



# THREE RIVERS COLLEGE

## Office of Financial Aid

2080 Three Rivers Blvd. Poplar Bluff, MO. 63901

Westover Administration Building, Room 103

Email: [financialaid@trcc.edu](mailto:financialaid@trcc.edu)

Phone: 573-840-9606 Fax: 573-840-9135

## Suspension Override Request Form

**FILLABLE FORM: FIRST SAVE THIS FORM TO YOUR COMPUTER, COMPLETE, RE-SAVE, AND CLICK SUBMIT.** For additional information visit the [Fillable Form Instructions](#). Submit in person, via myTRCC Student Information System, student e-mail, fax, or via postal service. Provide a separate page if more space is needed that includes the student's name and ID number at the top.

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Student ID

Students who do not meet Satisfactory Academic Progress and are placed on suspension may apply for an override of their suspension. **This form and supporting documentation if available should be submitted to the Office of Financial Aid no later than 2 weeks before the start of each term to ensure time for review and notification of decision.**

Type of Suspension:	I plan to enroll:	During the previous semester, how many times have you met with an academic advisor?
<input type="checkbox"/> Financial Aid Suspension <input type="checkbox"/> Academic Suspension <input type="checkbox"/> Both	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two or more

Reason for Unsatisfactory Academic Progress:	Extenuating Factor for Unsatisfactory Academic Progress: (Provided documentation is recommended)
<input type="checkbox"/> Low GPA <input type="checkbox"/> Failed to meet the 67% pace for all hours attempted <input type="checkbox"/> Both	<input type="checkbox"/> Personal illness, injury or accident of student and/or immediate family member <input type="checkbox"/> Death of immediate family member <input type="checkbox"/> Unforeseen circumstances / Undue hardship <input type="checkbox"/> Academic improvement but still below the 67% pace rate and/or GPA based on total hours attempted Other: _____

Circumstances under which a request may possibly not be granted include, but are not limited to: poor choice of classes, and lack of motivation or interest.

Yes  No **Have you attached legal, medical, or other documentation sufficient to support your statements?**  
• **If no,** type below your statement explaining why you are not able to provide documentation:

### Required typed summary answering the following questions:

• Type below your extenuating circumstance that prohibited you from meeting Satisfactory Academic Progress:



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• Type below the changes that have occurred that will enable you to meet Satisfactory Academic Progress:

The decisions of the Financial Aid and Academic Suspension are separate processes. You can be approved by one committee but denied by the other. If your academic suspension is overridden and your financial aid request is denied, you will need to pay by other means until you regain satisfactory progress.

Exceptions are not made lightly and will generally be considered only for extenuating circumstances. Decisions are based upon an individual's extenuating circumstances, documentations provided and academic history. If the committee approves your application, your status may be reinstated under certain conditions as outlined by the committee.

For additional information refer to: <https://trcc.edu/pay-for-college/academic-progress/>

By typing my name below, I understand and agree that this form of electronic signature has the same legal force and effect as a manual signature, and certifies that all the information contained on this form and the attached documentation submitted is complete and correct. If I purposely give false or misleading information I may be fined, sentenced to jail, or both.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Student Standing Committee will review this form & documentation. You will be notified by e-mail if additional information is required.

**Three Rivers College is an equal opportunity institution that commits itself to the policy that there will be no unlawful discrimination against any person because of race, color, gender, sexual orientation, religion, age, disability, or national origin. Three Rivers College is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711.**