

## TEAS Entrance Exam Registration Instructions

Please note the following instructions **MUST** be completed 24 hours prior to the exam for which you are registering.

1. Register on ATI
  - ✓ Go to <https://www.atitesting.com/home>
  - ✓ Click on I Am Preparing For Or Taking The TEAS
  - ✓ Click on Create Account in the upper right-hand corner
  - ✓ Fill in required fields
  - ✓ Under Institution\*, select
    - Three Rivers CC MO PN
  - ✓ Continue to fill in required fields
  - ✓ Click REGISTER
2. Purchase your exam on ATI
  - ✓ Log into your ATI account
  - ✓ Click My ATI
  - ✓ Click Assessments
  - ✓ Click Add Product
  - ✓ Enter the ID:
    - If this is your first attempt, type in 32012778
    - If this is your second attempt, type in 32012784
    - If this is your third attempt, type in 32012785
    - If this is your fourth attempt, type in 32012786
    - If this is your fifth attempt, type in 32012789
    - If this is your sixth attempt, type in 32012792
    - Attempts renew each application window. So, for instance, if this is your third attempt taking the TEAS exam overall, but your first attempt for this year's application window, then type in the first attempt ID.
  - ✓ Click Continue
  - ✓ **Do not** select an institution under Send Results **unless** you would like to pay to send your results to another institution besides Three Rivers. If not, just click Continue
  - ✓ Fill in the required fields under Address Information and click Continue
  - ✓ Fill in the required fields under Payment Details and click Submit Order

- ✓ Print receipt and bring on test day as proof of payment  
**NOTE:** ATI Testing has updated their refund policy and only review refund requests under emergency circumstances with required documentation. Please keep this in mind when purchasing your TEAS test.
3. Purchase your proctor fee on Register Blast
    - ✓ Go to [Pay Three Rivers Proctor Fee](#)
    - ✓ Under Choose a group, select TEAS Exams.
    - ✓ Choose an exam, select
      - TEAS Entrance Exam in the location of your choice (Poplar Bluff or Sikeston) (\$20.00)
    - ✓ Continue on and fill in required fields
    - ✓ Click Add to Cart
  4. Poplar Bluff testing will be in Westover, room 104.  
Sikeston testing will be located on Sikeston's Three Rivers campus, Room 301; unless otherwise indicated.
  5. You can only attend the test day/time for which you are registered.
  6. At the time of testing, you will be given information on the testing process and requirements. **Please bring a photo ID (you will not be allowed to test without a photo ID) and physical copies of your ATI exam and Register Blast proctor fee receipts.** No cell phones, pencils, calculators, or reference materials are allowed. All material needed will be supplied by Testing Services. Exam is approximately four hours.

Three Rivers College complies with the American with Disabilities Act. If you need any accommodations due to a documented disability, please contact the nursing office.