



THREE RIVERS COLLEGE

Invocation

**Approval
of the
September
Agenda**

**Approval
of the
August Minutes**

11:00 a.m. Three Rivers Board of Trustees Luncheon, Employee Lounge, Westover Admin Building
12:00 p.m. Three Rivers Board of Trustees Meeting, Board Room, Westover Admin Building

A G E N D A
REGULAR SESSION
Wednesday September 17, 2025
12:00 p.m.

I. Invocation and Pledge of Allegiance

II. Approval of Agenda and Minutes

1. Consideration and Approval of the September Agenda
2. Consideration and Approval of Minutes of the August Board Meeting
3. Consideration and Approval of Minutes of the Tax Levy Meeting

III. Consideration of College Financial Report

1. Statement of Revenues, Expenses, and Changes in Net Assets
 1. Monthly Financial Statements
 2. Budget to Actual Financial Statements
2. Cash in Bank
3. Certificates of Deposits
4. Checks Issued
5. Bid Report

IV. President's Report

- V. Executive Session** (Permissible under guidelines of MO Rev. Statute Section 610.021.1 Legal – Legal actions, causes of action or litigation involving a public governmental body and confidential and privileged communications between a public governmental body and its attorney; Section 610.021.2 – Real Estate – Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; section 610.021.3 – Personnel – Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.)

*Representatives of the news media may obtain copies of this Agenda by contacting
Melody Ducote, Executive Assistant to the President, 573-840-9698

VI. Items for Consideration, Discussion, and Vote

VII. Consideration and Approval of all Personnel Actions and Associated Documents

1. Acceptance of Employment
 - a). Angela Harwell, Part time Administrative Assistant, Human Resources
 - b). Kimberly McBride, Human Resources Specialist
 - c). Virginia Watson, Part time LPN Secretary, Sikeston
2. Resignations
 - a). Taylor Bowen, Outreach Specialist, Educational Talent Search
 - b). Joseph McAllister, Part-time Lead Instructional Assistant/Workforce

VIII. Appendix

1. Information Items
2. Upcoming Events

IX. FY25 Board of Trustees Meeting Dates

- Wednesday, October 15, 2025
- Wednesday, November 19, 2025
- Wednesday, January 28, 2026
- Wednesday, February 25, 2026
- Wednesday, March 25, 2026
- Wednesday, April 15, 2026
- Wednesday, May 20, 2026
- Wednesday, June 17, 2026

X. Adjournment

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**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
August 27, 2025**

The regular meeting of the Board of Trustees began at 12:05 p.m. on Wednesday, August 27, 2025.

CALL TO ORDER

Those present included Trustees: Dr. Tim Hager, Chair, Dr. Amber Richardson, Vice-Chair, Gary Featherston, Secretary; Chris Williams (absent), Treasurer; Eric Schalk, Member; and Darren Garrison, member; Dr. Wesley Payne, College President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary.

ATTENDANCE

Trustee Hager delivered the invocation.

INVOCATION

Trustee Schalk made the motion to approve the August Meeting agenda. On a second from Trustee Garrison, the motion passed unanimously.

**APPROVAL OF THE
MEETING AGENDA**

Trustee Schalk made a motion to accept the June Meeting Minutes as presented. On a second by Trustee Garrison, the motion passed unanimously.

**APPROVAL OF THE JUNE
BOARD MEETING MINUTES**

President Wesley A. Payne reviewed the college financial report as of the end of June and July 2025. We have obligated 83% of the budgeted expenses at 100% into the fiscal year.

**PRESENTATION OF THE
FINANCIAL REPORT**

Trustee Garrison made the motion to accept the financial report as presented. With a second by Trustee Schalk, the motion passed unanimously.

**APPROVAL OF
FINANCIAL REPORT**

Dr. Wesley Payne presented the upcoming events with the board and public audience:

PRESIDENT'S REPORT

The Tinnin Fine Arts center hosted our annual Drama Camp, for three separate weeks this year. Ms. JoNell Seifert directed the camp which hosted children from Poplar Bluff and surrounding areas. This year we had students return from out of state to attend again. Ms. Seifert presented to the board that this year was the first year with three sessions and they met their

**TINNIN FINE ARTS CENTER
ANNUAL DRAMA CAMP**

attendance goals.

On Friday, June 20, 2025, Three Rivers Endowment Trust held its 12th Annual Golf Tournament at Westwood Hills Country Club. The event raised over \$15,000 for scholarships for Three Rivers Students.

12TH ANNUAL THREE RIVERS GOLF TOURNAMENT

Cassie Cates, Executive Assistant to the Dean of Student Services and Jessica Mays, TRC Recruiter, presented on Freshman Tour Day. The day was a success with over 75 registered first-year students taking tours. The duo thanked staff and faculty who stepped in and aided with tours and answered questions at the last minute due to the high number of students taking advantage of the opportunity to find their classes early and speak with instructors.

FRESHMAN TOUR DAY

Three Rivers held its Fall Convocation on August 11th. Faculty, staff, and administration celebrated with an annual convocation luncheon. Service awards spanning from 5 to 40 years, were presented to Stacey Ward, William “Buddy” White, Melissa Woolard, Andrew Rivetti, Robert Abney, Will Dougherty, Chuck Stratton, Heather Cornman, Brandy Grissom, Kevin Crafford, Dr. Mike Malone, Christina Wooldridge, Lindsey Pikey and Corey Reynolds.

CONVOCATION

On August 21, Three Rivers College held a ribbon cutting for the new Farm Credit Southeast Missouri Classroom at the Three Rivers Dexter Campus. Future Farm Credit Classrooms will be built at the Three Rivers Farm, Poplar Bluff and Sikeston Campuses.

FARM CREDIT CLASSROOM DEXTER CAMPUS

Jeff Null, Athletic Director, presented to the board the results of the Three Rivers Athletics Academic Review. Three Rivers College won the Harold Oetting Academic Award for the top-grade point average for the second year in a row. Our Athletes received 54 individual awards. TRC Softball was 14th in the nation with a 3.72 average GPA. Women’s Basketball was 9th in the nation with a 3.63 GPA average. Baseball was 14th in the nation with a 3.61 GPA average. Men’s Basketball finished 11th in the nation with a 3.40 GPA. (Individual statistics are included after the board minutes.)

ALL ACADEMIC HONOR REVIEW

Dr. Payne introduced Mike Pollard, AAIA, Principal for Dille-Pollard Architecture, who gave a detailed presentation of the damage which occurred on March 14, 2025, by the EF3 tornado which struck multiple buildings on the college campus as well as the Three Rivers Farm. The college is still in a state of repair and will remain in that state until 2026. Repairs over the summer concentrated on housing, Crisp, Plaster, The ARC and Westover. The Bess Activity Center also sustained damage, and it is expected to open in 2026.

10th Annual Run for the Arts will be held on Saturday, September 6 at 8:00am. This year's Title Sponsor is Missouri Highlands. Ozark Federal Credit Union sponsored the shirts for the event again this year. Those interested in joining the Run may sign up online or by QR code. All proceeds from the run go to fine arts scholarships.

Farm Credit of Southeast Missouri will sponsor the Three Rivers Battle of the Bulls on Saturday, September 6th at 7:00pm. The returning event at Ray Clinton Park is open to all bull riders and will feature barrel racing, bull riding, bounce houses for the kids and food trucks. Prices are \$15 per adult and \$10 for children 8 and up.

At the conclusion of the President's Report, Trustee Featherston made the motion to go into executive session at 12:57 p.m. On a second from Trustee Garrison, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (yes); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (absent).

Upon adjournment of executive session at 2:10 p.m. the Board of Trustees was asked to approve changes to FP-3102 Annual Audit. On a motion by Trustee Garrison and second by Trustee Schalk, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (absent); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (absent). Trustee Richardson exited at the end of executive session.

TORNADO DAMAGE UPDATE

UPCOMING EVENTS

10TH ANNUAL TRET RUN FOR THE ARTS

BATTLE OF THE BULLS

MOVE TO EXECUTIVE SESSION

ITEMS FOR DISCUSSION, CONSIDERATION AND VOTE

APPROVAL OF FP-3102 ANNUAL AUDIT

Dr. Payne asked the Board of Trustees to approve changes to FP-3601, College Property. With a motion by Trustee Featherston and a second by Trustee Schalk, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (absent); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (absent).

