and the March 19, 2025 meeting to March 26, 2025 in order to allow staff to have enough time to prepare items for the board meeting after their return.

POSSIBLE ALTERNATIVES Keep the schedule meetings as planned.

FINANCIAL IMPLICATIONS

N/A

ADMINISTRATIVE RECOMMENDATIONS

Approve the FY25 Board of Trustee Meeting Schedule changes as presented.



THREE RIVERS COLLEGE

Board of Trustee Current FY25 Meeting Dates

Please find below a list of FY25 Board of Trustee meeting dates.
All meetings will be held at 12:00 noon in the Board Room of the
Westover Administration Building

Wednesday, January 15 , 2025

Wednesday, February 19, 2025

Wednesday, March 19, 2025

Wednesday, April 16, 2025

Wednesday, May 21, 2025

Wednesday, June 18, 2025



THREE RIVERS COLLEGE

Board of Trustee Proposed CHANGED FY25 Meeting Dates

Please find below a list of FY25 Board of Trustee meeting dates.
All meetings will be held at 12:00 noon in the Board Room of the
Westover Administration Building

Wednesday, January 22, 2025

Wednesday, February 19, 2025

Wednesday, March 26, 2025

Wednesday, April 16, 2025

Wednesday, May 21, 2025

Wednesday, June 18, 2025

VII.2. Consideration and approval of Change in Holiday Schedule

BACKGROUND INFORMATION--HISTORY

Due to an increase in the prevalence of online instruction, the holiday schedule and pattern of the semester has been evaluated and the attached changes to the holiday schedule are being proposed. The changes will result in complete instructional weeks and result in the instructional periods for the fall and spring semesters matching.

POSSIBLE ALTERNATIVES

Reject the proposed holiday schedule.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATIONS

Approve the proposed holiday schedule as attached.

2024-2025 Current Holiday Schedule
Spring 2025
January 2025 through June 2025

MARTIN LUTHER KING DAY	January 20, 2025 (Monday)
SPRING BREAK	March 12-14, 2025 (Wednesday, Thursday, & Friday)
EASTER BREAK	April 18, 2025 (Friday) April 21, 2025 (Monday)
MEMORIAL DAY	May 26, 2025 (Monday)

NEW Proposed FY25 SPRING Schedule

MARTIN LUTHER KING DAY	January 20, 2025 (Monday)
SPRING BREAK	March 10-14, 2025 (Monday -Friday)
EASTER BREAK	April 18, 2025 (Friday)
MEMORIAL DAY	May 26, 2025 (Monday)

Student Excellence Awards Ceremony

Tinnin Fine Arts Center

May 2, 2025

6:00pm

Commencement

Libla Family Sports Complex

May 9, 2025

6:00pm

V1. Consideration and approval of Annual FY2024 Audit

BACKGROUND INFORMATION--HISTORY

Each year, the college engages the professional services of an accounting firm to conduct the required annual independent audit. Beussink, Hey, Roe & Stroder, LLC was selected to perform the audit for FY2024.

POSSIBLE ALTERNATIVES

FINANCIAL IMPLICATIONS

ADMINISTRATIVE RECOMMENDATIONS

Accept the independent audit as recommended by the Audit Committee.



THREE RIVERS COLLEGE

Consideration and Approval of all Personnel Actions and Associated Documents

Consideration of Personnel Action
Employment of Personnel
Human Resources Specialist

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement for Allison Wilkes; resignation approved 08.21.24

_____ Federal Program: _____

_____ Special Program _____

NAME: Kelsie McVey

POSITION TITLE: Human Resources Specialist

SALARY: \$16.00 per hour

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: November 18, 2024

QUALIFICATIONS:

Degree Ed. Institution Major

EXPERIENCE

<u>12/22 – present</u>	<u>McVey Management Poplar Bluff, MO</u>	<u>Human Resource Manager</u>
<u>04/24 - present</u>	<u>Cox Health Systems Springfield, MO</u>	<u>Centralized Scheduling</u>
<u>10/23 – 02/24</u>	<u>St. Francis Health Care Poplar Bluff, MO</u>	<u>Centralized Scheduler</u>

11.20.24

Consideration of Personnel Action
 Employment of Personnel
 Assistant Women's Softball Coach/Character Development Program

PERSONNEL DATA SHEET

_____ Administrative Officer
 _____ Professional Staff
 X Faculty – Replacement for Summer Shockley; resignation approved 09.18.24
 _____ Support Staff
 _____ Federal Program: _____
 _____ Special Program _____

NAME: Megan Shaddix

POSITION TITLE: Assistant Softball Coach/Character Development Program

SALARY: \$38,000

FULL-TIME X PART-TIME: _____
 9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: October 28, 2024

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
BS	Liberty University	Interdisciplinary Studies
MS (12/24)	Lynchburg, VA	Sports Management/ Sports Administration

EXPERIENCE

<u>Summers 2019-2023</u>	<u>Fireworks</u>	<u>Stand Manager</u>
	<u>Jackson, MO</u>	
<u>08/24 – 10/24</u>	<u>Jackson R2 School District</u>	<u>ISS Teacher/JV and Assistant</u>
	<u>Jackson, MO</u>	<u>Varsity Softball Coach</u>
<u>08/19 – 05/22</u>	<u>Jacksonville State University</u>	<u>Softball Team Member</u>
	<u>Jacksonville, AL</u>	
<u>08/22 – 05/24</u>	<u>Liberty University</u>	<u>Softball Team Member;</u>
	<u>Lynchburg, VA</u>	<u>FA19-SU22-Softball Camp</u>
		<u>Worker</u>

11.20.24

Consideration of Personnel Action
Employment of Personnel
Practical Nursing Instructor

