



THREE RIVERS COLLEGE

PRESIDENT'S CABINET AGENDA

Wednesday October 8, 2025

9:30am

Board Room, Westover Administration Building

Attendance:

Dr. Wesley Payne
Ann Matthews
Charlotte Eubank
Kristina McDaniel
William Cooper
Steve Atwood
Melody Dolle-Ducote

Guests: Chuck Stratton, Director of Special Projects and Public Safety
Dr. Ryan Bixby, Director of Distance Learning

Construction Update: Chuck Stratton

Back of Plaster will have construction.
Westover Construction will start next.

Next week (week of October 13-17, 2025) the foot of the bridge at Libla will be under construction and will need another week for drying.

No Traffic from the highway to Tinnin for one day, possibly more, while the city does street work.

Expected date is Tuesday/Wednesday. This could change.

Nephrology Clinic and Old License Bureau will have no direct route to those.

ARC Move-Chuck Stratton

All Electronic Non-Circulatory Library

How is parking going to work for new renters: General Parking in the lower lot.

Lease requires them to have parking run through TRC we will order different tags, with a different color, and it will go on a spread sheet and go through Kristina.

We will still participate in MOBIUS.

1. (Presentation by Dr. Ryan Bixby, Director of Distance Learning) Black Board Ultra

Ryan Bixby presented on Blackboard Ultra. We are starting the process of transition as it will need to be done by December of 2026. Academic Leadership Team has come up with the shell we will use on the application.

Students will see Resources for the Student Enrolled at TRC first thing with our Logo.

They will also know that these are TRC Classes the way the shell was re arranged.

Building courses for faculty will be easier with BBU.

Instructor will have the forced sequence option. This will make students progress through the module rather than just clicking on the assignments in the module.

Previously if students used email to communicate with Faculty regarding Blackboard or assignment questions.

With Blackboard Ultra students will be able to use the Course Messages feature. This will allow us to capture the faculty-student interaction to help ensure that we are compliant with requirements for regular, substantive interaction (RSI). Instructors are needing to be compliant with RSI standards by this upcoming January 2026.

2. President

People Shores \$15 per square foot, Technology Company we have rented approximately 3700 square feet to them.

People Shores is a technology company that provides digital services that positively impact the business operations of our customers while providing a social benefit. (Per their website) They have offices in San Jose, CA, Pine Bluff Arkansas, Starkville, MS and now, Poplar Bluff, Missouri.

Prison Education updates: We are currently working in SECC, Ozark, and Cameron.

We are approved at SECC we submitted Cameron.

3. Office of Instruction

Will Cooper-Met with Watermark Representative along with Dustin, James, Frank, Cathe and Will to discuss implementation of purchased software.

- a. **Catalog** – this will make this easier. Dustin and James are attempting to get this work by March. Any Curriculum changes that affect GRIDS should be done by Christmas Break.
- b. **Curriculum Development**- it will streamline the process Fall 26 implement
- c. **Evaluations** on the academic side and all surveys can be handled through Watermark.

4. Student Services/External Locations

MAFAP Conference Thursday October 9, 2025.

Dual Credit/Academics/Testing Services/Financial Aid Updates will be given to all counselors in attendance.

Preview Day had around 525 participants, which is more than last year.

December 5th HLC-Multi Location Visit.

5. Financial Services

Questions regarding rental agreements:

Due to construction in Bess, we moved purchasing and mail room to Bill and Genes (CDL Training) ahead of schedule.

Issues with addresses TRC/Bill and Genes with US Postal Service. We are working to resolve it.

Discussion between CAO and Financial Services about CDL Testing and mail delivery as well as public access.

Will Cooper will schedule a meeting with those involved regarding CDL testing, signage, cameras.

Revenue from Prison Education should come in by March 26.

Auditors have left and will complete by November board meeting.

Discussion regarding 800 numbers and how it is advertised.

Equity in Athletics Report.

Charlotte asked if they would replace the ATM machine in the BAC. It is our intention to keep it, but there are some technological issues that need to be considered before we just take it out.

6. Human Resources

There are plug ins in the bathrooms. These are affecting some employees' allergies.

They will need to be removed and not replaced.

Several new employees have been hired, and Kristina will send out an email.

7. Institutional Effectiveness

(Nothing discussed)

8. Information Technology/Communications

Logo selected for the 60th Anniversary Year in 2026.

IT is discussing the amount of power outages to server room and ways to solve it.

IT is working on the ARC Move.

Image now repairs are continuing.

Watermark implementation.

TutorTrac

Mobile App is still in process. Working on the class cancellation portion and messaging.