The board was asked to approve all personnel actions and associated documents. On a motion by Trustee Schalk, and a second by Trustee Garrison, the board was polled as follows: Trustee Featherston, (yes); Trustee Richardson, (absent); Trustee Hager, (yes); Trustee Garrison, (yes); Trustee Schalk, (yes); and Trustee Williams, (absent).

With there being no further business, Trustee Garrison made the motion to adjourn at 2:15p.m. With a second by Trustee Featherston, the motion passed unanimously.

CHAIRMAN

SECRETARY

APPROVAL OF FP-3601
COLLEGE PROPERTY

CONSIDERATION AND
APPROVAL OF ALL
PERSONNEL ACTIONS AND
ASSOCIATED DOCUMENTS

ADJOURNMENT

APPROVAL DATE

APPROVAL DATE

**BOARD OF TRUSTEES
THREE RIVERS COLLEGE
TAX LEVY RATE MEETING
August 27, 2025**

The special meeting of the Board of Trustees was held in the Board Room, Westover Administration Building at the college in Poplar Bluff, Missouri, on Wednesday, August 27, 2025, at 12:00 p.m.

AUGUST 27, 2025

Those present included Trustees: Dr. Tim Hager, Chair, Dr. Amber Richardson, Vice-Chair, Secretary; Gary Featherston, Treasurer; Chris Williams, (Absent), Darren Garrison, Member and Eric Schalk, member; Dr. Wesley Payne, President; Mark Richardson, College Attorney; and Melody Dolle-Ducote, recording secretary. There were no members of the public in attendance to present views or discussion on the tax rate.

ATTENDANCE

Chairman Hager announced that the purpose of the meeting was to set the rate of taxation to be established for the Three Rivers Community College District for calendar year 2025.

**PURPOSE OF CALLED
MEETING**

Trustee Schalk moved that The rate of taxation for the calendar year 2025 be set at point two two seven eight (0.2278) on each one hundred dollars of assessed valuation of property within the college district and that Certification of same be forwarded to the county officials at the appropriate time. This rate reflects no change in taxation rate.

**ESTABLISHMENT OF TAX
LEVY FOR CALENDAR YEAR
2025**

The motion was seconded by Trustee Garrison, and the board was polled: Trustee Featherston, yes; Trustee Richardson, yes; Trustee Hager, yes; Trustee Garrison, yes; Trustee Schalk yes; Trustee Williams, (Absent).

There being no further business, the board unanimously approved to adjourn the meeting at 12:04 p.m. on a motion by Trustee Schalk and a second by Trustee Featherston.