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

X Faculty – Replacement for Sherri Dodson; transfer to Sikeston

_____ Support Staff

_____ Federal Program: _____

_____ Special Program _____

NAME: Trisha Dragon

POSITION TITLE: Practical Nursing Instructor

SALARY: \$52,300

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: January 6, 2025

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
AAS	Three Rivers College Poplar Bluff, MO	Nursing
BSN (12/24)	Capella University Minneapolis, MN	Nursing

EXPERIENCE

<u>01/23 – 01/24</u>	<u>Cardiovascular Institute of Southern Missouri – Poplar Bluff, MO</u>	<u>RN</u>
<u>01/22 – 01/23</u>	<u>Poplar Bluff Regional Medical Center Poplar Bluff, MO</u>	<u>RN</u>
<u>10/18 – 01/22</u>	<u>Tinsley Medical Center Poplar Bluff, MO</u>	<u>MA/LPN</u>

11.20.24

Consideration of Personnel Action
Employment of Personnel
Practical Nursing Instructor

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

X Faculty – Replacement for Jolean Duer; resignation approved 09.18.24

_____ Support Staff

_____ Federal Program: _____

_____ Special Program _____

NAME: Gloria Houston

POSITION TITLE: Practical Nursing Instructor (Sikeston)

SALARY: \$54,086

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: December 9, 2024

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
AAS	Three Rivers College Poplar Bluff, MO	Nursing
BS	University of Central Missouri	Occupational Education
MS	Warrensburg, MO	Administration and Leadership

EXPERIENCE _____

<u>08/18 – 05/24</u>	<u>New Madrid Technical Skills Center New Madrid, MO</u>	<u>RN - Instructor</u>
<u>08/11 – 05/18</u>	<u>Sikeston Career & Technology Center Sikeston, MO</u>	<u>Health Occupations Instructor</u>
<u>05/05 – 08/11</u>	<u>Visiting Nurse Association Poplar Bluff, MO</u>	<u>RN Home Health Care Nurse</u>

11.20.24

CONSIDERATION OF PERSONNEL ACTION

Additional Appointment
Practical Nursing Coordinator

BACKGROUND INFORMATION **HISTORY**

State nursing laws require the appointment of a nursing coordinator in addition to the Director of Nursing. The additional appointment in Poplar Bluff will be assumed by Ms. Tara Leier, effective January 1, 2025. She will continue in the role of full-time Practical Nursing Instructor.

FINANCIAL IMPLICATIONS

This is an additional appointment, institutionally funded.

ADMINISTRATIVE RECOMMENDATION

Approve the additional appointment of Tara Leier.

11.20.24



THREE RIVERS COLLEGE

APPENDIX

UPCOMING EVENTS

Missouri Star Quilters Exhibit: 12-3 p.m., November 5 – November 27, Tinnin Gallery. Experience the artistry and craftsmanship of the Missouri Star Quilters in a stunning exhibition of intricate, handmade quilts.

Celtic Angels Christmas: 7 p.m., December 3, Tinnin Theater. Celtic Angels Christmas showcases the magic of Christmas through vocal and instrumental music—both season and Irish favorites—along with world-class Irish dancing. Tickets \$15.

Choir Concert: 3 p.m., December 8, First United Methodist Church in Poplar Bluff. The TRC Choir and area public school choirs are coming together to bring you holiday music and a short mass. Free admission.

Confluence 2024 Submissions: December 13. Submit your original works of fiction, poetry, and essays to Confluence, the Three Rivers College creative writing journal. Deadline to enter is December 13.

RAIDERS

basketball

DATE	VS	TIME	H/A
BANK OF GRANDIN THANKSGIVING TOURN.			
11/28	Motlow State	7:00 p.m.	H
11/29	Southern Arkansas	7:00 p.m.	H
11/30	NE Oklahoma	7:00 p.m.	H
12/4	Shawnee	7:00 p.m.	H
12/13	Jones	7:00 p.m.	H

raidersathletics.com

LADY RAIDERS

basketball

DATE	VS	TIME	H/A
11/22	Shelton State	6:00 pm	H
11/23	Vincennes	3:00 pm	H
12/1	NEO	7:00 pm	H
12/2	SWIC	3:00 pm	H
12/9	Dyersburg State	5:00 pm	H
12/16	Rend Lake	2:00 pm	H
1/17	Moberly	5:00 pm	H

raidersathletics.com

For the most current information on upcoming events, view the College Calendar at trcc.edu/events.



DAR Articles

October 5, 2024 — November 8, 2024

October 12: Three Rivers College to host fall job fair

**October 16: TRC Patrons of the Arts present 'Vienna Boys Choir'

**October 16: Three Rivers College presents a Murder Mystery dinner

**October 18: Application deadline nears for TRC nursing programs

October 19: Application deadline nears for TRC nursing programs

**October 23: TRC hosting trauma miniseries next month

October 24: TRC to host new series

**October 25: TRC awarded for marketing

**October 25: Application deadline approaches for Behavioral Health Support

**October 25: TRC Trivia Night in Kennett is Nov. 14

**October 25: This week in sports photos

October 26: TRC Communications Dept. is medaled

October 26: TRC Tinnin Center Gallery hosts Missouri Star Quilters exhibit

October 26: BROWN BROTHERS HAVE TRC ROOTS

October 31: Meet the Raiders special section

November 5: KIRBY ERA OFF TO GOOD START

November 5: TRC falls to Wabash Valley in overtime

**November 6: Raiders sign two-way Kennett standout for baseball

November 7: Raiders win in Arkansas, off to best start in eight years

** - online only e-edition



THREE RIVERS COLLEGE

ADJOURNMENT

CHAIRMAN AND SECRETARY

PLEASE SEE RECORDING SECRETARY FOR PAPERWORK