ADJOURNMENT

CHAIRMAN

APPROVAL DATE

SECRETARY

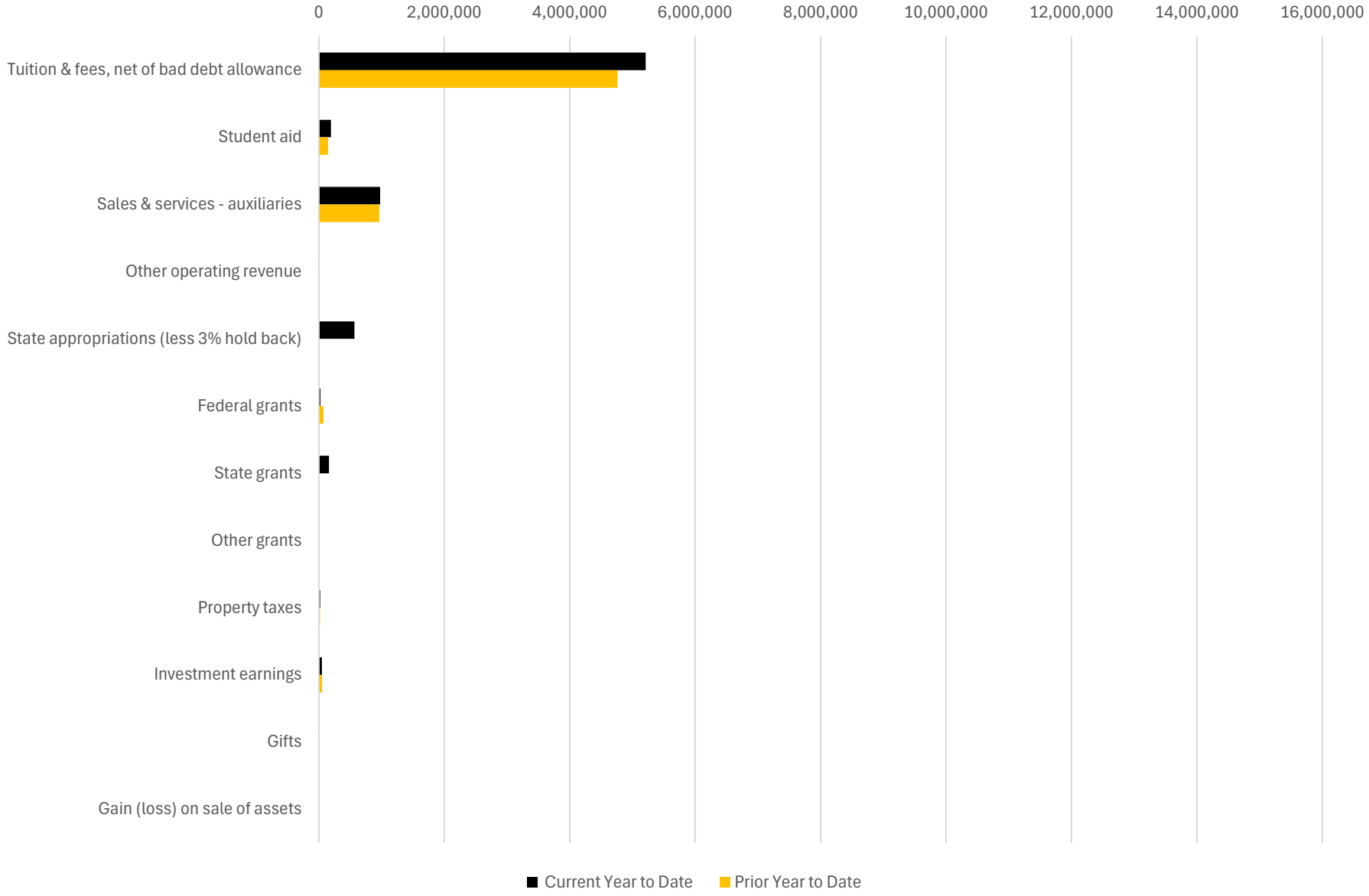
APPROVAL DATE



THREE RIVERS COLLEGE

PRESENTATION OF THE COLLEGE FINANCIAL REPORT

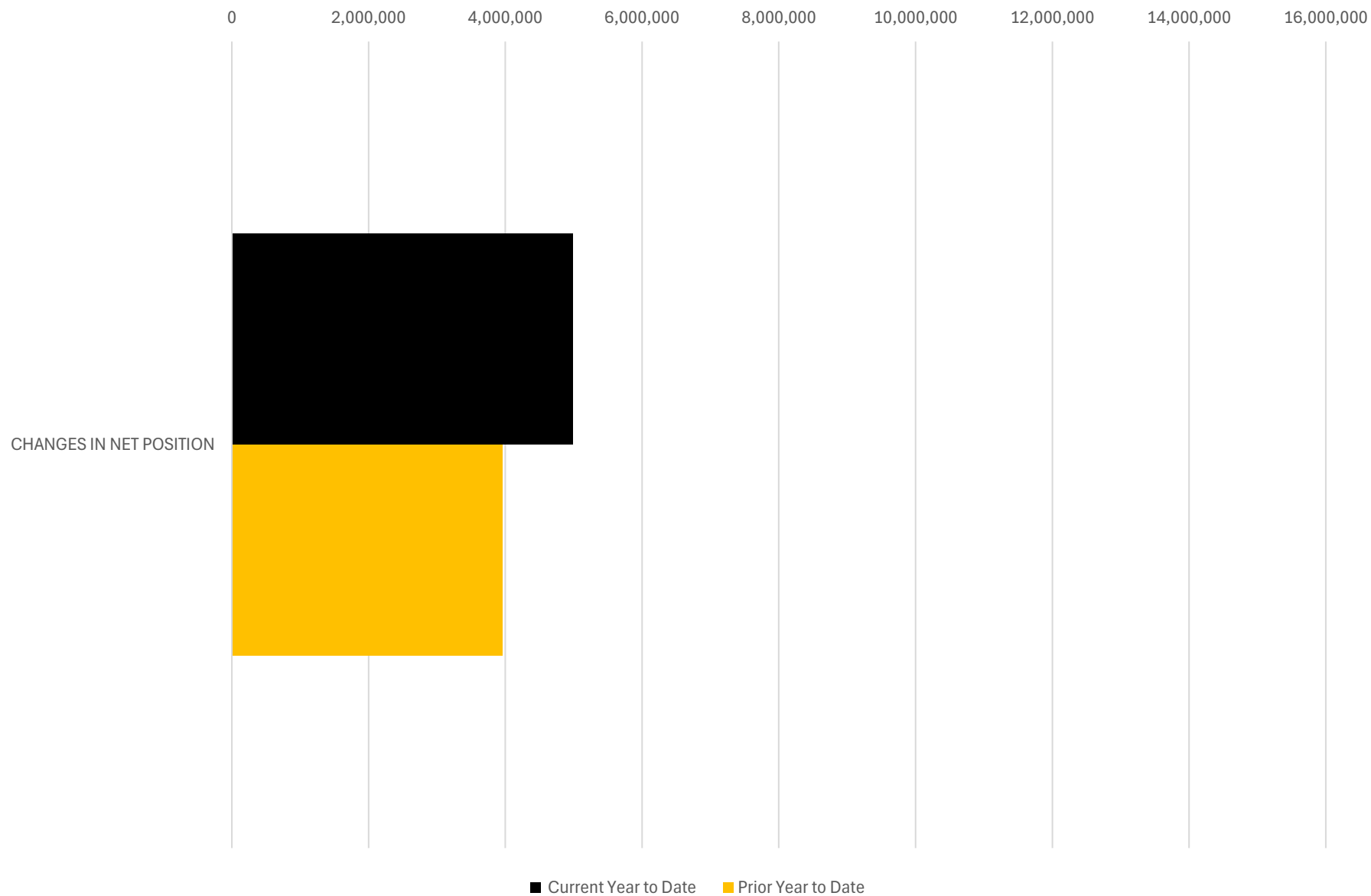
YTD Comparison to Previous Year 07/31/2025



YTD Comparison to Previous Year 07/31/2025



YTD Comparison to Previous Year
07/31/2025



Three Rivers College
Statement of Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
July 31, 2025

ASSETS AND DEFERRED OUTFLOWS

CURRENT ASSETS	
Cash & Cash Equivalents	17,158,047
Student Account Receivables, net	7,763,771
Property Tax Receivable	129,743
Other Receivables	12,001,294
Investments	531,079
Inventory	57,514
Prepaid Expenses	315,192
Total Current Assets	<u>37,956,641</u>
NON-CURRENT ASSETS	
Land	5,490,786
Capital assets	84,658,859
Plus: Current year additions to capital assets	606,185
Accumulated Depreciation	(39,934,545)
Unamortized Bond Issue Costs	0
Total Non-Current Assets	<u>50,821,285</u>
DEFERRED OUTFLOWS (Pensions, OPEB, Trusts, Leases)	<u>7,407,808</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS	<u><u>96,185,734</u></u>

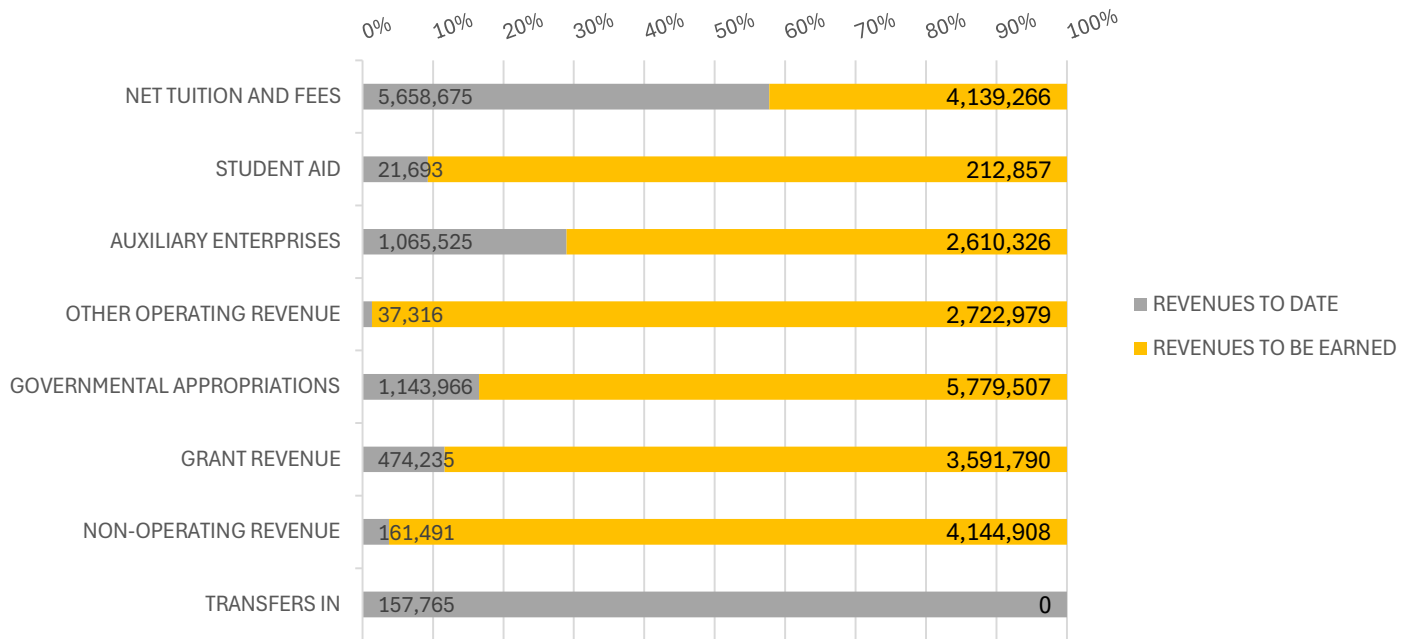
LIABILITIES, DEFERRED INFLOWS AND NET POSITION

CURRENT LIABILITIES	
Accounts Payable	537,674
Accrued Vacation	1,082,721
Student Deposits	30,993
Deferred Tuition & Fees	18,035
Scholarships	37,853
Total Current Liabilities	<u>1,707,276</u>
NON-CURRENT LIABILITIES	
Retirement Incentive Payable	0
Other Post Employment Benefits	12,206,828
Bonds, Notes and Leases Payable	6,516,738
Accrued Interest	0
Agency	515,408
Total Non-Current Liabilities	<u>19,238,975</u>
Total Liabilities	<u>20,946,251</u>
DEFERRED INFLOWS (Pensions, OPEB, Trusts, Leases)	<u>14,386,143</u>
NET POSITION	
Beginning Balance	55,872,997
Changes in Net Position	4,980,342
Total Net Position	<u>60,853,340</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>96,185,734</u></u>

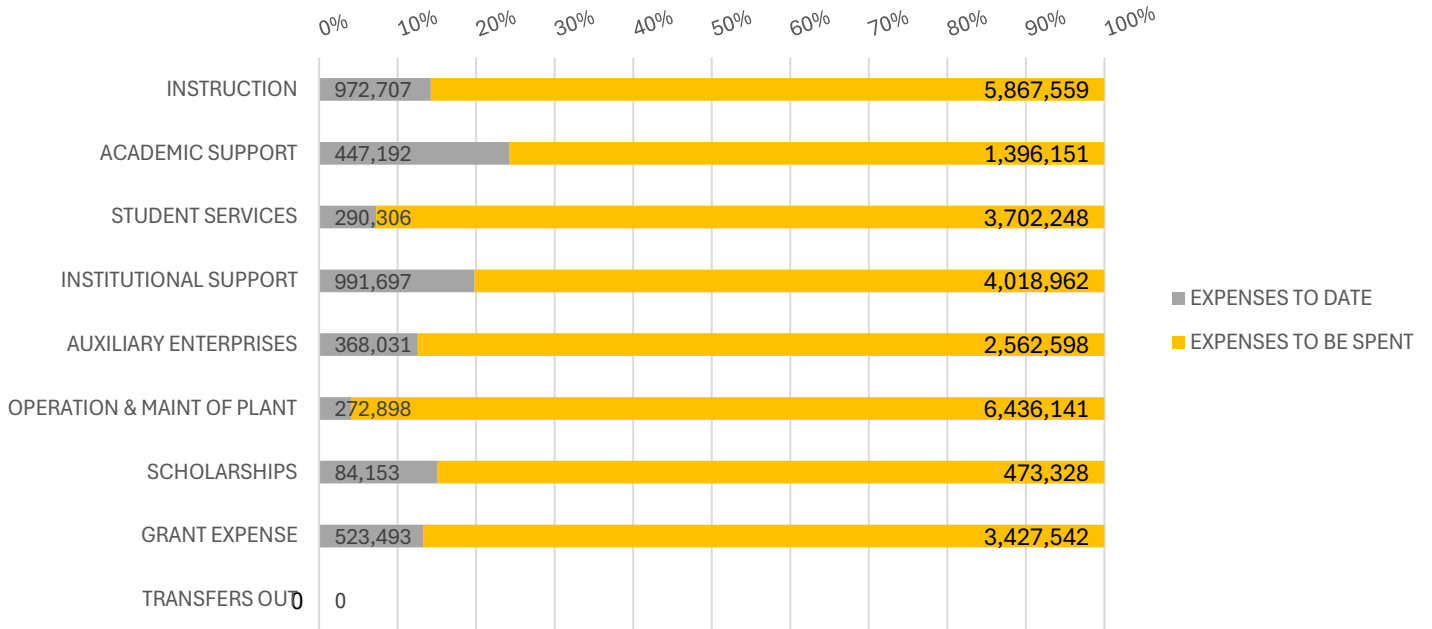
Three Rivers College
Statement of Revenues, Expenses and Changes in Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
July 31,2025

	July	Current Year to Date	Prior Year to Date	\$ Change	% Change
OPERATING REVENUE					
Tuition & fees, net of bad debt allowance	5,210,902	5,210,902	4,761,191	449,710	9.45%
Student aid	192,277	192,277	143,821	48,456	33.69%
Sales & services - auxiliaries	976,802	976,802	959,689	17,113	1.78%
Other operating revenue	2,671	2,671	3,599	(928)	(25.79)%
Total Operating Revenue	6,382,652	6,382,652	5,868,301	514,351	8.76%
OPERATING EXPENSES					
Salaries & benefits	1,044,555	1,044,555	1,013,348	31,208	3.08%
Operating expenses	659,403	659,403	596,211	63,192	10.60%
Capital equipment	606,185	606,185	55,600	550,585	990.26%
Less: Transfer to capital assets	(606,185)	(606,185)	(55,600)	(550,585)	990.26%
Scholarships	320,597	320,597	217,686	102,911	47.27%
Depreciation & interest	198,840	198,840	231,606	(32,765)	(14.15)%
Other operating expenses	0	0	0	0	#DIV/0!
Total Operating Expenses	2,223,396	2,223,396	2,058,851	164,545	7.99%
NON-OPERATING REVENUE (EXPENSES)					
State appropriations (less 3% hold back)	566,110	566,110	0	566,110	#DIV/0!
Federal grants	25,370	25,370	72,197	(46,827)	(64.86)%
State grants	159,667	159,667	0	159,667	#DIV/0!
Other grants	0	0	0	0	#DIV/0!
Property taxes	19,082	19,082	18,510	572	3.09%
Investment earnings	48,965	48,965	53,584	(4,619)	(8.62)%
Gifts	1,892	1,892	0	1,892	#DIV/0!
Gain (loss) on sale of assets	0	0	0	0	#DIV/0!
Total Non-Operating Revenues (Expenses)	821,086	821,086	144,291	676,795	469.05%
CHANGES IN NET POSITION	4,980,342	4,980,342	3,953,741	1,026,601	25.97%

Budget to Actual Revenues 08/31/2025 (17%)



Budget to Actual Expenses 08/31/2025 (17%)



Three Rivers College
Statement of Revenues, Expenses and Changes In Net Position
Unrestricted Funds, Grants and Governmental Appropriations - Unaudited
August 31, 2025
Fiscal Year Benchmark: 17%

REVENUES	BUDGET	REVENUES TO DATE	REVENUES TO DATE %	REVENUES TO BE EARNED
NET TUITION AND FEES	9,797,941	5,658,675	58%	4,139,266
<i>Tuition, Student Registration Fees, Net of Bad Debt & Scholarship Allowances</i>				
STUDENT AID	234,550	21,693	9%	212,857
<i>Federal Pell, Student Loans, SEOG, ACG, Work Study</i>				
AUXILIARY ENTERPRISES	3,675,851	1,065,525	29%	2,610,326
<i>Housing, Bookstore, Testing & Assessment, Tinnin Center Operations, License Bureau Rental</i>				
OTHER OPERATING REVENUE	2,760,295	37,316	1%	2,722,979
<i>Athletic Ticket Sales, Fines, Transcript Fees, Other Income</i>				
GOVERNMENTAL APPROPRIATIONS	6,923,473	1,143,966	17%	5,779,507
<i>State Aid, State Maint. & Repair</i>				
GRANT REVENUE	4,066,025	474,235	12%	3,591,790
<i>State Grants, Federal Grants</i>				
NON-OPERATING REVENUE	4,306,399	161,491	4%	4,144,908
<i>Taxes, Interest Earnings, Gifts</i>				
TRANSFERS IN	157,765	157,765	100%	0
<i>General funds-prior year transfers in (Reserves), current year transfers from capital</i>				
TOTAL REVENUES	31,922,298	8,720,665	27%	23,201,633

NOTE: We have recognized 27% of budgeted revenues. We have recognized 58% of our budgeted revenues from tuition and fees, comprised of a portion of summer 2025 and fall 2025, net of estimated bad debt. The operating budget includes transfers in from prior year reserves to support one-time projects which do not meet criteria for inclusion in the capital budget, as amended.

EXPENSES	BUDGET	EXPENSES TO DATE	EXPENSES TO DATE %	EXPENSES TO BE SPENT
INSTRUCTION	6,840,266	972,707	14%	5,867,559
<i>Business, Education, Math, Science, Technology, Humanities, Social Science, Health & Human Services</i>				
ACADEMIC SUPPORT	1,843,343	447,192	24%	1,396,151
<i>Academic Resource Commons, Academic Outreach Services, Career Education, Off Campus Center Support</i>				
STUDENT SERVICES	3,992,554	290,306	7%	3,702,248
<i>Recruiting, Enrollment Services, Advising, Retention, Financial Aid, Student Life, Athletics, Disability Services</i>				
INSTITUTIONAL SUPPORT	5,010,660	991,697	20%	4,018,962
<i>Board of Trustees, Executive Management, Financial Services, Human Resources, Technology, Communications</i>				
AUXILIARY ENTERPRISES	2,930,629	368,031	13%	2,562,598
<i>Housing, Bookstore, Tinnin Center Operations, Testing & Assessment, License Bureau Rental</i>				
OPERATION & MAINT OF PLANT	6,709,040	272,898	4%	6,436,141
<i>Maintenance, Custodial, Groundskeeping, Campus Safety, Utilities, Insurance, Mail Services</i>				
SCHOLARSHIPS	557,481	84,153	15%	473,328
<i>Institutional Scholarships, Federal Student Aid Disbursed, Tuition Remission</i>				
GRANT EXPENSE	3,951,035	523,493	13%	3,427,542
<i>State Grants, Federal Grants</i>				
TRANSFERS OUT	0	0	0%	0
<i>General funds-current year transfers to capital</i>				
TOTAL EXPENSES	31,835,008	3,950,477	12%	27,884,530

NOTE: We have obligated 12% of our budgeted expenses at 17% into the fiscal year. August payroll is INCLUDED and credit card expenses are NOT INCLUDED as they were not yet available at the time of this report. . Budgeted increase in Net Position is a result of awarded funding sources exceeding estimates, as amended.

CHANGES IN NET POSITION	87,290	4,770,188
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Three Rivers College
Capital Budget - Unaudited
August 31, 2025
Fiscal Year Benchmark: 17%

FUNDING SOURCES	SOURCES TO BE			
	BUDGET	SOURCES TO DATE	SOURCES TO DATE %	EARNED
RESTRICTED				
<i>State appropriations</i>	0	0	0%	0
<i>Insurance proceeds</i>	0	0	0%	0
UNRESTRICTED				
<i>General funds - prior year transfers in (Reserves)</i>	2,605,251	459,889	18%	2,145,363
<i>General funds - current year transfers in</i>	0	0	#DIV/0!	0
TOTAL FUNDING SOURCES	2,605,251	459,889	18%	2,145,363

USES OF FUNDS	USES UNSPENT			
	BUDGET	USES TO DATE	USES TO DATE %	
<i>Campus improvements</i>	500,000	0	0%	500,000
<i>Westover Administration Building repairs</i>	500,000	0	0%	500,000
<i>Libla Family Sports Complex and athletic facilities</i>	702,000	60,633	9%	641,367
<i>Baseball Clubhouse</i>	266,000	25,419	10%	240,581
<i>2505/2507 Three Rivers Blvd (former nephrology clinic)</i>	328,851	329,851	100%	(1,000)
<i>2509 Three Rivers Blvd (former license bureau)</i>	20,000	0	0%	20,000
<i>Public safety remodel</i>	67,500	0	0%	67,500
<i>Fleet vehicles</i>	170,900	27,500	16%	143,400
<i>Farm</i>	50,000	16,485	33%	33,515
TOTAL EXPENSES	2,605,251	459,889	18%	2,145,363

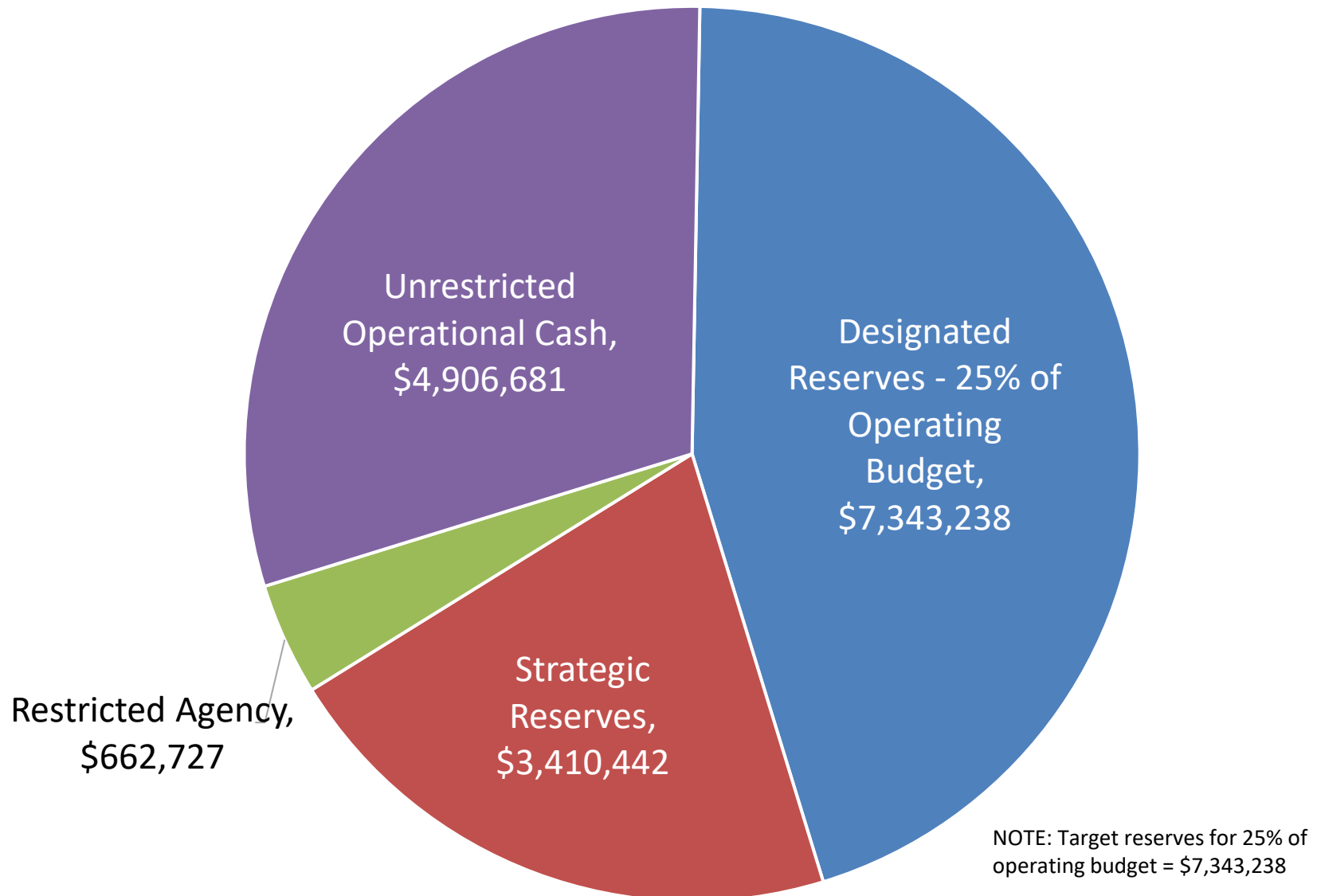
NET SURPLUS (DEFICIT)	0	0		
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**THREE RIVERS COMMUNITY COLLEGE
CASH IN BANKS**

September 2, 2025

	<u>08/04/25</u>	<u>09/02/25</u>
CURRENT FUND		
<i>Cash Funds</i>		
Bookstore	600.00	600.00
Petty Cash	200.00	200.00
Vending Machines	137.00	137.00
Business Office	2,488.00	2,488.00
<i>Total Cash Funds</i>	<u>3,425.00</u>	<u>3,425.00</u>
<i>General Accounts</i>		
Southern Bank - General Funds	6,545,202.39	4,780,263.29
Southern Bank - Credit Cards	75,537.38	73,682.30
<i>Total General Accounts</i>	<u>6,620,739.77</u>	<u>4,853,945.59</u>
<i>Restricted Bank Accounts</i>		
Payroll Account - Southern Bank	29,377.15	31,705.11
Federal Clearing Account	-	17,605.00
<i>Total Restricted Accounts</i>	29,377.15	49,310.11
TOTAL CURRENT FUND	<u><u>6,653,541.92</u></u>	<u><u>4,906,680.70</u></u>
PLANT FUND		
<i>General Accounts</i>		
Plant Fund - Southern Bank	5,344,446.52	5,362,530.83
<i>Total Bank Accounts</i>	<u>5,344,446.52</u>	<u>5,362,530.83</u>
<i>Certificates of Deposit</i>		
Southern Bank	5,391,149.12	5,391,149.12
<i>Total Certificates of Deposit</i>	<u>5,391,149.12</u>	<u>5,391,149.12</u>
TOTAL PLANT FUND	<u><u>10,735,595.64</u></u>	<u><u>10,753,679.95</u></u>
AGENCY FUND		
<i>Bank Accounts</i>		
Agency Account - Southern Bank	614,171.10	662,726.58
<i>Certificates of Deposit</i>		
Restricted CD's & Savings	-	-
TOTAL AGENCY FUND	<u><u>614,171.10</u></u>	<u><u>662,726.58</u></u>

**TOTAL CASH IN CHECKING AND CERTIFICATES OF DEPOSIT
\$16,323,088 AS OF 09/02/2025**



THREE RIVERS COLLEGE
CERTIFICATE OF DEPOSIT

CERTIFICATES OF DEPOSIT AS OF August 31, 2025

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
8513	Southern Bank	4.10	06/04/26	12	5,391,149.12	Constingence

Total Contingency Fund

5,391,149.12

SCHOLARSHIP/ENDOWMENT CERTIFICATES AS OF August 31, 2025

CD#	BANK	RATE	DATE	TERM	AMOUNT	DESCRIPTION
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Total Agency Fund CD's

\$ -

Three Rivers College
CD Report
As of August 31, 2025

Investment CDs

Bank Account Interest Rate

Bank	Account	Interest Rate
Southern Bank	all except Federal Funds	91-day T-bill minus 40 basis points

CDs Maturing

Bank	Certificate Number	Endowment	Maturity Date	Amount
Total				-

Responses

<u>Bank</u>	<u>Term</u>	<u>Rate</u>	<u>APY</u>	<u>Amount</u>	<u>Type of Investment</u>
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CDs Transferred

Endowment CDs Redeemed for Investment

CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

Endowment CDs Transferred to Endowment Trust
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CDs Maturing

Bank	Certificate Number	Endowment	Amount
Total			-

THREE RIVERS COMMUNITY COLLEGE
Summary of Checks Issued
Months of August 2025

Current Fund:	General Fund - Southern Bank	\$ 1,485,566.43
Housing Fund:	Rivers Ridge - Southern Bank	-
Plant Fund:	Construction Account - Southern Bank	-
Agency Fund:	Agency Account - Southern Bank	<u>12,760.56</u>
	Grand Total	<u><u>\$ 1,498,326.99</u></u>

This is to certify that the above is supported by invoices, purchase orders, and other pertinent data on file in the College Business Office. Approved by the Board of Trustees, this 17th day of September 2025.

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

**THREE RIVERS COMMUNITY COLLEGE
BID REPORT
AS OF SEPTEMBER 10, 2025**

THREE RIVERS COLLEGE
PROPOSED BUDGET AMENDMENTS
AS OF 08/31/2025

OPERATING BUDGET			
	REVENUE	EXPENSE	NET
ADOPTED BY BOARD 06/18/2025	29,372,950.56	29,372,950.56	-
Gifts	8,892.00	8,892.00	-
TREAD grant adjustment to award	1,800.00	1,800.00	-
ACHIEVE adjust to award	52,935.12	52,935.12	-
MoSEPWork (ABA) adjust to award	2,245.05	2,245.05	-
Perkins indirect	13,361.76	13,361.76	-
Insurance projects moved from capital	2,567,594.80	2,567,594.80	-
Amendments adopted 8/27/25	(5,040.00)	(28,335.00)	23,295.00
ACHIEVE adjust to award	3,018.34	3,018.34	-
MoSEPWork (ABA) adjust to award	14,646.95	14,646.95	-
Project Drive adjust to award	81,879.14	81,879.14	-
Enhancement Grant adjust to award	(191,985.84)	(255,981.12)	63,995.28
Subtotal agreed to Budget to Actual 08/31/25	31,922,297.88	31,835,007.60	87,290.28
Increases (Decreases) Proposed:			
Personnel vacancies filled	-	(3,043.69)	3,043.69
Subtotal	31,922,297.88	31,831,963.91	90,333.97
REVISED AS OF 08/31/2025	31,922,297.88	31,831,963.91	90,333.97

CAPITAL BUDGET			
	SOURCES	EXPENSES	NET
ADOPTED BY BOARD 06/18/2025	4,713,095.00	4,713,095.00	-
Insurance projects moved to operating	(2,567,594.80)	(2,567,594.80)	-
Amendments adopted 8/27/25	489,751.25	489,751.25	-
Subtotal agreed to Budget to Actual 08/31/25	2,635,251.45	2,635,251.45	-
Increases (Decreases) Proposed:			
Subtotal	2,635,251.45	2,635,251.45	-
REVISED AS OF 08/31/2025	2,635,251.45	2,635,251.45	-



THREE RIVERS COLLEGE

Consideration and Approval of the College Financial Report



THREE RIVERS COLLEGE

President's Report



THREE RIVERS COLLEGE

Motion to move into Executive Session

Executive Session

**Motion to move out of
Executive Session**



THREE RIVERS COLLEGE

Consideration and Approval of all Personnel Actions and Associated Documents

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement for Elvia Henson; resignation approved 08.27.25

_____ Federal Program: _____

_____ Special Program _____

NAME: Angela Harwell

POSITION TITLE: Part-time Administrative Assistant, Human Resources

SALARY: \$14.00/hour

FULL-TIME _____ PART-TIME: X

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: September 4, 2025

QUALIFICATIONS:

Degree

Ed. Institution

Major

EXPERIENCE

<u>02/2013 – 06/2024</u>	<u>Southeast Health</u>	<u>Administrative Assistant/</u>
	<u>Poplar Bluff, MO</u>	<u>Medical Records Clerk</u>

09.17.25

Consideration of Personnel Action
Employment of Personnel
Human Resources Specialist

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

 X Support Staff – Replacement for Kelsie McVey; resignation approved 08.27.25

_____ Federal Program: _____

_____ Special Program _____

NAME: Kimberly McBride

POSITION TITLE: Human Resources Specialist

SALARY: \$17.00/hour

FULL-TIME X PART-TIME: _____

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: October 6, 2025

QUALIFICATIONS:

Degree

Ed. Institution

Major

EXPERIENCE _____

05/2007 – 10/2025 Home Care Equipment Veteran's Administration

_____ Poplar Bluff, MO Durable Medical Equipment and

_____ Billing/Inventory Clerk

09.17.25

Consideration of Personnel Action
Employment of Personnel
Part-time LPN Secretary, Sikeston

PERSONNEL DATA SHEET

_____ Administrative Officer

_____ Professional Staff

_____ Faculty

X Support Staff – Replacement for Reese Slaughter; resignation approved 04.16.25

_____ Federal Program: _____

_____ Special Program _____

NAME: Virginia Watson

POSITION TITLE: Part-time LPN Secretary, Sikeston

SALARY: \$15.00/hour

FULL-TIME _____ PART-TIME: X

9 months _____ 10 months _____ 11 months _____ 12 months X

Other: _____

STARTING DATE: September 2, 2025

QUALIFICATIONS:

<u>Degree</u>	<u>Ed. Institution</u>	<u>Major</u>
AAS	Three Rivers College Poplar Bluff, MO	Business Management
BAS	Hannibal-LaGrange University Hannibal, MO	Organizational Management

EXPERIENCE

10/2008 – 06/2025	Three Rivers College Poplar Bluff, MO	Facilitator/Dexter Senior Administrative Assistant/ Nursing & Allied Health

09.17.25

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Outreach Specialist/Educational Talent Search

BACKGROUND INFORMATION

HISTORY

Taylor Bowen has been employed full-time as an Outreach Specialist with Educational Talent Search since August 2022. She has submitted her request for resignation, effective June 30, 2025.

FINANCIAL IMPLICATIONS

This is a full-time, 10-month non-exempt staff position. This position is funded by the US Department of Education.

ADMINISTRATIVE RECOMMENDATION

Accept Ms. Bowen's resignation and proceed with review of the position and the appropriate replacement process.

09.17.25

Taylor Bowen

102 County Road 470
Poplar Bluff, MO. 63901
taylorlbowen94@gmail.com
573-776-3158
July 30, 2025

Dr. Wesley Payne

President
Three Rivers College
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901

Dear Dr. Payne,

I am writing to formally resign from my position as Outreach Specialist with the TRIO Talent Search program at Three Rivers College. After careful consideration, I have made the decision not to return from maternity leave so that I can stay home and raise my daughter during these early, formative years.

This was not an easy decision, as working at Three Rivers has been one of the most meaningful chapters of my professional life. It has been a privilege to serve our students and represent an institution so deeply committed to student success. I've been especially grateful for the chance to support first-generation and low-income students as they plan for their futures. I will always be proud of the work I was a part of at Three Rivers College.

Thank you for giving me the opportunity to work with such an incredible group of people. The friendships I've made and the family atmosphere at Three Rivers made coming to work every day something I looked forward to. I'll always be thankful for the encouragement, laughs, and support I found here. I will truly miss it.

Thank you again for the opportunity to serve in this role. I will always speak highly of my time at Three Rivers and carry it with me into this new season of life.

Warm regards,
Taylor Bowen

CONSIDERATION OF PERSONNEL ACTION

Acceptance of Resignation
Part-time Lead Instructional Assistant/Workforce

BACKGROUND INFORMATION

HISTORY

Joseph McCallister has been employed as the Part-time Lead Instructional Assistant for Workforce since March 2022. He has submitted his request for resignation, effective October 10, 2025.

FINANCIAL IMPLICATIONS

This is an institutionally funded part-time staff position.

ADMINISTRATIVE RECOMMENDATION

Accept Mr. McCallister's resignation and proceed with review of the position and the appropriate replacement process.

09.17.25

From: Joseph McCallister <jmccallister@trcc.edu>

Sent: Thursday, August 28, 2025 11:56 AM

To: Leann Clark <leannclark@trcc.edu>

Subject: Notice of Resignation

Dear Three Rivers,

It is with much regret that I must tender this letter of resignation. I would like to thank everyone at Three Rivers for the opportunity for personal growth and development you have given me, but I must make myself available to potential employers to seek further advancement in my career. Out of great respect for your organization and the service that you provide to our community, and to minimize disruption to current operations, my resignation will be effective as of the end of A session classes.

It is with a heavy heart and deepest sincerity that I wish you the best of luck in all of your future endeavors.

Joseph R. McCallister



THREE RIVERS COLLEGE

APPENDIX

THREE RIVERS COLLEGE STUDENTS REGULATION

Section: 2000 Students	
Sub Section: 2200 Admissions	
Title: SR 2210 Admission Requirements	Page 1 of 13
Primary Policy: SP 2210 Admission Requirements	
Associated Policies: SP 2140 Student Appeals; IP 6101 Academic Fresh Start; GAP 1320 Consumer Protection; GAP 1200 Equal Opportunity	
Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Three Rivers College subscribes to an open access concept in order to provide full educational opportunities and establishes the following regulation for admissions that encourages the enrollment of all persons able to benefit from the education programs of the college. The Board of Trustees authorizes the College President to establish policy and regulations for admission which encourages the enrollment of all persons who can benefit from the educational programs of the college. The college strictly adheres to all local, state, accreditation and federal policy and rules that may apply to college admissions. The college commits itself to the policy that there shall be no unlawful discrimination against any person because of race, color, gender, sexual orientation, religion, age, disability, or national origin.

Admission Requirements

All students must submit a completed application to the College. In compliance with the Higher Learning Commission Student Protection Policy, no College personnel may complete or sign an application for a student. The applicant's Social Security Number is required to receive select services from the college.

An official high school transcript (with graduation date) or a high school equivalency transcript from a state or regional accredited institution is required for curricular students. Curricular students are degree or certificate seeking students who have been admitted to the college and are enrolled in college-level or transitional studies courses. Students without an official high school transcript or the equivalent may be admitted conditionally and may not receive financial aid.

- Approved regional accrediting bodies are located on the US Department of Education website at www.ed.gov and www.chea.org.
- Home school students are defined by state statutes, which vary by state. Statutes for the State of Missouri are specifically listed under special requirements.

THREE RIVERS COLLEGE STUDENTS REGULATION

Section: 2000 Students	
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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Students attending high school outside of the U.S. must submit official records such as transcripts, diplomas and/or standardized exam results equivalent to a U.S. high school diploma. High school records not issued in English must be accompanied by an official English translation.

Special Requirements

The College may require additional information for special student status as defined below:

- High school students 16 years of age or older who have completed “dual enrollment” requirements. Dual enrollment is a special program whereby high school and home school students may earn college course credit while still enrolled in high school.
- Students under 16 years of age who are enrolled in a home school, gifted or accelerated learning program.
- Home schooled students seeking a degree or certificate must provide a school transcript **“or”** provide evidence that a child is receiving regular instruction that the parent shall maintain as outlined in RSMo 167.031 to 167.071.
 - As used in sections 167.031 to 167.071, RSMo, a "home school" is a school, whether incorporated or unincorporated, that:
 - a) Has as its primary purpose the provision of private or religious-based instruction;
 - b) Enrolls pupils between the ages of seven years and the compulsory attendance age for the district, of which no more than four are unrelated by affinity or consanguinity in the third degree; and
 - c) Does not charge or receive consideration in the form of tuition, fees, or other remuneration in a genuine and fair exchange for provision of instruction.

THREE RIVERS COLLEGE

STUDENTS REGULATION

Section: 2000 Students	
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Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

- Home school transcript requirements:
 - a) Home school transcripts should include each course listed by academic year and graded (or listed as “in progress”). In addition, please list if each course is a half unit (half year) or full unit (full year).
 - b) If a course title does not clearly reflect the subject content, home school educators should include a description of the course.
 - c) Transcripts must have a cumulative GPA.
 - d) Transcripts may be typed or handwritten; however, if a transcript service is used, the official transcript should be sent directly from the service.
 - e) The home school educator should sign the official transcript.
 - f) Transcripts must include an estimated completion or graduation date. A final transcript must be submitted showing graduation date and successful completion of all coursework.

- As evidence that a child is receiving regular instruction, the parent shall, except as otherwise provided in this subsection, maintain the following records:
 - a) A plan book, diary, or other written record indicating subjects taught and activities engaged in; and
 - b) A portfolio of samples of the child's academic work; and
 - c) A record of evaluations of the child's academic progress; or
 - d) Other written, or credible evidence equivalent to subparagraphs a., b. and c.; and
 - e) Offer at least one thousand hours of instruction, at least six hundred hours of which will be in reading, language arts, mathematics, social studies and science or academic courses that are related to the aforementioned subject areas and consonant with the pupil's age and ability. At least four hundred of the six hundred hours shall occur at the regular home school location.

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

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Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Tuberculosis Screening, Treatment, and Prevention

All new and returning students must answer the Tuberculosis Screening questionnaire included with the general college admissions application. The College must require this information as defined below:

Pursuant to Missouri State Statute 199.290, all institutions of higher education in Missouri shall implement a targeted testing program on their campuses for all on-campus students and faculty upon matriculation. If an institution does not have a student health center or similar facility, such person identified by the targeted testing program to be at high risk for latent tuberculosis infection or for developing tuberculosis disease shall be referred to a local public health agency for a course of action consistent with sections 199.170 to 199.350. Any new student applicant refusing to answer the questionnaire will not be admitted to the college. Refer to College Regulations HSR 5110 Communicable Diseases and SR 2740 Student Rights and Responsibilities.

Initial ID Verification

Prior to enrolling in the first semester of courses at Three Rivers College, students must provide a valid photo ID either through on-line ID verification or the initial registration appointment, in person or virtually:

- University/College-issued Photo ID
- Official High School student identification card from the school currently attending
- Government-issued driver's license or non-driver card
- Government-issued photo work badges

THREE RIVERS COLLEGE STUDENTS REGULATION

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Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

- Government-issued passport
- Government-issued military or national identification card (Consulate, Permanent Resident Card, Immigrant Visa Card, Employment Authorization Card)
- Prison Photo ID (released within 45 days)
- Tribal Photo ID (no photocopies accepted)
- On-file photo in the student database - “Ellucian Colleague”

Students who complete the initial registration process in person or virtually will have their photo taken for input into the student database. Valid photo ID is required to have your picture taken for the student database.

Students unable to provide valid photo identification at the initial stage must have their identity validated by the Dean of Student Services.

Students may enroll in courses only when identity has been verified, prerequisites for the courses are met, and space is available in the courses.

Subsequent ID Validation

Proof of ID may be requested to register or receive information and/or services.

Admission to Specific Programs

Because of the necessity to limit the number of students who enroll in select academic programs, students applying to these programs will be accepted according to the approved selection process as outlined in each program’s section. Students should check with their advisor to determine which programs are limited admission.

THREE RIVERS COLLEGE STUDENTS REGULATION

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Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Accessibility to Prospective Students

The College complies with Missouri House Bill 1606 (MO.HB.1606) regarding accessibility to prospective students of all program information through the College Scorecard disclosure that includes the number of credit hours, program length, employment rate, wage data, and graduates employed in careers related to their program of study found on the [Consumer Information Page](#).

Curricular Students

Curricular students are degree or certificate seeking students who have been admitted to the college and are enrolled in college-level or transitional studies courses.

Non-Curricular Students

Non-curricular students are those who have been admitted to the College but are not seeking a degree or certificate. Non-curricular students are not eligible to receive federal financial aid. Non-curricular students are classified according to the following student goals or conditions:

- Upgrading employment skills for present job.
- Developing skills for new job.
- Career exploration - The College will provide counseling to help students make decisions concerning career goals. Students are expected to declare other educational goals prior to completing 30 credit hours of course work.
- Personal satisfaction and general knowledge.
- Visiting - Visiting students are those who, while enrolled at a community college, maintain primary enrollment with other post-secondary institutions.
- Non-degree transfer - Non-degree transfer students are those enrolled at the college with the intent to transfer to other post-secondary institutions prior to completing graduation requirements.

THREE RIVERS COLLEGE STUDENTS REGULATION

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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

- General or curricular requirement pending (with college approval only) -This classification includes students who have not met all general or specific admission requirements as stated in the college catalog. Students should be enrolled in this category for one semester only.
- Dual Credit/Dual Enrollment-Students currently enrolled in high school or homeschool who have not completed the requirements of secondary school graduation.
- Auditing a course (with college approval only) - Under this classification, students enroll in courses without taking exams or receiving credit. Audits are permitted only if there are a sufficient number of students taking the class for credit.

Freshman

A student is classified as a freshman until 30 credits of study in a designated curriculum are completed.

Sophomore

A student is considered a sophomore after 30 or more credits of course work in a curriculum are completed. Transferred credits are included providing they apply toward the requirements of the student's curriculum.

Full-Time Student

A full-time student is one enrolled in 12 or more credit hours in a designated financial aid term.

Part-Time Student

A part-time student is one enrolled in less than 12 credit hours in a designated financial aid term.

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
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References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Unclassified Students

Students with advanced degrees may register for Three Rivers College classes and will be unclassified students. Three Rivers graduates enrolling in transfer courses will be unclassified students. Unclassified students may enroll in Associate of Applied Science, Associate of Arts in Teaching or Certificate programs.

THREE RIVERS COLLEGE STUDENTS REGULATION

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References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

Transfer Students

An official transcript from each college attended is expected to be on file in the Office of the Registrar. If a student plans to register for a course that requires a prerequisite, they must show evidence of successfully completing the prerequisite before enrolling in the course. Prerequisite and transfer credit are not guaranteed until all official transcripts are available for review. Students who wish to receive financial aid should submit official transcripts from all institutions attended.

International Students

International students desiring admission to the College must meet the federal government requirements through Student Exchange and Visitor Information System (SEVIS) to be granted an I-20. All appropriate fees designated by SEVIS must have been paid prior to attendance at TRC. The Dean of Student Services shall establish guidelines for admissions consideration of international students that follow the federal regulations and College policies.

International students are individuals who are not legal residents of the United States and are beyond the age of compulsory attendance or are at least 18 years old and no longer enrolled in high school.

In addition to meeting all TRC admission requirements listed in this regulation, the following items are required for all non-immigrant international students seeking I-20 admission (An international student checklist may be obtained in the Advising Center):

- Be eligible for an F-1 Visa. (F-1 Visa is not required for International Students from Canada.)
- Submit Affidavit of Support.
- Submit Admissions Application.
- Proof of International Student Insurance.

THREE RIVERS COLLEGE STUDENTS REGULATION

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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
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- Proof of English proficiency through one of the following:
 - Submit acceptable results of the TOEFL (Test of English as a Foreign Language) to establish proficiency in the English language. A TOEFL test score of at least 500 on the paper-based test or 61 on the internet-based test is considered acceptable. Further information regarding international students can be obtained from the Advising Center;
 - IELTS (International English Language Testing System) minimum band score of 6;
 - ACT English minimum score of 18;
 - A diploma from a secondary institution in an English-speaking country (United States, Canada, England, Republic of Ireland, Australia, or New Zealand) with a minimum of two years of successful full-time study with English as the medium of instruction.

International students who wish to transfer to Three Rivers College from other institutions of higher education must be students in good standing with a grade point average of at least 2.0 at the time of transfer. All International Students will be charged out-of-district tuition.

Noncitizen Students

Noncitizen students will be expected to pass an English proficiency exam prior to acceptance. Noncitizens who reside in the United States and are authorized by the Federal Government to work in the USA are not subject to the admission requirements of an F1 International Student. These students may be admitted under regular admissions requirements and current tuition rate.

Denial of Access to Three Rivers College

Three Rivers College will not knowingly admit any aliens unlawfully present in the United States. Proof of legal residency may be required at the time of admission application.

The College may restrict or deny admission to a prospective student, or continued attendance to

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

an enrolled student, whose record of behavior indicates that his or her admission would disrupt the orderly process of the college's programs, would interfere with the rights and privileges of other students, creates a threat or potential danger to the college community, is statutorily barred from the college, or if such denial of access is considered to be in the best interest of the college. Refer to SR 2211 Admission of Students with Criminal Histories.

The College may restrict or deny admission to a prospective student, or continued attendance to an enrolled student, if identity issues are suspected, if it reasonably appears that the student would not be competent to profit from the curriculum offerings of the college, or is perceived to represent a safety or security risk. Students denied admission or continued admission shall be referred to Adult Basic Education services in the community as appropriate.

Denial of access decisions may be appealed as outlined in SR 2140 Student Appeals.

THREE RIVERS COLLEGE

STUDENTS REGULATION

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Associated Policies: SP 2140 Student Appeals; IP 6101 Academic Fresh Start; GAP 1320 Consumer Protection; GAP 1200 Equal Opportunity	
Associated Regulations: SR 2740 Student Rights and Responsibilities; SR 2140 Student Appeals; SR 2211 Admission of Students with Criminal Histories; HSR 5110 Communicable Diseases	
References: Missouri State Statute 167.031 to 167.071; Missouri State Statute on Mandatory Testing (2013) 199.170 - 199.350; MO.HB.1606; Higher Learning Commission: Policy on Student Consumer Protection.	
Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

DOCUMENT HISTORY:

09-25-2013:	Initial approval of regulation SR 2210 Admission Requirements.
04-15-2015:	Legal References added to template and on page (3) our admissions process requires mandatory Tuberculosis Screening for all new students per Missouri State Statute 174.130; 167.031 to 167.071; 199.290; 199.350; 199.170.
09-16-2015:	Revision of position title Dean of Student Services to Chief Student Services Officer.
09-21-2016:	The College Board of Trustees approved the name change of the college from Three Rivers Community College to Three Rivers College.
06-21-2017:	Added student classifications and wording changes for clarity.
12-05-2017:	Revision for clarification of admission procedure.
11-28-2018:	Revision to change name of Enrollment Services Office to Advising Center and to remove redundancy in the process.
11-20-2019:	Inclusion of information regarding compliance with Missouri House Bill 1606; the Higher Learning Commission: Policy on Student Consumer Protection and the non-discrimination Policy and statement to reinforce the College's commitment equal opportunity.

**THREE RIVERS COLLEGE
STUDENTS REGULATION**

Section: 2000 Students	
Sub Section: 2200 Admissions	
Title: SR 2210 Admission Requirements	Page 13 of 13
Primary Policy: SP 2210 Admission Requirements	
Associated Policies: SP 2140 Student Appeals; IP 6101 Academic Fresh Start; GAP 1320 Consumer Protection; GAP 1200 Equal Opportunity	
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Supersedes: NA	
Responsible Administrator: Chief Student Services Officer	
Initial Approval: 09-25-2013	Last Revision: 09-17-2025

01-19-2022: Clarification of International and Noncitizen students with addition of a section to define “Noncitizen Students” and outline their specific requirements for admission, including additional options to prove English proficiency.

09-17-2025: Added language regarding admission for home school and unclassified students to increase clarity. Added content to address denial of admission for risk management concerns and added “as appropriate” to referral statement.

UPCOMING EVENTS

Mary Taylor and Jim Pinkerton Exhibit: 12-3 p.m. August 25 to September 26, Tinnin Gallery. Free. Enjoy artwork by Poplar Bluff Artists Guild legends Mary Taylor and Jim Pinkerton in the Tinnin Center Art Gallery.

Raider Rally: 9 a.m. to 2 p.m. September 16-17, Quad. Enjoy free snacks and donuts, and learn about getting involved with student clubs and organizations on campus. Campus Offices and outside community partners will be providing information about their various programs, as well.

Meet the Raiders 2025: 6 p.m. September 22, Libla. Meet our new and returning Three Rivers athletes at Meet the Raiders. Admission is free, and a \$5 meal ticket for non-students gets you hamburgers, hot dogs, and all the fixings. Attendees can purchase reserved seats and Booster Club memberships, too. For more information, contact Pat Kelly at 573-718-9248.

Career and Transfer Center Open House: 9 a.m. to 2 p.m. September 23-24, Westover 204. Learn how you can complete your bachelor's or master's degree online or close to home at the Career and Transfer Center Open House. There will be free pizza, cookies, and goody bags for all, and you can enter to win \$50 and \$25 gift cards. For more information, call 573-840-9712.

David Fielding Exhibit: 12-3 p.m. October 3-31, Tinnin Gallery. Free. Former Three Rivers College art professor David Fielding will hold an exhibition of his paintings. An artist's reception will be from 2-4 p.m. October 5 in the Gallery.

For the most current information on upcoming events, view the College Calendar at trcc.edu/events.



THREE RIVERS COLLEGE



THREE RIVERS COLLEGE

ADJOURNMENT

CHAIRMAN AND SECRETARY

PLEASE SEE RECORDING SECRETARY FOR PAPERWORK